



Eversley Parish Council, PO Box 1246, Yateley, Hampshire GU47 7FR
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MEETING: ANNUAL PARISH COUNCIL MEETING
DATE & TIME: **Tuesday 10 May 2022 at 7.30pm**
PLACE: To be held at Charles Kingsley's School Hall, Glaston Hill Road, Eversley, Hook, Hampshire, RG27 0LX;

Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. Unfortunately, public attendance will be restricted to the COVID capacity of the hall. Admittance will be on a first come first served basis.

If you have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us. Agendas and minutes are available at <http://www.eversley-pc.gov.uk>

Julie Routley
Clerk

4 May 2022

AGENDA

- 1 **Election of Chairman**
To elect a Chairman of the Council.
- 2 **Declaration of Acceptance of Office by Chairman**
Chairman to sign Declaration of Acceptance of Office.
- 3 **Election of Vice-Chair**
To elect a Vice Chair of the Council.
- 4 **Apologies for Absence**
To receive and accept apologies for absence.
- 5 **Declarations of Interest**

- 6 **Co-option**
- i) To receive and note presentations from candidates
 - ii) To propose and second any candidate
 - iii) To co-opt candidates to vacancies.
- 7 **Approval of the Minutes of the last meeting** - To approve the minutes of the Full Council meeting held on **Tuesday 5 April 2022**.
- 8 **Public Questions and Comments** - To receive and respond to questions from the public for up to 10 minutes. Each speaker will be limited to two minutes.
- 9 **Delegation**
- i) To confirm delegation arrangements to Committees
 - ii) To confirm delegation arrangements to Proper Officer and agree any further delegation
- 10 **Committees**
- Open Spaces**
- i) To review and accept Terms of Reference for the Open Spaces Committee (previously circulated).
 - ii) To elect members to the Open Spaces Committee in accordance with standing order 4.
- Personnel Committee**
- i) To review and accept Terms of Reference for the Personnel Committee (previously circulated).
 - ii) To elect members to the Personnel Committee in accordance with standing order 4.
 - iii) To create, and appoint to, any new Committees.
- 11 **Working Groups and Panels**
- i) To create new working groups or panels as required.
 - ii) To elect member/s to working groups –
 - a) the Road Safety and Traffic Working Group
 - b) the Budget Working Group
 - c) the Communications Working Group
 - d) the Appeals Panel
 - e) the Affordable Housing Working Group
 - f) newly created Working Groups and Panels
- 12 **Policies**
- i) To review and adopt the following documents:
 - Standing Orders
 - Financial Regulations
 - ii) To review all other Council Policies and update where required
- 13 **Assets**
- i) To review an inventory of the Council's assets for 2021/22 (previously circulated)
 - ii) To review an inventory of the Council's assets for 2022/23 as at May 2022 (previously circulated)

14 **Insurance**

- i) To review the Council's insurance provision for 2021/22
- ii) To decide which insurance company to use for 2022/23

15 **Subscriptions**

To review and approve the following subscriptions:

- HALC Hampshire Assoc. of Local Councils – £400.69
- NALC National Assoc. of Local Councils – £95.57
- SLCC Society of Local Council Clerks - £215.00
- CPRE Campaign to Protect Rural England - £36.00
- Parish online - £48.00
- Parish Magazine - £14.00
- PO box £360.00
- ICO - £40.00

16 **Direct debits and standing orders** - To confirm any direct debits and standing orders

17 **Representation on outside bodies**

To appoint members to the following outside bodies:

- a) Hart District Association of Parish & Town Councils
- b) Eversley Village Hall Management Committee
- c) Blackbushe Airport Consultative Committee
- d) Eversley Sports Association Executive Committee
- e) Policing Priorities Meetings

18 **Appointment of Lead Councillors**

To elect members as Lead Councillors for the following:

- a) Planning Liaison
- b) Blackwater Valley Countryside Partnership
- c) Burial Ground
- d) Charles Kingsley's School
- e) Flooding and Sewerage
- f) Emergency Plan

19 **Expenditure under s.137**

To note that the Council had no expenditure incurred under s.137 of the Local Government Act 1972 for 2021/22 as it has GPC (General Power of Competence).

20 **Council Meetings**

- To agree the dates and times of Full Council and Committee meetings for 2022-23,

21 **Electronic Agenda Despatch**

To confirm which Members would like to receive only an electronic copy of the agenda and papers for meetings.

22 **Draft Annual Financial Review**

- To review & approve the draft year-end financial reports for the year ended 31st March 2022.
- To review the Council reserves.

23 **Budget 2022/23**

- i) To review and agree the final budget for 2022/23 to reflect projects not completed in 2021/22

24 **Financial report**

- i) To note the reconciliation for March 2022 has already been approved.
- ii) To review and approve the schedule of payments for May 2022.
- iii) To receive the Year to Date update.
- iv) To note emergency spend made under emergency powers

25 **Planning**

- i) To decide a consultee response on the applications listed below:

Planning applications

<u>PLAN NO.</u>	<u>LOCATION</u>	<u>DETAILS</u>
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- | | | |
|------------------------|-------------------------------|---|
| a) <u>22/00829/HOU</u> | <u>Up Green Farm Up Green</u> | Demolition of domestic garage and erection of a replacement garage with ancillary residential accommodation |
|------------------------|-------------------------------|---|