

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD BY VIDEOCONFERENCE AT 7.30pm ON **TUESDAY 5<sup>th</sup> JANUARY 2021.**

PRESENT: Cllr A McNeil (Chairman, AM)  
Cllr D Deane (DD)  
Cllr S Dickens (SD)  
Cllr E Dixon (ED)  
Cllr C Edge (CE)  
Cllr S Hughes (SH)  
Cllr K Neville (KN)  
Cllr P Todd (PT)

ALSO PRESENT: D. Simpson (HCCLlr), Dr. A. Crampton (HDCCLlr), 1 member of the public and J. Routley (Clerk)

*Abbreviations:*

HDC – Hart District Council

HCC – Hampshire County Council

EPC – Eversley Parish Council

**ACTIONS**

100 Apologies for Absence

None.

101 Declarations of Interest

Cllr P Todd declared a non-pecuniary interest in item 9ii b) (See Min 107 ii b) as he knows the applicant.  
Cllr K Neville declared a non-pecuniary interest in item 9ii d) (See Min 107 ii d) as he knows the applicant.

Cllr E Dixon declared a non-pecuniary interest in item 9ii d) (See Min 107 ii d) as he knows the applicant and took no part in the discussion.

102 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 1st December 2020** had been previously circulated to all Councillors.

Errors

Min 95, line 1: insert 'need' before 'for a Neighbourhood Plan...'

**RESOLVED**

That with this amendment, the Minutes be approved and signed by the Chairman.

*(note these will be signed electronically and signed in person at the next Council meeting held in person).*

**AM**

103 Public Questions and Comments

Flooding A resident brought to the attention of the Council the need to repair the culvert on the A327 under the road by Warbrook House. The Chairman had spoken to the Project Manager for the works to mitigate flooding in and around Warbrook Lane. He said that preliminary work on Phase 2 of this project (mitigation of flooding on the A327 and The Street) had been held up but would be completed by the end of the month. He hoped that this next stage, which included consideration of the culvert on the A327, would commence in the next financial year. HCC was also going to get firmer with landowners about their riparian responsibilities (clearing of ditches and watercourses on their land). A resident on The Street had also contacted the Flood Authority about flooding on their land. This was being addressed separately by the Flood Authority.

Flooding issues were also noted on Chequers Lane and Hollybush Lane.

EPC will put together a list of current issues to raise with D. Simpson (HCCllr) and Stuart Jarvis (HCC).

**AM**

Litter Free Parish The Clerk had been contacted by a neighbouring parish asking about the procedure to obtain 'Litter Free Parish' road signs. Councillors responded that in the past EPC had applied to HCC to erect an additional sign, which was aspirational rather than factual.

Village Gateways The Chairman reported that he had written to Andy Smith (HCC) in order to pursue the Village Gateways project.

*At 8pm the member of the public left the meeting.*

104 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliation for November 2020 had been previously circulated along with copies of the bank statements. (See Appendix A)

**RESOLVED**

- The reconciliation for November 2020 was accepted.

Payments

**RESOLVED**

- To authorise the schedule of payments for January 2021 (See Appendix B).

Year to Date

**RESOLVED**

The Year to Date reports for November 2020 was accepted (See Appendix C)

Emergency Spend

None.

105 EPC policies

The Council reviewed all the following policies.

**RESOLVED**

To adopt the following policies:

1. Code of Conduct – with no amendments.
2. Financial Regulations  
It was noted that setting up a direct debit for telephone costs and a debit card for Council expenditure to meet the regulations (as agreed Min 106/19-20) had not yet been implemented due to the pandemic.  
Amendments:  
To EU financial thresholds at 11.1 C note 3 a+b and 11.1 K and L.
3. Complaints Procedure with no amendments.
4. Freedom of Information & Data Protection with no amendments.  
Comprising:  
Data Protection and Privacy Policy.  
Privacy notices and Subject Access Requests documentation,  
Freedom of Information Policy & Publication scheme  
Record Management Policy
5. Grants Policy - with no amendments.
6. Communication Policy - with no amendments.

106 Personnel Matters  
This item was deferred.

2.2.2021

107 Enforcement

**RESOLVED**

To report any potential enforcement issues to the appropriate authority.

