

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT CHARLES KINGSLEY SCHOOL AT 7.30pm ON **TUESDAY 1st FEBRUARY 2022**.

PRESENT: Cllr A McNeil (AM) Chairman
Cllr S Dickens (SD)
Cllr P Todd (PT)

ALSO PRESENT: T Davies (HCCLlr) (TD), 1 member of the public and J Routley (Clerk)

Abbreviations:

HDC – Hart District Council
HCC – Hampshire County Council
EPC – Eversley Parish Council

ACTIONS

112 Apologies for Absence

RESOLVED

The resignation of Cllr K Neville was noted. The Proper Officer at HDC has been notified. There is therefore a casual vacancy on the Council.

EPC wishes to thank Cllr Neville for the work he has done during his time as a Parish Councillor for over a decade.

Apologies were accepted for Cllr C Edge and Cllr S Hughes due to personal commitments and for Cllr D Deane and Cllr E Dixon due to Covid isolation.

113 Declarations of Interest

Cllr S Dickens declared a pecuniary interest in item 13, the planning application for 21/03196/FUL Land Rear Of Reedfield And Chequers End Chequers Lane as it will directly affect his property. He will play no part in the discussion of this item and will leave the meeting whilst it is discussed.

114 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of the meeting of Eversley Parish Council held on **Tuesday 4th January 2022**, had been previously circulated to all Councillors.

RESOLVED

That the Minutes be approved and signed by the Chairman.

AM

115 Public Questions and Comments

Police BARN MEET T. Davies (HCCLlr) commented that there is to be Police Barn Meet on 3rd Feb at 6pm at Rotherwick Village. He would be attending and suggested EPC may also wish to attend.

Abandoned vehicle It was noted that there is an abandoned vehicle on Warbrook Lane that does not have a 'Police Aware' notice on it, although the police have been notified.

Road Accident It was noted that there had been yet another crash near Cross Green with a vehicle leaving the road and crashing through a resident's fence on Chequers Lane. There had also been a car crash into the trees and hedges near to Cross Green Play Area a couple of weeks prior to this.

Fly Tipping A member of the public had reported a lorry load of fly tipping at the Bramshill AGI site. The Clerk has reported this to SGN.

Community Speedwatch A resident who is currently running the Community Speedwatch programme spoke about the advantages of an AutoSpeedWatch device.

116 Community Speedwatch

The Council discussed AutoSpeedWatch (ASW) devices. It was noted how hard it had been to get Speedwatch volunteers and that no sessions had been run for some time. Because ASW takes pictures of numberplates throughout daylight hours, it provides much more comprehensive data of speeding than existing Speedwatch activity which is limited to short sessions when volunteers are available. The other benefit of the device is that the data it gathers can be easily sifted to identify repeat offenders and this information can be passed on to the police. It is solar powered, so batteries do not have to be replaced and the device can be moved around the parts of the village where speeding is thought to be significant. Overall, the Council felt that the camera and accompanying warning signs would provide a real deterrent effect and that this reflected a cost-effective way of tackling the speeding problem. It was noted that there would need to be a policy and risk assessment.

RESOLVED

- That EPC purchases one AutoSpeedWatch device, and six signs, at a total cost of £693+VAT. **Clerk**
- That the device will be used for data monitoring.
- That EPC will write to the Police to see if they will accept and act on the data it produces. **AM**

At 8.09pm the member of public left the meeting.

117 Meetings

RESOLVED

- i) Annual Parish Assembly of Electors – Will be held virtually on 24th March at 7pm.
- ii) Annual Meeting of the Council – will be held on 10th May at 7.30pm and will be combined with the Full Council Meeting which had been scheduled for 3rd May.

118 Progress report on long-standing issues

T. Davies (HCC) gave an update on the long-standing issues, on some of which he was making progress. The Chairman thanked him and asked him to press on with chasing the various issues and to keep the Council briefed.

119 Progress on actions

The Clerk had previously circulated a list of progress on actions. The Council noted progress on the actions.

120 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliation for December 2021 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- The reconciliation for December 2021 was accepted.

RESOLVED

- To authorise the schedule of payments for February 2022 (See Appendix B)

Year to Date

RESOLVED

The Year-to-Date reports for December 2021 was accepted. (See Appendix C)

Emergency Spend

To note the costs authorised under delegated powers in an emergency:
£190 out of invoice 14017 for emergency felling of dangerous tree at Lower Common.
£45 Hall hire for rescheduled Open Spaces Committee meeting.

121 Decisions made under delegation

RESOLVED

To note decisions made under delegated authority when the Council did not meet.
(See Appendix D)

122 DEFRA Consultation on Government response to the Landscapes Review

RESOLVED

That EPC would respond to this consultation as follows: EPC would like the law to prohibit use by the public of motorised vehicles on unclassified roads, but not to preclude the landowner from giving permission to individuals for this purpose. **PT/Clerk**

123 Enforcement

- Hart Enforcement Meeting EPC had met with HDC Enforcement and documented and discussed the cases with them. This had been a productive meeting and EPC is expecting an update from the HDC Officer.
- Enforcement Issues The Council noted the ongoing parking issue at The Chequers Public House.

