

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT CHARLES KINGSLEY SCHOOL AT 7.30pm
ON **TUESDAY 2nd November 2021**.

PRESENT: Cllr A McNeil (AM) Chairman
Cllr D Deane (DD)
Cllr S Dickens (SD)
Cllr E Dixon (ED)
Cllr C Edge (CE)
Cllr S Hughes (SH)
Cllr P Todd (PT)

ALSO PRESENT: T Davies (HCllr) and J Routley (Clerk)

Abbreviations:

HDC – Hart District Council

HCC – Hampshire County Council

EPC – Eversley Parish Council

ACTIONS

71 Apologies for Absence

Apologies were accepted for Cllr K Neville as he was unwell.

72 Declarations of Interest

Cllr Todd declared a non-pecuniary interest in item 13 iii d) the planning application for 21/02673/LBC Bridge Cottage Min: 83 iii d) as he knows the applicant.

Cllr Dixon declared a non-pecuniary interest in item 13 iii b) the planning application for 21/02520/AMCON Appleyards Oaklea Drive Min: 83 iii b) and item 13 iii d) the planning application for 21/02673/LBC Bridge Cottage Min: 83 iii d) as he knows the applicants.

73 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of the Annual Meeting of Eversley Parish Council held on **Tuesday 5th October 2021**, had been previously circulated to all Councillors.

RESOLVED

That the Minutes be approved and signed by the Chairman.

AM

74 Public Questions and Comments

Planning Residents had contacted EPC regarding a planning application to be discussed under item 12 Min: 83.

County Devolution T Davies (HCllr) reported that there was still a County devolution package.

Waste Centre T Davies (HCllr) advised that booking in advance at the local waste centre in Hartley Wintney had resulted in a reduction in queues.

Webb's Corner T Davies (HCllr) had spoken to the cabinet minister for Highways who had been encouraging about moving along the project at Webb's corner. The Chairman thanked Cllr Davies, but emphasised that this was not a priority for Eversley and that money spent here would be better directed first at resolving the long-standing priorities that he had written to him about.

Bramshill Quarry T Davies (HCllr) said he will advise EPC once he knows when the Regulatory Committee will consider this.

Issues in Eversley T Davies (HCllr) agreed to meet the Chairman for a tour of the long-standing problem areas in the village in terms of flooding, road and traffic issues.

D. Simpson It was noted that David Simpson, who had been a County Councillor since 2005, has been made an Honorary Alderman.

Warbrook roundabout It was noted that the road surface around this roundabout is breaking up and requires repair.

Minor roadworks T. Davies (HCllr) asked to be notified of the need for minor roadworks in the parish as he may be able to assist. The Chairman stated that any practical measure for calming traffic in the village would be welcomed and would discuss this with Cllr Davies when he visited the village.

75 Progress on actions

The Clerk had previously circulated a list of progress on actions.

The Council noted progress on the actions, in particular:

- The new slide at Lower Common had been installed.
- The 2 new bins had been installed.
- The 2 'Tommys' silent soldiers had been installed.

RESOLVED

- To note the list and for all to make progress on the actions for which they are responsible. **ALL**
- Completed items will be taken off the list. **Clerk**

76 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliation for September 2021 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- The reconciliation for September 2021 was accepted.

RESOLVED

- To approve £21.57 reimbursement to S. Hughes of the cost of bulbs to be planted around the village sign.
- To authorise the schedule of payments for November 2021 (See Appendix B)

Year to Date

RESOLVED

The Year-to-Date reports for September 2021 was accepted. (See Appendix C)

Emergency Spend

None.

77 Banking Arrangements

It was noted that there is sometimes a delay getting payments approved if a signatory is unavailable.

RESOLVED

To approve Cllr C Edge as an additional bank signatory.

78 Christmas Trees

There was a discussion about whether to have a Christmas tree or trees in Eversley. The Council took the view that it should consult residents first, but there was no time to do so in time for this Christmas.

RESOLVED

- To consult and plan well in advance for Christmas 2022
- To purchase more lights for the tree outside the Village Hall for this year up to a value of £100.