Litter on land near Blackbushe Car Auctions (BCA) To write to Yateley Town Council to support whatever action it deemed appropriate. This would be copied to D. Simpson (HCCLr) and A. Collett (HCCLr) to ask them to consider what action they also could consider. EPC would also write to BCA and the Forestry Commission to ask them to work together to manage the litter, which appeared to be on Forest Commission land but could be blown in from other landowners' properties. **Clerk**

Chantryland The application to vary the S106 Agreement is application reference 18/02648/S106. It was submitted on 21.11.18 and is the subject of a High Court Challenge (and a yet unstarted appeal). The High Court Challenge is being heard by way of a virtual hearing on 4th December 2020, and Hart District Council has applied to have the challenge struck out.

Gates installed in breach of planning. Hart District Council have instructed legal services to issue a Breach of Condition Notice.

Safari Engineering Enforcement are investigating a substantial mobile home erected on this site.

SDD Waste, Fleethill Farm Meadow, Westward Ho Enforcement have informed EPC that SDD Waste do not intend to occupy the land and have found a new site. The containers will be removed from the land as soon as weather permits. Enforcement have asked them to let them know when the containers have been removed so a site visit can be conducted.

Enforcement in general EPC will write to Enforcement to ask for regular updates on enforcement issues in the Village in time for Full Council Meetings. T. Southern (HDCCLr) will also be copied. **Clerk**

*At 8.30pm Dr. A. Crampton (HDCCLr) left the meeting.*

108 Planning

i) Request to have a footpath made redundant

EPC had been asked for its view on making a section of footpath 4a made redundant.

**RESOLVED**

EPC would not support the application to close part of footpath 4a as it would leave a dead end on a Right of Way. However, EPC would consider an application to close the whole of the loop with its junction with footpath 4b.

EPC will respond to the resident explaining that EPC would not support making this section redundant but if the resident spoke to his neighbours for a joined up proposal to close the whole loop then EPC would consider it. The Rights of Way Department will also be copied. **Clerk**

ii) Planning Applications

**RESOLVED**

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC or HCC. **Clerk**

a) 20/02993/FUL Yaldens Farm Bramshill Road

Erection of a storage outbuilding (retrospective)

EPC Consultee Comment: Eversley Parish Council objects because its height and colour present an eyesore that has a detrimental effect on the rural setting of the conservation area in which it is located. It is also near to grade 1 listed building and grade 2 listed parkland.

- b) 20/03000/FUL Hollybrook Cottage Warbrook Lane  
Retention of boundary fences  
EPC Consultee Comment: Eversley Parish Council objects on the grounds that the application includes fencing off part of an agricultural field as part of the applicant's garden, yet permission for this change has never been given. The original curtilage for this property is clearly shown in the application 60/03663/H (erection of a pair of semi-detached farm workers' bungalows) and denotes a much smaller residential garden than that shown in this most recent application. Furthermore, the fencing proposed is of a suburban type that would have an adverse impact on the view of the registered park and garden of Warbrook House which is grade 1 listed.
- c) 20/03135/PRIOR Land At Eversley Centre Reading Road  
Erection of a mono pitch agricultural barn for machinery and hay storage  
EPC Consultee Comment: Eversley Parish Council would like a condition that if it ceases to be required for agricultural purposes then it is removed from the site.
- d) 20/03109/HOU Bakers Farm Cottage The Street  
Erection of a part single storey and part two storey rear extension and insertion of door and window to ground floor side  
EPC Consultee Comment: No comment

#### **HCC**

- e) PLAN/SD/HR042 Bramshill Quarry Warren Heath, Brickhouse Hill  
Proposed variation of Conditions 1, 31 and 39 of planning permission 14/00063/CMA and Condition 1 of planning permission 14/00060/CMA so as to allow an extension of time to complete extraction, processing, and to remove plant, machinery and buildings; and to continue to use the conveyor bridge, until June 2026; together with minor amendments to the restoration scheme and submission of the aftercare scheme at Bramshill Quarry Warren Heath, Brickhouse Hill, Eversley Hook RG27 0QB

Eversley Parish Council strongly objects on the following grounds:

1. The impact of the quarry on the immediate environment has been substantial and highly detrimental to the village: firstly, the very high volume of lorries entering and leaving the site create a hazard to other traffic and, in other parts of the village, to pedestrians. Secondly a stretch of about a half a mile of the B3272, on either side of the quarry entrance, is perpetually covered in a thick layer of mud which obscures all the road signs (including the signs that warn "Caution – mud on the road"). The verges have, over the years, become high banks of mud that wash back on to the road in wet weather. Larger debris is also occasionally deposited on the road by the aggregate lorries, that leads to occasional damage to cars.

