

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT CHARLES KINGSLEY SCHOOL AT 7.30pm ON **TUESDAY 5th October 2021**.

PRESENT: Cllr A McNeil (AM) Chairman
Cllr D Deane (DD)
Cllr E Dixon (ED)
Cllr C Edge (CE)
Cllr S Hughes (SH)
Cllr K Neville (KN) arrived at 7.45pm

ALSO PRESENT: J. Routley (Clerk)

Abbreviations:

HDC – Hart District Council

HCC – Hampshire County Council

EPC – Eversley Parish Council

ACTIONS

59 Apologies for Absence

Apologies were accepted for Cllr S Dickens and Cllr P Todd due to personal commitments.

60 Declarations of Interest

Cllr Todd declared a pecuniary interest in item 8 'Affordable Housing' as he had offered some of his land for consideration as an affordable housing site.

61 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of the Annual Meeting of Eversley Parish Council held on **Tuesday 7th September 2021**, had been previously circulated to all Councillors.

Errors

Min: 52 line 2 delete 'Web's' and replace with 'Webb's'.

RESOLVED

That with this amendment, the Minutes be approved and signed by the Chairman.

AM

62 Public Questions and Comments

Noticeboard - The Council thanked the member of the public who had repaired the noticeboard.

Plants by the Village Sign - The Council thanked Lindum Nursery for donating the winter plants to go around the Village sign on Cross Green.

At 7.45pm Cllr K Neville arrived.

63 Affordable Housing

The Chairman thanked the Affordable Housing Working Group for all the work they had put in. A meeting had been held with the Working Group and the 2 Registered Provider partners. Each had given a presentation and the Working Group had asked pre-determined questions. The Working Group had evaluated the presentations and responses to the questions and scored each on a matrix.

i) The working group's recommendation was to select English Rural as the Registered Provider partner/Housing Association for this project as they had scored the highest.

RESOLVED

ii) To select English Rural as the Registered Provider partner/Housing Association for the project, subject to receiving a copy of their latest audited accounts and a reference from a parish Council that they had worked with.

64 Progress on actions

The Clerk had previously circulated a list of progress on actions since 1st January 2021. The Council noted progress on the actions, in particular:

- It was noted that the Road Safety and Traffic Working Group had met and notes from their meeting will be circulated shortly.
- It was noted that the Communications Working Group is to meet shortly and will bring their recommendations to Full Council.

RESOLVED

To note the list and for all to make progress on the actions for which they are responsible. **ALL**

65 Financial report

It was noted that the budget line for the Payback Team had not yet been used and EPC should enquire whether the Payback Team were still operating. **Clerk**

Schedule of Accounts

The Responsible Financial Officer's reconciliation for August 2021 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- The reconciliation for August 2021 was accepted.

RESOLVED

- To approved £32.49 to K. Morrison to reimburse materials to repair noticeboard.
- To authorise the schedule of payments for October 2021 (See Appendix B)

Year to Date

RESOLVED

The Year-to-Date reports for August 2021 was accepted. (See Appendix C)

Emergency Spend

None.

65 External Audit

The Audited Annual Return had been received from the External auditors. The Completion of Audit Notice had been published on EPC's noticeboard and website on 8th August 2021 and will remain there for at least 12 months. There were no issues which required a further report. EPC thanked the Clerk for steering the audit through so successfully.

RESOLVED

To accept and approve the audited annual return for 2020/21.

66 Internal Audit

RESOLVED

To appoint IAC Audit & Consultancy Ltd as the Parish Council's internal auditor for the 2021/22 period.

66 Decisions made under delegation

None.

67 Parish Magazine

The Council discussed the relationship between the Parish Council and the Parish Magazine and how the magazine can play a larger part in EPC's communication with residents.

RESOLVED

- EPC to find ways of developing a closer working relationship with the Parish Magazine.
- To set up an informal meeting with the Editor to discuss how this can be done.
- To invite the Editor to join the Communications Working Group
- To return to this agenda item at a later date.

68 Remembrance Day

RESOLVED

- i) To appoint Cllr E Dixon to represent EPC at the Remembrance Day Service (if it takes place).
- ii) To approve purchase of a wreath and/or a donation, under GPC, at a cost of up to £50.

69 Enforcement

It was noted that enforcement continues to be a real problem.

RESOLVED

To ask Enforcement for an update on progress on the outstanding issues and to finalise arrangements for EPC and Cllr A Crampton (HDC) to meet Hart Enforcement.

Clerk

70 Planning Applications

RESOLVED

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC or HCC.