- 79 Cross Green Tender
The Tender has been issued with a closing date of 26th November.
RESOLVED
- That Cllr Edge and Cllr Dixon, assisted by the Clerk, will make up the tender board that will make recommendations to Full Council on selection of the supplier. **CE/ED/Clerk**
 - This panel will meet on 29th October to open the tenders, review and make recommendations. **CE/ED/Clerk**
- 80 Queen's Platinum Jubilee Celebrations
There was a discussion about what Eversley might wish to do to mark this event.
RESOLVED
To consult with local groups and come back with suggestions of what could be done. **ALL**
- 81 Fees
The Council reviewed its Burial Ground Fees in comparison with other local councils.
RESOLVED
That the fees for 2022-23 will be as follows for the:
- i) Burial Ground – To increase to be more in line with other local councils (See Appendix D)
 - ii) Garden plots – No increase, to remain as £50 per plot for both residents and non-residents.
- 82 Enforcement
- It was noted that EPC is still trying to arrange a meeting with Enforcement.
 - It was agreed to notify Enforcement of a possible planning infringement in the Eversley Cross Conservation area. **Clerk**
- 83 Planning
- i) Change to HDC Planning Application consultation period.
RESOLVED
That EPC will write to HDC Planning Department and say that it would be helpful to reinstate the 28 day deadline rather than 21 day and that neither EPC nor residents in Eversley or elsewhere had been notified of the change. **Clerk**
 - ii) Finchampstead Neighbourhood Development Plan
RESOLVED
EPC will respond to the consultation by bringing to Finchampstead's attention that proposals for new developments will have a further negative impact on the junction of the A327 and Fleet Hill, and particularly the narrow river bridge at the junction. Hampshire CC and Wokingham BC have already acknowledged that it is not able to cope with the increase in traffic caused by the very large development in Arborfield, so further development would make the situation even worse. EPC would expect Wokingham BC to work with HCC on a project to increase road capacity that, ideally, redirects, or at least improves, traffic flow along the A327. **Clerk**

At 9.14pm T Davies (HCllr) left the meeting.

iii) Planning Applications

RESOLVED

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC or HCC. **Clerk**

- a) 21/02297/FUL Warbrook Cottage Warbrook Lane Erection of a single storey side extension, replacement of window to ground floor front with double doors, blocking up of garage doors and window to the ground floor side to facilitate the change of use from garage to church hall.
 EPC Consultee comment: Eversley Parish Council objects for the following reasons: EPC objects on the obvious splitting of the site and the creation of a second highway access. EPC objects to the 1.8m high fence that splits the site and adversely affects the street scene. It objects to the extension of the building to the west further into the open countryside and is so much bigger than the permitted one and still has a flat roof which is not in keeping. It objects because in the application it does not see sufficient parking onsite for the use of the house and 40 visitors and any shortfall in parking onsite will mean cars park on Warbrook Lane itself and we are already experiencing highways problems due to cars parked outside on the road which has poor visibility for the overtaking of parked vehicles. There would also be an impact to traffic on Warbrook Lane.
 EPC would also like to mention concern about noise pollution with the meeting of up to 40 people, twice a week which would potentially be a disturbance and intrusion to neighbours. There is also a concern about outside lighting which would also disturb neighbours and wildlife.
- b) 21/02520/AMCON Appleyards Oaklea Drive Variation of Condition 2 attached to Planning Permission 19/02750/HOU dated 28/02/2020, to amend the approved plans. To allow for a revised design to the utility room.
 EPC Consultee comment: No comment
- c) 21/00915/HOU Dial House Longwater Road Demolition of existing summer house and erection of a brick summerhouse and a wooden pergola.
 EPC Consultee comment: No comment
- d) 21/02673/LBC Bridge Cottage The Street Replacement of 2no. first floor windows to north elevation and 1no. second floor window to east elevation. Removal of a section of cement render to part of first floor north elevation, and replacement with lime render. Retention of replacement oak staircase and first floor doorway opening to bedroom extension.
 EPC Consultee comment: No comment
- e) 21/02681/HOU 2 Jarvis Close Eversley Centre Erection of a detached oak framed garage with habitable accommodation at first floor. EPC Consultee comment: No comment

There being no further items for discussion the Chairman closed the meeting at 9.33pm.

Chairman.....Date.....

The next Full Council Meeting will be held on Tuesday 7th December 2021

Forward Plan

Date	Meeting	Draft Items
9 Nov 2021	Open Spaces Committee	
7 Dec 2021	Full Council	