The village cannot withstand another five years of this, perhaps increasing, volume of HGV traffic and fouling of roads and verges.

2. The current Hampshire Minerals and Waste Plan defines a "major mineral and waste development" as "All mineral extraction, landfill and hazardous/low-level radioactive facilities, as well as developments, occupying at least a hectare of land and/or having a throughput of 50,000 tonnes per annum."

Paragraph 5.57 states that "The Hampshire Authorities expect all operators to engage with local communities during pre-application discussions on major applications for minerals and waste development."

Policy 14 states "Hampshire Authorities encourage negotiated agreements between relevant minerals and waste developers/operators and a community as a source of funding for local benefits."

The applicant has failed to engage with EPC in any pre-application discussions and failed to offer any additional benefits over and above those associated with previous applications.

EPC has numerous parish projects in hand. Many of these projects could be supported by contributions of cash or materials by the applicant. Any such contributions would go a small way to mitigate the enormously adverse impacts on the quality of life of those in Eversley directly impacted by an additional three and a half years of intolerable heavy goods vehicle traffic.

In the absence of any engagement by the applicant with the community, EPC is obliged to object to the proposal as being contrary to the spirit and intent of the Hampshire Minerals and Waste Local Plan.

f) PLAN/SD/HR042 Bramshill Quarry Warren Heath, Brickhouse Hill

Proposed retention of existing concrete batching plant and ancillary development until June 2026 at Bramshill Quarry Warren Heath, Brickhouse Hill, Eversley Hook RG27 0QB

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109 Exclusion Of Public

**RESOLVED**

That the public be excluded from the remainder of the meeting on the grounds that exempt information, as defined in Schedule 12A of the Local Government Act 1972, relating to individuals, specifically existing staff, was likely to be disclosed.

110 Staffing item

As per confidential note.

There being no further items for discussion the Chairman closed the meeting at 9.30pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 2<sup>nd</sup> February 2021**

**Forward Plan**

Date	Meeting	Draft Items
12 Jan 2021 To be held virtually	Open Spaces Committee	
2 Feb 2021 To be held virtually	Full Council	

## Appendix A

<b>Eversley Parish Council</b>	<b>Bank Reconciliation</b>			
<b>30th November 2020</b>				
<b>Prepared by</b>		<b>J. Routley, Clerk/RFO</b>		
<b>Date</b>				
<b>Approved by</b>		<b>A. McNeil, Chairman</b>		
<b>Date</b>				
<b>Approved by</b>		<b>Councillor</b>		
<b>Signed</b>				
<b>Date</b>				
<b>Current Account No.</b>	<b>37685868</b>			
<b>Brought forward</b>	<b>as at 31st October 2020</b>			
<b>as per Bank Statement</b>	<b>Lloyds sheet</b>			88,230.84
			<b>Invoice no.</b>	
04-Nov-2020	Staff	Salaries - Oct		-1,500.95
04-Nov-2020	J Routley, Clerk	Expenses/Admin - Oct		-124.94
04-Nov-2020	Hampshire Pension Fund	Sept contribution		-372.36
04-Nov-2020	Nick Robins Ltd	Grounds maintenance - Oct	13669	-1,098.00
04-Nov-2020	Basingstoke Skip Hire	Skip hire Oct	467281	-104.71
04-Nov-2020	PKF Littlejohn LLP	Annual External Audit Fees	SB20201981	-360.00
04-Nov-2020	CPRE	Annual Membership		-36.00
17-Nov-2020	Lloyds Bank	Bank Fees	324504472	-6.50
<b>Lodgements</b>			<b>Invoice no.</b>	
<b>Total movement</b>	<b>as per cashbook</b>			<b>84,627.38</b>
<b>Unpresented cheques</b>	<b>as at 30th November 2020</b>			
<b>Chq no.</b>				
000043	ICO	Annual Data Protection Fee	40.00	
<b>Bank Balance as at</b>	<b>30th November 2020 as per Sheet</b>			84,627.38
<b>Balance Reserve Account</b>	<b>38770268</b>			32,740.13
	09-Nov-2020	Interest		<u>0.28</u>
				32,740.41
<b>Total funds held by EPC</b>	<b>as at 30th November 2020</b>			<b>117,367.79</b>