Clerk

- a) 21/02372/HOU Kitscroft Cottage Firgrove Road Demolition of existing garage and the erection of a new garage with ancillary home office and gym facilities
Consultee comment: Eversley Parish Council has no objections but would request that the garage should be used only for purposes ancillary to the residents of the household and should not be used for commercial or industrial purposes.
- b) 21/02434/FUL Yaldens Farm Bramshill Road Erection of a storage outbuilding following demolition of existing.
Consultee comment: Eversley Parish Council recognises that this application is almost identical to planning application 21/01236/FUL, but with additional information to address the reason for that application's refusal, namely "... the absence of sufficient information in relation to ecology ...".
EPC notes that there is still no information about the proposed roofing material or its colour, which EPC raised as an issue on the previous application. Since the applicant has chosen not to address this concern, the EPC has no choice but to raise a formal objection to this application on

the grounds that the colour of the roof is likely to have an adverse impact on long distance views from the south.

The Preliminary Ecological Appraisal and Preliminary Roost Assessment Survey (PEA & PRA Survey) provided with the new application raises some other issues. The photographs clearly show that the three permitted buildings are numbered as Units 1, 2 and 3. There is an interior photograph (Photo 12) of Unit 1, which clearly shows that it is being used for an activity completely unlike that in the interior photograph (Photo 13) of the unpermitted building referred to as B4. There are no pictures of the interiors of Units 2 and 3. The 'Application for Planning Permission' document, at Section 17, lists none of the existing permitted buildings, their Use Classes or their internal floor areas. The only information given is at Section 25, where it certifies that 'Eversley Haulage Yard' has been served notice of the application, as another owner or tenant of the application site.

Further investigation has identified that Unit 3 is the registered address of both Tru-lawn and Tru-build (Southern) Ltd. The owners, tenants and occupiers of Units 2 and 3 and of any other parts of the site have not been identified.

In the absence of any information about all the other industrial operations already in existence on the application site, their parking requirements, etc., EPC must raise an objection to this application as an over-intensification of the industrial use of the whole site. The original proposal to re-use existing, redundant agricultural buildings was intended to keep the use and character of the land as appropriate for its rural and undeveloped setting. This application fails to show that there will be no adverse impact on the rural character and setting due to the development.

There being no further items for discussion the Chairman closed the meeting at 8.49pm.

Chairman.....Date.....

The next Full Council Meeting will be held on Tuesday 2nd November 2021

Forward Plan

Date	Meeting	Draft Items
2 Nov 2021	Full Council	
9 Nov 2021	Open Spaces Committee	

Appendix A

Eversley Parish Council	Bank Reconciliation					
31st Aug 2021						
Prepared by		J. Routley, Clerk/RFO				
Date						
Approved by		A. McNeil, Chairman				
Date						
Approved by		Councillor				
Signed						
Date						
Current Account No.	37685868					
Brought forward	as at 31st July 2021					
as per Bank Statement	Lloyds sheet					
						43,108.12
Chq No./Bacs date/ref	Payee	Description	Invoice no.	Net Amount	VAT	Total
28-Jul-2021	Victim Support	Grant application		50.00	0.00	-50.00
02-Aug-2021	BT Group	Monthly office phone costs		38.64	0.00	-38.64
04-Aug-2021	Staff	Salaries - July		1,528.13	0.00	-1,528.13
04-Aug-2021	J Routley, Clerk	Expenses/Admin - July		121.05	0.00	-121.05
04-Aug-2021	Hampshire Pension Fund	July Contribution		400.14	0.00	-400.14
04-Aug-2021	Nick Robins Ltd	Grounds Maintenance - July	13871	1,025.00	205.00	-1,230.00
04-Aug-2021	Basingstoke Skip Hire	Skip hire July	489995	87.22	14.54	-87.22
04-Aug-2021	Royal Mail Group Ltd	PO Box Annual Renewal	1802387156	300.00	60.00	-360.00
04-Aug-2021	PKF Littlejohn LLP	Annual External Audit Fees	SB20210096	300.00	60.00	-360.00
09-Aug-2021	Lloyds Bank*	Business charge card		14.39	0.00	-14.39
17-Aug-21	Lloyds Bank	bank Fees	347749926	7.00	0.00	-7.00
Lodgements			Invoice no.			
3.8.2021	L. Young	Memorial	B003/2021-2022	150.00	0.00	150.00