Appendix A

Eversley Parish Council	Bank Reconciliation					
30th Sep 2021						
Prepared by		J. Routley, Clerk/RFO				
Date						
Approved by		A. McNeil, Chairman				
Date						
Approved by		Councillor				
Signed						
Date						
Current Account No.	37685868					
Brought forward	as at 31st Aug 2021					
as per Bank Statement	Lloyds sheet					
						39,061.55
Chq No./Bacs date/ref	Payee	Description	Invoice no.	Net Amount	VAT	Total
02-Sep-2021	BT Group	Monthly office phone costs	M124	32.20	6.44	-38.64
09-Sep-2021	Staff	Salaries - Aug		1,322.45	0.00	-1,527.93
09-Sep-2021	J Routley, Clerk	Expenses/Admin - Aug		5.40	0.00	-5.40
09-Sep-2021	Hampshire Pension Fund	August contribution		400.14	0.00	-400.14
09-Sep-2021	Nick Robins Ltd	Grounds maintenance - Aug	13901	915.00	183.00	-1,098.00
09-Sep-2021	Nick Robins Ltd	Clearing graffiti at Centre Green	13907	250.00	50.00	-300.00
09-Sep-2021	Basingstoke Skip Hire	Skip hire Aug	492607	77.78	15.56	-93.34
09-Sep-2021	Amazon Payments UK Limited	Litter picker for Litter picker as broken	GB1POUAHAEUI	22.06	4.41	-26.47
09-Sep-2021	Hampshire County Council	CKS Hall Hire invoiced quarterly (5.10, 2.11, 9.11, 7.12)	3611396889	150.00	0.00	-150.00
09-Sep-2021	Lloyds Bank*	Business charge card		14.39	0.00	-14.39
09-Sep-2021	Playscene Ltd	Playground repairs as per quote GPQ2101	2061	1,797.00	359.40	-2,156.40
21-Sep-2021	Lloyds Bank	Bank Fees	350001572	7.85	0	-7.85

Lodgements			Invoice no.			
09-Sep-2021	Hart District Council	Precept (2 nd half)		39,488.50	0.00	39,488.50
21-Sep-2021	Melbourne	Memorial C51	B004/2021-2022	230.00	0.00	230.00
Total movement	as per cashbook					72,961.49
Unpresented cheques/payments	as at 30th Sep 2021					
Chq no.						
02-Sep-2021/charge card	Zoom Video Communications Inc.	Monthly Zoom subscription	INV105407197	11.99	2.40	-14.39
Bank Balance as at	30th Sep 2021 as per Sheet					72,961.49
Balance Reserve Account	38770268					82,743.92
	09-Aug-2021	Interest				<u>0.70</u>
						82,744.62
Total funds held by EPC	as at 30th Sep 2021					155,706.11
* Charge card payments made up of the following:						
03-Aug-2021/chargecard	Zoom Video Communications Inc.	Monthly Zoom subscription		11.99	2.40	-14.39

Appendix B

Eversley Parish Council					
Payments for approval 2.11.2021					
The invoices listed have been examined, verified and certified by the Responsible Financial Officer					
Prepared by _____ J Routley, Clerk/RFO					
Date _____					
Approved by _____ A McNeil, Chairman					
Date _____					
Approved by _____ Councillor					
Signed _____					
Date _____					
Payee	Invoice no.	Description	Net Amount	VAT	Total
Lloyds Bank	352361402	Bank Fees	7.00		7.00
BT Group	M126RM	Monthly office phone costs	32.20	6.44	38.64
Staff		Salaries - Oct	1,325.05		1,530.53
J Routley, Clerk		Expenses/Admin - Oct	40.51		40.51
Hampshire Pension Fund		Sept contribution	400.14		400.14
Nick Robins Ltd	13957	Grounds maintenance - Oct	1,025.00	205.00	1,230.00
Basingstoke Skip Hire	497721	Skip hire Oct	77.58	15.52	93.10
Nick Robins Ltd	13960	Repairing damaged steps - Centre Green	190.00	38.00	228.00
Nick Robins Ltd	13958	Clearance of path 23	150.00	30.00	180.00
Amazon Payments UK Limited	GB11P8TTMAEUI	Printer paper and stickers	18.28	3.68	21.96
Playscene Ltd	2075	Supply and install slide and surfacing - Lower Common	7,225.00	1,445.00	8,670.00
Nick Robins Ltd	13943	For replacing damaged fence posts at Warbrook Lane Allotments	338.25	67.65	405.90
S. Hughes		Bulbs Cross Green	21.57		21.57
	TOTAL				<u>12,867.35</u>