## Appendix B

<b>Eversley Parish Council</b>		
<b>Payments for approval</b>	<b>5.1.2021</b>	
<b>Prepared by</b>		<b>J. Routley, Clerk/RFO</b>
<b>Date</b>		
<b>Approved by</b>		<b>A.McNeil, Chairman</b>
<b>Date</b>		
<b>Approved by</b>		<b>Councillor</b>
<b>Signed</b>		
<b>Date</b>		
Lloyds Bank	Bank Fees	7.00
Staff	Salaries – Dec*	1,501.21
J Routley, Clerk	Expenses/Admin - Dec	51.51
Hampshire Pension Fund	Dec contribution	372.36
Nick Robins Ltd	Grounds maintenance - Dec	1,098.00
Basingstoke Skip Hire	Skip hire Dec	86.35
HM Revenue and Customs only	HMRC Oct-Dec	1,413.08
The Play Inspection Company Ltd	Annual Inspections of 4 play Areas	324.00
	<b>TOTAL</b>	<b><u>4,853.51</u></b>

\* underpayment of 30p last month, corrected this month.



## **Appendix C**

<b>Year to Date</b>			
at 30th Nov 2020			
	<b>FY 20-21</b>	<b>Budget 20-21</b>	<b>% of budget used</b>
	<b>YEAR</b>		
	<b>to date</b>		
<b>Income</b>			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	7.44	10	
Garden Plot Rents	666.00	500	
S106 Funds	0.00	0	
Burial Ground Fees	1,920.00	1,017	
Donations/Grants	2,560.20	1,000	
other income	1,650.00	0	
Insurance claim	649.00	0	
VAT Reclaim	0.00		
<b>Sub Total</b>	<b>86,429.64</b>	<b>81,504</b>	
<b>Expense</b>			
Staff Remuneration + Pension +HMRC	19,618.54	28,382	69.1
Admin/Office Costs	961.58	1,458	65.9
Hall Rental	65.00	550	11.8
Chair/Cllr Expenses	0.00	350	0.0
Bank Charges	52.65	64	82.3
Subscriptions/Publications	1,169.69	1,017	115.0
Insurance/Audit Fees	2,130.25	2,237	95.2
Election costs (every 4 years unless by-election called)	0.00	0	0.0
<b>Admin Sub Total</b>	<b>23,997.71</b>	<b>34,059</b>	70.5
Rights of Way booklet	0.00	349	0.0
Grounds Maintenance	5,803.06	8,830	65.7
Repairs/Maintenance	4,753.50	11,455	41.5
conservation volunteers	0.00	509	0.0
Tackling Flooding	0.00	1,526	0.0
Tree Work	1,375.00	3,051	45.1
Bin emptying	2,106.64	2,860	73.7
Waste Management	787.75	1,405	56.0

Annual Playground Inspection	0.00	350	0.0
EPC projects + new equipment	1,238.20	11,976	10.3
Bus Shelters	0.00	0	0.0
Payback team	90.00	2,125	4.2
Clearing allotments	250.00	500	50.0
Emergency Plan	0.00	0	0.0
<b>OS Sub Total</b>	<b>16,404.15</b>	<b>44,936</b>	36.5
Website	376.90	1,000	37.7
Training	0.00	509	0.0
Grants	50.00	1,000	5.0
Section 137 Payments/now GPC and not a limit	0.00	0	
VAT	3,469.68		
<b>Sub Total</b>	<b>3,896.58</b>	<b>2,509</b>	155.3
	<b>44,298.44</b>	<b>81,504</b>	54.4
<b>Income - Expenditure</b>	<b>42,131.20</b>	<b>0</b>	
Funds carried over from Current Account	42,463.62	42,464	
Funds carried over from Reserve Account	32,732.97	32,733	
Plus Income-expenditure	42,131.20	0	
unpresented cheque	40.00		
<b>Total Funds remaining</b>	<b>117,367.79</b>	<b>75,197</b>	
<b>Earmarked Reserves 2020-21</b>			
6 months running costs	21,600		
Project: New Play Area Cross Green	20,000		
Project: Burial Ground Extension	5,000		
<b>Total</b>	<b>46,600</b>		