124 Planning

Wokingham Borough Council (WBC) Revised Growth Strategy consultation

It was noted that this consultation includes a proposal for Hall's Farm in Arborfield, close to Eversley's border, for 2500-3000 new houses.

RESOLVED

At the request of EPC, T. Davies (HCCLlr) agreed to write to WBC to express his concern at the knock on effect of traffic at the junction of the A327 and Fleet Hill and will ask Hampshire Highways to try to secure from WBC an undertaking to meet the cost of road improvements that will ease the substantial pressure on roads in Eversley. **TD**

At 9.10pm T. Davies (HCCLlr) left the meeting.

Planning Applications

RESOLVED

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC or HCC. **Clerk**

- a) 21/03196/FUL Land Rear Of Reedfield And Chequers End Chequers Lane
Erection of a 4 bedroom dwelling with associated landscaping and parking following demolition of existing single storey garage building

Since Cllr Dickens had declared a pecuniary interest in this item, the Council would not be quorate to make a decision on this item. This item will therefore be decided under delegated authority outside of the meeting.

- b) 22/00049/HOU Willow Ridge Kingsley Road Demolition of garage buildings and erection of an outbuilding
EPC Consultee comment: Eversley Parish Council objects as it is not an outbuilding but a habitable unit in its own right that would be detrimental to the street scene and the amenities of neighbours.

- c) 22/00107/HOU Woodside Chequers Lane Erection of a single storey side extension.
 EPC Consultee comment: no objections

There being no further items for discussion the Chairman closed the meeting at 9.18pm.

Chairman.....Date.....

The next Full Council Meeting will be held on Tuesday 1st March 2022

Forward Plan

Date	Meeting	Draft Items
15 Feb 2022	Open Spaces Committee Personnel Committee	
1 March 2022	Full Council	

Appendix A

Eversley Parish Council	Bank Reconciliation					
31st Dec 2021						
Prepared by		J. Routley, Clerk/RFO				
Date						
Approved by		A. McNeil, Chairman				
Date						
Approved by		Councillor				
Signed						
Date						
Current Account No.	37685868					
Brought forward	as at 30th Nov 2021					
as per Bank Statement						
						55,565.24
Chq No./Bacs date/ref	Payee	Description	Invoice no.	Net Amount	VAT	Total
25-Nov-2021/charge card	Roadware	keys for bins	7583	31.90	6.38	-38.28
02-Dec-2021	BT Group	Monthly office phone costs		32.20	6.44	-38.64
08-Dec-2021	Staff	Salaries - Nov		1,809.79		-1,809.79
08-Dec-2021	J Routley, Clerk	Expenses/Admin - Nov		14.40		-14.40
08-Dec-2021	Hampshire Pension Fund	Nov contribution		515.74		-515.74
08-Dec-2021	Nick Robins Ltd	Grounds maintenance - Nov	13980	915.00	183.00	-1,098.00
08-Dec-2021	Nick Robins Ltd	thinning copses chequers green	13987	750.00	150.00	-900.00
08-Dec-2021	Basingstoke Skip Hire	Skip hire Nov	500304	74.88	14.98	-89.86
08-Dec-2021	Pettitt Sports	Goal post for chequers green	2884	432.50	86.50	-519.00
08-Dec-2021	Amazon Payments	Refuse sacks	INV-GB-131563701-2021-272949	13.38	2.67	-16.05
08-Dec-2021	Hampshire County Council	Hall hire Jan-Mar 2022	3611430487	150.00		-150.00
08-Dec-2021	Amazon Payments	Batteries for bank card reader	GB127V8QKAEUI	4.39	0.88	-5.27
08-Dec-2021	Amazon Payments	packs of Pens	DS-ASE-INV-GB-2021-295422633	17.47	3.50	-20.97

20-Dec-2021	Lloyds Bank	Bank Fees				-7.00
Lodgements			Invoice no.			
09-Dec-2021	A. J. Brook F Ltd	Burial Re-opening B54	BP003/2021-2022	540.00		540.00
Total movement	as per cashbook					50,882.24
Unpresented cheques/payments	as at 31st Dec 2022					
Chq no./reference						
Bank Balance as at	31st Dec 2021 as per Sheet					50,882.24
Balance Reserve Account	38770268					82,746.01
	09-Dec-2021	Interest				<u>0.68</u>
						82,746.69
Total funds held by EPC	as at 31st Dec 2021					133,628.93