Appendix C

Year to Date			
at 30th Sep 2021			
	FY 21-22	Budget 21-22	% of budget used
	YEAR		
	to date		
Income			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	3.13	10	
Garden Plot Rents	646.00	518	
S106 Funds	0.00	0	
Burial Ground Fees	1,470.00	1,500	
Donations/Grants	2,560.20	2,560	
other income	0.00	0	
Insurance claim	0.00	0	
VAT Reclaim	0.00		
Sub Total	83,656.33	83,565	
Expense			
Staff Remuneration + Pension +HMRC	14,579.48	29,367	49.6
Admin/Office Costs	904.43	2,383	38.0
Hall Rental	300.00	550	54.5
Chair/Cllr Expenses	91.84	500	18.4
Bank Charges	76.55	120	63.8
Subscriptions/Publications	1,090.91	1,750	62.3
Insurance/Audit Fees	2,148.47	2,500	85.9
Election costs (every 4 years unless by-election called)	0.00	0	0.0
Admin Sub Total	19,191.68	37,170	51.6
Grounds Maintenance	6,020.00	13,120	45.9
Repairs/Maintenance	2,428.00	6,000	40.5
conservation volunteers	0.00	517	0.0
Tackling Flooding	0.00	1,550	0.0
Tree Work	175.00	3,400	5.1
Tree Survey	0.00	2,000	0.0
Waste Management	518.62	1,429	36.3
Annual Playground Inspection	0.00	360	0.0
EPC projects + new equipment	651.57	8,000	8.1

Bus Shelters	0.00	0	0.0
Payback team	0.00	2,161	0.0
Clearing allotments	0.00	450	0.0
Emergency Plan	0.00	0	0.0
Neighbourhood Plan consultation	0.00	5,000	0.0
OS Sub Total	9,793.19	43,987	22.3
Website	286.90	408	70.3
Training	45.00	500	9.0
Grants	50.00	1,500	3.3
Section 137 Payments/now GPC and not a limit	0.00	0	0.0
VAT	2,199.20		
Sub Total	2,581.10	2,408	107.2
	31,565.97	83,565	37.8
Income - Expenditure	52,090.36	0	
Funds carried over from Current Account	70,859.87	70,860	
Funds carried over from Reserve Account	32,741.49	32,741	
Plus Income-expenditure	52,090.36	0	
Outstanding Cheques not cashed	14.39		
<u>Total Funds remaining</u>	<u>155,706.11</u>	<u>103,601</u>	-
Earmarked Reserves			
6 months running costs	24,425		
Project: Village Signs	12,000		
Project: New Play Area Cross Green	30,000		
Total Earmarked Reserves (Total Reserves-Earmarked)	66,425		
Funds Remaining after Earmarked Reserves	89,281		

Appendix D

EVERSLEY PARISH COUNCIL

TABLE OF CHARGES with effect from 1 April 2022

EVERSLEY BURIAL GROUND, CHURCH LANE, EVERSLEY

The following charges apply where the deceased was a resident of Eversley or Bramshill (Please refer to 'Eligibility' page)

Burial Plots First interment in a burial plot, including the right to burial for a period of 100 years, of :-	
a) the body of an adult, whose age at death was 18 years or above;	£800
Second interment in a burial plot, which has a right to burial, of :-	
b) the body of an adult, whose age at death was 18 years or above;	£300
c) the cremated remains of an adult, whose age at death was 18 years or above;	£150
Third and subsequent interments in a burial plot of :-	£150
d) the cremated remains of an adult, whose age at death was 18 years or above.	Full Fees
<hr/>	
e) Young Persons (24 weeks pregnancy – under 18 years) <i>The fees, as above, will be reclaimed from the Government's social fund and families will not be charged</i>	
Ashes Plots First interment in an ashes plot, including the right to burial for a period of 100 years, of :-	
the cremated remains of an adult, whose age at death was 18 years or above;	£400
Subsequent interments in an ashes plot, which has a right to burial, of :-	
the cremated remains of an adult, whose age at death was 18 years or above;	£150

<p>Scattering of Ashes within the consecrated burial ground.</p> <hr/> <p>c) Young Persons (24 weeks pregnancy – under 18 years)</p> <p><i>The fees, as above, will be reclaimed from the Government’s social fund, and families will not be charged</i></p>	<p>£55</p> <p>Full Fees</p>
<p>Monuments, Kerbs, Ledgers and Monumental Inscriptions</p> <p>The erection of an inscribed monument - a tombstone, tablet, cross, vase, plaque, or marker –</p> <p> a) on a burial plot;</p> <p> b) on an ashes plot;</p> <p>The erection of kerbs or a ledger stone, with or without inscriptions, on a burial plot –</p> <p> c) at ground level</p> <p> d) raised above ground level</p> <p> The addition of each further inscription to a monument, kerb or ledger stone;</p>	<p>£115</p> <p>£75</p> <p>£75</p> <p>£115</p> <p>£50</p>
<p>Copies of the Register</p> <p>A certified copy of a single entry in the Register of Burials;</p>	<p>£35</p>