Total movement	as per cashbook					39,061.55
Unpresented cheques/payments	as at 31st Aug 2021					
Chq no.						
03-Aug-2021/charge card	Zoom Video Communications Inc.	Monthly Zoom subscription	INV100306049	11.99	2.40	-14.39
Bank Balance as at	31st Aug 2021 as per Sheet					39,061.55
Balance Reserve Account	38770268					82,743.22
	09-Aug-2021	Interest				<u>0.70</u>
						82,743.92
Total funds held by EPC	as at 31st Aug 2021					121,805.47
* Charge card payments made up of the following:						
02-July-2021/charge card	Zoom Video Communications Inc.	Monthly Zoom subscription		11.99	2.40	-14.39

Appendix B

Eversley Parish Council					
Payments for approval 5.10.2021					
The invoices listed have been examined, verified and certified by the Responsible Financial Officer					
Prepared by _____					
J Routley, Clerk/RFO					
Date					
Approved by _____					
A McNeil, Chairman					
Date					
Approved by _____					
Councillor Signed _____					
Date					
Payee	Invoice no.	Description	Net Amount	VAT	Total
Lloyds Bank	350001572	Bank Fees	7.85	0.00	7.85
BT Group	M125N&	Monthly office phone costs	38.64		38.64
Staff		Salaries - Sept	1,636.49		1,636.49
J Routley, Clerk		Expenses/Admin - Sept	11.25		11.25
Hampshire Pension Fund		Sept contribution	444.60		444.60
Nick Robins Ltd	13926	Grounds maintenance - Sept	915.00	183.00	1,098.00
Basingstoke Skip Hire	495218	Skip hire Sept	95.70	19.14	114.84
ICO	Z8827755	Annual Data Protection Fee	40.00		40.00
HM Revenue and Customs only		HMRC Jul- Sept	1,025.96		1,025.96
RBL Poppy Appeal		Wreath/donation	50.00		50.00
Zoom Video Communications Inc.	INV110648456	Monthly Zoom subscription	11.99	2.40	14.39
K. Morrison		Reimbursing cost of materials to repair noticeboard	32.49		32.49
	TOTAL				<u>4,514.51</u>

Appendix C

Year to Date			
at 31st Aug 2021			
	FY 21-22	Budget 21-22	% of budget used
	YEAR		
	to date		
Income			
Precept (split into 2 payments)	39,488.50	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	2.43	10	
Garden Plot Rents	646.00	518	
S106 Funds	0.00	0	
Burial Ground Fees	1,240.00	1,500	
Donations/Grants	2,560.20	2,560	
other income	0.00	0	
Insurance claim	0.00	0	
VAT Reclaim	0.00		
Sub Total	43,937.13	83,565	
Expense			
Staff Remuneration + Pension +HMRC	12,704.16	29,367	43.3
Admin/Office Costs	840.03	2,383	35.3
Hall Rental	150.00	550	27.3
Chair/Cllr Expenses	91.84	500	18.4
Bank Charges	68.70	120	57.3
Subscriptions/Publications	1,078.92	1,750	61.7
Insurance/Audit Fees	2,148.47	2,500	85.9
Election costs (every 4 years unless by-election called)	0.00	0	0.0
Admin Sub Total	17,082.12	37,170	46.0
Grounds Maintenance	5,105.00	13,120	38.9
Repairs/Maintenance	381.00	6,000	6.4
conservation volunteers	0.00	517	0.0
Tackling Flooding	0.00	1,550	0.0
Tree Work	175.00	3,400	5.1
Tree Survey	0.00	2,000	0.0
Waste Management	440.84	1,429	30.8
Annual Playground Inspection	0.00	360	0.0
EPC projects + new equipment	629.51	8,000	7.9

Bus Shelters	0.00	0	0.0
Payback team	0.00	2,161	0.0
Clearing allotments	0.00	450	0.0
Emergency Plan	0.00	0	0.0
Neighbourhood Plan consultation	0.00	5,000	0.0
OS Sub Total	6,731.35	43,987	15.3
Website	286.90	408	70.3
Training	45.00	500	9.0
Grants	50.00	1,500	3.3
Section 137 Payments/now GPC and not a limit	0.00	0	0.0
VAT	1,552.04		
Sub Total	1,933.94	2,408	80.3
	25,747.41	83,565	30.8
Income - Expenditure	18,189.72	0	
Funds carried over from Current Account	70,859.87	70,860	
Funds carried over from Reserve Account	32,741.49	32,741	
Plus Income-expenditure	18,189.72	0	
Outstanding Cheques not cashed	14.39		
<u>Total Funds remaining</u>	<u>121,805.47</u>	<u>103,601</u>	
Earmarked Reserves			
6 months running costs	24,425		
Project: Village Signs	12,000		
Project: New Play Area Cross Green	30,000		
Total Earmarked Reserves (Total Reserves-Earmarked)	66,425		
Funds Remaining after Earmarked Reserves	55,380		