

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD BY VIDEOCONFERENCE AT 7.30pm ON **TUESDAY 1<sup>ST</sup> DECEMBER 2020.**

PRESENT: Cllr A McNeil (Chairman, AM)  
Cllr D Deane (DD)  
Cllr S Dickens (SD)  
Cllr E Dixon (ED)  
Cllr C Edge (CE)  
Cllr S Hughes (SH)  
Cllr P Todd (PT)

ALSO PRESENT: J Routley (Clerk)

**ACTIONS**

- 88 Apologies for Absence  
Cllr K Neville was absent for technical reasons.
- 89 Declarations of Interest  
None.
- 90 Minutes of the Last Meeting  
Receipt of Minutes  
The minutes of the meeting of Eversley Parish Council held on **Tuesday 3<sup>rd</sup> November 2020** had been previously circulated to all Councillors.  
Errors  
Min 79 c) delete 'permanent' and replace with 'permitted'.

**RESOLVED**

That the Minutes be approved and signed by the Chairman.  
*(note these will be signed electronically and signed in person at the next Council meeting held in person).* **AM**

- 91 Public Questions and Comments  
Cars accidents A resident had raised concerns about cars coming off the road on the bend by the cricket ground and asked if anything could be done. EPC will mention the problem to Highways and see if they can offer a solution. It was also noted that there has been a similar problem on the bend by the Village Hall.  
Inert It was noted that the road was very muddy again, particularly along Fox Lane, and that the wheel wash was not being used. Inert had said they will be back out and jet wash again. EPC will contact D. Simpson (HCllr) as there are no signs up.  
Community Safety Officer EPC had met with the new HDC Community Safety Officer and raised current concerns. The Chairman said he would circulate a note of the meeting amongst parish councillors.
- 92 Meeting Dates  
Since the next meeting date was early in the New Year, following a bank holiday the Council discussed whether to change the date of the meeting.  
**RESOLVED**  
To keep the date for the Full Council Meeting as scheduled for 5th January 2021.
- 93 Financial report  
Schedule of Accounts  
The Responsible Financial Officer's reconciliation for October 2020 had been

previously circulated along with copies of the bank statements. (See Appendix A)

- It was queried whether HCC would expect EPC to organise a contractor for the cutting list going forward or if it would revert to them to organise going forward. The Clerk will enquire. **Clerk**

**RESOLVED**

- The reconciliation for October 2020 was accepted.

Payments

**RESOLVED**

- To authorise the schedule of payments for December 2020 (See Appendix B).

Year to Date

**RESOLVED**

The Year to Date reports for October 2020 was accepted (See Appendix C)

Councillor training

**RESOLVED**

To approve the costs for 2 Councillors to attend a NALC training course at a cost of £30+VAT. This will be added to the schedule of payments for December.

Emergency Spend

**RESOLVED**

To note the costs authorised under delegated powers in an emergency:

1. £190+VAT for removal of silver birch from pond.

94 Fees

The agreement with HCC for the Garden Plots' land had changed and meant that EPC was now responsible for the boundary and trees on the South side which could mean an increase in costs.

**RESOLVED**

To increase fees in 2021-22 for the:

- (i) Burial Ground – by the Consumer Price Index rounded up to the nearest £5. (See Appendix D)
- (ii) Garden plots – To £50 per plot for both residents and non-residents.

95 Neighbourhood Plan

**RESOLVED**

- i) To defer a decision on whether there was a for a Neighbourhood Plan (NP) for Eversley until further research is conducted and residents consulted.
- ii) Not to allocate a budget for 21/22 towards developing a NP.
- iii) That Cllr Edge, Cllr Hughes and the Chairman generate further information for circulation to the Council with a view to a leaflet drop, or similar, to residents. **CE/SH/AM**

96 Budget 2021/22

**RESOLVED**

To approve the final budget for 2021/22, which did not include an increase in Precept. Reserves would be used for any shortfall in the agreed budget lines or if required to complete larger projects. (See Appendix E)

97 Precept 2021/22

**RESOLVED**

- (i) To make a demand to HDC for a Precept of £78,977 for 2021/22 which represented no increase from the previous year.
- (ii) To agree to the signing of the Precept form 2021/22 with a request for £78,977.

98 Enforcement

**RESOLVED**

To report any potential enforcement issues to the appropriate authority.