Appendix B

Eversley Parish Council					
Payments for approval 1.2.2022					
The invoices listed have been examined, verified and certified by the Responsible Financial Officer					
Prepared by _____ J Routley, Clerk/RFO					
Date _____					
Approved by _____ A McNeil, Chairman					
Date _____					
Approved by _____ Councillor					
Signed _____					
Date _____					
Payee	Invoice no.	Description	Net Amount	VAT	Total
Lloyds Bank	359549754	Bank Fees	7.00	0.00	7.00
BT Group	M129 2H	Monthly office phone costs	32.20	6.44	38.64
Staff		Salaries - Jan	1,701.43	0.00	1,701.43
J Routley, Clerk		Expenses/Admin - Jan	16.65	0.00	16.65
Hampshire Pension Fund		Jan contribution	471.28	0.00	471.28
Nick Robins Ltd	14020	Grounds maintenance - Jan	935.00	187.00	1,122.00
Nick Robins Ltd	14017	Lead Capping war memorial and felling a tree lower common	480.00	96.00	576.00
Basingstoke Skip Hire		Skip hire Jan	74.88	14.98	89.86
The Play Inspection Company Ltd	51906	Annual Inspections of 4 play Areas	270.00	54.00	324.00
Simple Creative Marketing Limited	SCM0765	DWeb Domain renewal	10.07	2.01	12.08
Amazon Payments UK Limited	INV-GB-143327021-2022-6900	Multi pen - red/blue/black	4.20	0.80	5.00
Amazon Payments UK Limited	GB2LZBS5AEUI	printer paper, notepads	16.64	3.34	19.98
Amazon Payments UK Limited	INV-GB-124723851-2022-76725	uniball pens	7.49	1.50	8.99
Post Office Ltd		Letters by recorded delivery	0.00	0.00	6.95
Hampshire County Council	3611451926	Hall Hire for 15th Feb 2022 rescheduled meeting	45.00	0.00	45.00
Simple Creative Marketing Limited	SCM0775	Set up google analytics on website	40.00	8.00	48.00
	TOTAL				<u>4,492.86</u>

Appendix C

Year to Date

at 31st Dec 2021

	FY 21-22 YEAR to date	Budget 21-22	% of budget used
Income			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	5.20	10	
Garden Plot Rents	646.00	518	
S106 Funds	0.00	0	
Burial Ground Fees	2,010.00	1,500	
Donations/Grants	2,560.20	2,560	
other income	90.00	0	
Insurance claim	0.00	0	
VAT Reclaim	0.00		
Sub Total	84,288.40	83,565	
Expense			
Staff Remuneration + Pension +HMRC	21,784.48	29,367	74.2
Admin/Office Costs	1,278.96	2,383	53.7
Hall Rental	450.00	550	81.8
Chair/Cllr Expenses	113.41	500	22.7
Bank Charges	98.40	120	82.0
Subscriptions/Publications	1,142.90	1,750	65.3
Insurance/Audit Fees	2,148.47	2,500	85.9
Election costs (every 4 years unless by-election called)	0.00	0	0.0
Admin Sub Total	27,016.62	37,170	72.7
Grounds Maintenance	9,056.90	13,120	69.0
Repairs/Maintenance	2,988.74	6,000	49.8
conservation volunteers	0.00	517	0.0
Tackling Flooding	0.00	1,550	0.0
Tree Work	925.00	3,400	27.2
Tree Survey	0.00	2,000	0.0
Waste Management	766.78	1,429	53.7
Annual Playground Inspection	0.00	360	0.0

EPC projects + new equipment	8,399.07	8,000	105.0
			0.0
Bus Shelters	0.00	0	
Payback team	0.00	2,161	0.0
Clearing allotments	0.00	450	0.0
Emergency Plan	0.00	0	0.0
Neighbourhood Plan consultation	0.00	5,000	0.0
OS Sub Total	22,136.49	43,987	50.3
Website	286.90	408	70.3
Training	45.00	500	9.0
Grants	100.00	1,500	6.7
Section 137 Payments/now GPC and not a limit	0.00	0	0.0
VAT	4,675.82		
Sub Total	5,107.72	2,408	212.1
	54,260.83	83,565	64.9
Income - Expenditure	30,027.57	0	

Funds carried over from Current Account	70,859.87	70,860
Funds carried over from Reserve Account	32,741.49	32,741
Plus Income-expenditure	30,027.57	0
Outstanding Cheques not cashed	0.00	
Total Funds remaining	133,628.93	103,601

Earmarked Reserves	
6 months running costs	24,425
Project: Village Signs	12,000
Project: New Play Area Cross Green	30,000
Total Earmarked Reserves (Total Reserves-Earmarked)	66,425
Funds Remaining after Earmarked Reserves	67,204

Appendix D

DELEGATED AUTHORITY DECISIONS

TYPE	DATE		DECISION
Finance	27.1.2022	Additional Hall Booking	To rebook the Hall for Open Spaces Committee for 15th Feb following cancelling due to inquorate meeting on 25.1.2022
Finance	24.1.2022	Tree felling	To approve the cost of £190 to fell a dangerous tree at Cross Green