Up Green To write to the householders at Up Green to explain that the access drives across the village green provide right of access to the properties only, and that parking is not permitted on them or any other part of the Village Green, including the copse area.

**Clerk**

99 Planning Applications

**RESOLVED**

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC.

**Clerk**

a) 20/02645/FUL Brookmead Warbrook Lane

Retention of new boundary fences.

EPC Consultee Comment: Eversley Parish Council objects on the grounds that this implies they have a change of use from agricultural use to garden as they have incorporated part of an agricultural field and fenced it as if it is their garden which it is not. The curtilage of the house is very small as confirmed in planning application 19/01055/LDC as the rest is shown as agricultural. It is an inappropriate field boundary. The fencing is of a suburban type that has an adverse impact on the view of the registered park and garden of Warbrook House which is grade 1 listed.

b) 20/02598/FUL Rycroft Stables New Mill Lane

Erection of a two storey 5 bedroom detached dwelling, triple detached garage, swimming pool, pool house and tennis court following demolition of the existing riding school buildings and dwelling.

EPC Consultee Comment: As mentioned on the previous application, in the red line of the site they have presumed to take in the grazing land as their garden. EPC reiterates that it would like the red line around the development property and not include land to the north to the river. EPC would also not want to see any external lighting and would like this specifically mentioned in conditions.

Reiterate previous comments:

1. The whole field to the north has been included within the proposed curtilage of the development. In order to avoid the risk of further development within the site, EPC's view is that the curtilage should be kept to the smallest possible area within the southern half of the site, thereby leaving about one half of the field to the north for grazing.
2. The LPA should consider that this is the largest possible house that can be accommodated on the site and should therefore limit its size to that shown on the application and not allow any future permitted development.

c) 20/02680/HOU Setters Cottage New Mill Lane

Erection of a part single storey part two storey rear extension

EPC Consultee Comment: This is changing from a 3 to a 4 bedroom house and will be losing a garage and parking space, so HDC is asked to consider if there will be adequate parking space.

Without this, parking will be in Lower Common, which is a narrow country lane.

d) 20/02675/HOU Garden Cottage Up Green

Replacement of roof tiles

EPC Consultee Comment: Since this is in a Conservation Area the LPA is asked to check that the Conservation Officer is approving the materials.

e) 20/02547/PRIOR Agricultural Building Duck Unit The Street

Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) to provide one 4 bedroom dwelling

EPC Consultee Comment: EPC reiterates its previous comment: EPC has no evidence that the building or site have ever been in agricultural use – either as a duck-rearing unit or the proposed veal calf rearing unit ever used the site or the building. The existing residential unit on site has never been occupied, because it has an agricultural tie and no agricultural activity has taken place on site since its construction.

The only apparent use of the building has been as stables in association with The Fearnside Foundation. This is a registered charity and its aims are "The education and training in equestrian matters - together with the care of horses", which is not an agricultural use.

As the building is the only building to serve as stables and a storage barn for the New Farm Stud, it cannot be regarded as redundant. Its conversion to residential is likely to lead to the construction of replacement stabling and barns or the closure of the entire site as a stud farm.

The site is not appropriate for a new residential building, being remote from existing services and in the open countryside. The conversion would be unsustainable development, entirely reliant on the use of private vehicles, contrary to Government advice.

There being no further items for discussion the Chairman closed the meeting at 9.29pm

Chairman.....  , .....Date.....**5.1.2021**.....

.....

**The next Meeting will be held on Tuesday 5<sup>th</sup> January 2021**

**Forward Plan**

Date	Meeting	Draft Items
5 Jan 2021 To be held virtually	Full Council	
12 Jan 2021 To be held virtually	Open Spaces Committee	

## Appendix A

<b>Eversley Parish Council</b>	<b>Bank Reconciliation</b>			
<b>31st October 2020</b>				
<b>Prepared by</b>		<b>J. Routley, Clerk/RFO</b>		
<b>Date</b>				
<b>Approved by</b>		<b>A. McNeil, Chairman</b>		
<b>Date</b>				
<b>Approved by</b>		<b>Councillor</b>		
<b>Signed</b>				
<b>Date</b>				
<b>Current Account No.</b>	<b>37685868</b>			
<b>Brought forward</b>	<b>as at</b>	<b>30th September 2020</b>		
<b>as per Bank Statement</b>	<b>Lloyds sheet</b>			
				97,283.61
			<b>Invoice no.</b>	
07-Oct-2020	Staff	Salaries - Sept		-2,105.76
07-Oct-2020	J Routley, Clerk	Expenses/Admin - Sept		-126.24
07-Oct-2020	Hampshire Pension Fund	Sept contribution		-608.18
07-Oct-2020	Nick Robins Ltd	Grounds maintenance - Sept		-1,098.00
07-Oct-2020	Nick Robins Ltd	reduction of hedge at burial ground	13635	-180.00
07-Oct-2020	Nick Robins Ltd	installing memorial bench		-210.00
07-Oct-2020	Nick Robins Ltd	For clearance of following HCC paths 16,19,4b,25	13648	-1,320.00
07-Oct-2020	Basingstoke Skip Hire	Skip hire Sept		-118.38
07-Oct-2020	HM Revenue and Customs only	HMRC Jul- Sept		-1,027.11
07-Oct-2020	RBL Poppy Appeal	Wreath/donation		-50.00
07-Oct-2020	Westcotec limited	Battery Charger		-81.00
07-Oct-2020	Playscene	Play area repairs		-3,717.60
07-Oct-2020	Simple Creative Marketing Limited	Web Updates - Accessibility Statement	SCM0589	-54.00
20-Oct-2020	Lloyds Bank	Bank Fees	321558855	-6.50
			<b>Invoice no.</b>	
05-Oct-2020	Hampshire County Council	Cutting of 6 Priority footpaths	EPC002/2020-2021	1,650.00

<b>Total movement</b>	<b>as per cashbook</b>			<b>88,230.84</b>
<b>Unpresented cheques</b>	<b>as at 31st October 2020</b>			
<b>Chq no.</b>				
000043	ICO	Annual Data Protection Fee	40.00	
<b>Bank Balance as at</b>	<b>31st October 2020 as per Sheet</b>			<b><u>88,230.84</u></b>
<b>Balance Reserve Account</b>	<b>38770268</b>			32,739.86
	09-Oct-2020	Interest		<u>0.27</u>
				<b><u>32,740.13</u></b>
<b>Total funds held by EPC</b>	<b>as at 31st October 2020</b>			<b><u>120,970.97</u></b>

## **Appendix B**

<b>Eversley Parish Council</b>			
<b>Payments for approval</b>	<b>1.12.2020</b>		
<b>Prepared by</b>		<b>J.Routley, Clerk/RFO</b>	
<b>Date</b>			
<b>Approved by</b>		<b>A.McNeil, Chairman</b>	
<b>Date</b>			
<b>Approved by</b>		<b>Councillor</b>	
<b>Signed</b>			
<b>Date</b>			
Lloyds Bank	Bank Fees	6.50	
Staff	Salaries - Nov	1,500.49	
J Routley, Clerk	Expenses/Admin - Nov	104.82	
Hampshire Pension Fund	Nov contribution	372.36	
Nick Robins Ltd	Grounds maintenance - Nov	1,098.00	
Basingstoke Skip Hire	Skip hire Nov	128.82	
Nick Robins Ltd	removal of silver birch from pond	228.00	
NALC	Training course	38.93	
NALC	Training course	38.93	
	<b>TOTAL</b>	<b><u>3,516.85</u></b>	

## Appendix C

<b>Year to Date</b>			
at 31st Oct 2020			
	<b>FY 20-21</b>	<b>Budget 20-21</b>	<b>% of budget used</b>
	<b>YEAR</b>		
	<b>to date</b>		
<b>Income</b>			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	7.16	10	
Garden Plot Rents	666.00	500	
S106 Funds	0.00	0	
Burial Ground Fees	1,920.00	1,017	
Donations/Grants	2,560.20	1,000	
other income	1,650.00	0	
Insurance claim	649.00	0	
VAT Reclaim	0.00		
<b>Sub Total</b>	<b>86,429.36</b>	<b>81,504</b>	
<b>Expense</b>			
Staff Remuneration + Pension +HMRC	17,745.23	28,382	62.5
Admin/Office Costs	836.64	1,458	57.4
Hall Rental	65.00	550	11.8
Chair/Cllr Expenses	0.00	350	0.0
Bank Charges	46.15	64	72.1
Subscriptions/Publications	1,133.69	1,017	111.5
Insurance/Audit Fees	1,830.25	2,237	81.8
Election costs (every 4 years unless by-election called)	0.00	0	0.0
<b>Admin Sub Total</b>	<b>21,656.96</b>	<b>34,059</b>	63.6
Rights of Way booklet	0.00	349	0.0
Grounds Maintenance	5,126.39	8,830	58.1
Repairs/Maintenance	4,753.50	11,455	41.5
conservation volunteers	0.00	509	0.0
Tackling Flooding	0.00	1,526	0.0
Tree Work	1,375.00	3,051	45.1
Bin emptying	1,868.31	2,860	65.3

Waste Management	700.49	1,405	49.8
Annual Playground Inspection	0.00	350	0.0
EPC projects + new equipment	1,238.20	11,976	10.3
Bus Shelters	0.00	0	0.0
Payback team	90.00	2,125	4.2
Clearing allotments	250.00	500	50.0
Emergency Plan	0.00	0	0.0
<b>OS Sub Total</b>	<b>15,401.89</b>	<b>44,936</b>	<b>34.3</b>
Website	376.90	1,000	37.7
Training	0.00	509	0.0
Grants	50.00	1,000	5.0
Section 137 Payments/now GPC and not a limit	0.00	0	
VAT	3,209.23		
<b>Sub Total</b>	<b>3,636.13</b>	<b>2,509</b>	<b>145.0</b>
	<b>40,694.98</b>	<b>81,504</b>	<b>49.9</b>
<b>Income - Expenditure</b>	<b>45,734.38</b>	<b>0</b>	
Funds carried over from Current Account	42,463.62	42,464	
Funds carried over from Reserve Account	32,732.97	32,733	
Plus Income-expenditure	45,734.38	0	
unpresented cheque	40.00		
<b><u>Total Funds remaining</u></b>	<b><u>120,970.97</u></b>	<b><u>75,197</u></b>	
<b>Earmarked Reserves 2020-21</b>			
6 months running costs	21,600		
Project: New Play Area Cross Green	20,000		
Project: Burial Ground Extension	5,000		
<b>Total</b>	<b>46,600</b>		

## Appendix D

### EVERSLEY PARISH COUNCIL

#### TABLE OF CHARGES with effect from 1 April 2021

#### EVERSLEY BURIAL GROUND, CHURCH LANE, EVERSLEY

The following charges apply where the deceased was a resident of Eversley or Bramshill (Please refer to 'Eligibility' page 1)

<p><b>Burial Plots</b> First interment in a burial plot, including the right to burial for a period of 100 years, of :-</p> <p>a) the body of an adult, whose age at death exceeded 16 years;</p> <p>b) the body of a child, whose age at death was 16 years or less but exceeded 1 month;</p> <p>c) the body of an infant, whose age at death did not exceed one month or who was still born;</p> <p>Second interment in a burial plot, which has a right to burial, of :-</p> <p>d) the body of an adult, whose age at death exceeded 16 years;</p> <p>e) the body of a child, whose age at death was 16 years or fewer but exceeded 1 month;</p> <p>f) the body of an infant, whose age at death did not exceed one month or who was still born;</p> <p>g) the cremated remains of any individual;</p> <p>Third and subsequent interments in a burial plot of :-</p> <p>h) the cremated remains of any individual.</p>	<p>£565 £280 Nil</p> <p>£180 £165 Nil £100</p> <p>£100</p>
<p><b>Ashes Plots</b> First interment in an ashes plot, including the right to burial for a period of 100 years, of :-</p> <p>a) the cremated remains of any individual;</p> <p>Subsequent interments in an ashes plot, which has a right to burial, of :-</p> <p>b) the cremated remains of any individual.</p> <p><b>Scattering of Ashes</b> within the consecrated burial ground.</p>	<p>£125</p> <p>£95</p> <p>£55</p>
<p><b>Monuments, Kerbs, Ledgers and Monumental Inscriptions</b></p> <p>The erection of an inscribed monument - a tombstone, tablet, cross, vase, plaque, or marker –</p> <p>a) on a burial plot;</p> <p>b) on an ashes plot;</p> <p>The erection of kerbs or a ledger stone, with or without inscriptions, on a burial plot –</p> <p>c) at ground level</p>	<p>£115</p> <p>£75</p>

d) raised above ground level	£75
e) The addition of each further inscription to a monument, kerb or ledger stone;	£115
	£50
<b>Copies of the Register</b>	
a) A certified copy of a single entry in the Register of Burials;	£35

Fees for a priest and/or a gravedigger by private arrangement or through a funeral director.

## **Appendix E**

Insert budget