

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD BY VIDEOCONFERENCE AT 7.30pm ON **TUESDAY 6th OCTOBER 2020**.

PRESENT: Cllr A McNeil (Chairman, AM)
Cllr S Dickens (SD)
Cllr E Dixon (ED)
Cllr P Todd (PT)

ALSO PRESENT: D Deane, C Edge, 1 member of the public, D Simpson (HCllr) and J Routley (Clerk)

ACTIONS

64 Apologies for Absence

Apologies were accepted for Cllr K Neville due to personal commitments.

65 Declarations of Interest

Cllr E Dixon declared a non-pecuniary interest in item 10 b) because he knows the applicant, (See Min: 73 b)

Cllr A McNeil declared a non-pecuniary interest in item 10 c), (See Min: 73 c) as he knows the applicant.

Cllr P Todd declared a non-pecuniary interest in item 10 b), (See Min: 73 b) and 10 d), (See Min: 73 d) as he knows the applicants in both cases.

66 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 8th September 2020** had been previously circulated to all Councillors.

Errors

Min: 57 line 3 delete 'i)' which was added in error.

RESOLVED

That with this amendment, the Minutes be approved and signed by the Chairman (*note these will be signed electronically and signed in person at the next Council meeting held in person*).

AM

67 Public Questions and Comments

Improvements to Eversley A younger resident, aged 11, who attended the meeting suggested recycling schemes such as more recycling bins and whether equipment could be improved at the Lower Common Play Area. She had written to the Clerk before the meeting to say she wanted to become a parish councillor as she wanted to represent younger peoples' views. She was advised that a person had to be 18 or over to become a councillor but that there were other ways of feeding in suggestions for improvements to the village. D Simpson (HCllr) suggested that she may be interested in the Youth Council and offered to provide details via the Clerk.

Ditches A resident asked who was responsible for the ditches off Fox Lane. It was explained that all ditches are the responsibility of the landowner in whose land they fall. They have a legal obligation to ensure that the condition of their ditches does not obstruct the flow of water from uphill to downhill. There are ways of enforcing this and the Flood Authority at HCC can take legal action if necessary.

D. Simpson (HCllr) said that he had recently put a post on Eversley Matters which explained who is responsible for what.

Household Waste Recycling Centres D Simpson (HCllr) reported that Hampshire County Council is withdrawing all bottle banks from tips, which he will be making representation against. HCC is trying to get a new agreement on tips. It was also noted that progress on the new tip has been delayed due to Covid-19.

Concessionary Travel Scheme D Simpson reported that this scheme is to be approved shortly.

On-street Parking The on-street parking meter scheme for areas elsewhere in Hants, which was due in January, has been put off until next summer due to the pandemic

Cricket Hill Cricket Hill in Yateley is to be closed from next week.

EPC Volunteer Group A resident asked if the Volunteer Group was able to continue or if there would be Covid-19 restrictions. The Clerk is to investigate this with the insurers.

68 Meeting Dates

Following the Covid-19 disruption, the Council's regular meetings had been cancelled and, once the Coronavirus Legislation came in, the Council had instead been meeting virtually as required.

RESOLVED

That for the remainder of the Council year 2020-21:

- Full Council will hold virtual meetings on the first Tuesday of the month with the next meeting taking place on 3rd November 2020
- Open Spaces will hold virtual meetings every 6 weeks with the next meeting taking place on 20th October 2020

(See Appendix A for full list of dates)

69 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliation for August 2020 had been previously circulated along with copies of the bank statements. (See Appendix B)

RESOLVED

- The reconciliation for August was accepted.

Payments

RESOLVED

- To authorise the schedule of payments for October 2020 (See Appendix C).

Year to Date

RESOLVED

The Year to Date reports for August 2020 was accepted (See Appendix D)

Emergency Spend

RESOLVED

To note the costs authorised under delegated powers in an emergency:

1. £67.50+VAT for Battery Charger for Speed Indicator Device to replace broken one.
2. £56.00+VAT for repairs at Chequers Green following vandalism
3. £45.00+VAT for Web Updates to comply with the Accessibility legislation

70 Budget Working Group

RESOLVED

That there was no need for a budget working group and instead that the draft budget would be considered by Full Council at the next meeting. **3.11.2020**

71 Remembrance Day

RESOLVED

- i) To appoint Cllr E Dixon to represent EPC at the Remembrance Day Service (if it takes place).
- ii) To approve purchase of a wreath and/or a donation, under GPC, at a cost of up to £50.

72 Enforcement

RESOLVED

To report any potential enforcement issues to the appropriate authority.

Fencing by Firgrove Road Fishing Lake It was noted that barbed wire fencing had been installed near the public highway. This could present a danger to walkers as it would prevent them from moving

out of the way of traffic. This has been reported to the Enforcement Officer who has requested a map.

New Mill Lane A site looks like it is being prepared for caravans. A councillor has reported this, as an individual, to Wokingham Borough Council.

Chantryland The Enforcement Officer has said that they believe legal action is being taken over the gates at Chantryland.

Fox Lane EPC will ask HCC Enforcement whether the volume of traffic at Fox Lane from the Quarry now exceeds the original limits of the planning condition. **Clerk**

Casualty Reduction Scheme EPC is to ask HCC whether, as part of this scheme, they could stop any HGV vehicles that are not travelling locally from travelling on the B3272. **Clerk**

73 Planning

RESOLVED

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC. **Clerk**

a) 20/02089/HOU Rood Ashton Hollybush Lane

Erection of a single storey front and single storey rear extensions and first floor side extension.
EPC Consultee Comment: No comment.

b) 20/02166/FUL Bakers Farm Cottage The Street

Erection of a single storey side extension to facilitate the change of use of barn to residential provide an annex to the existing house

EPC Consultee Comment EPC would ask for a condition that says it is only to be used as an annex to the existing property

c) 20/02201/HOU5 Mud Lane Cottages Mud Lane

Erection of a two storey side and rear extension and detached double garage.

EPC Consultee Comment: To refer to EPC's previous comment, in particular that the application fails to recognise the elements of the building that have heritage significance and should be preserved.

d) 20/02258/LBC Brick House Brickhouse Hill

Conversion of garage into habitable accommodation. Replacement of garage doors with hardwood windows with brick surround.

EPC Consultee Comment: No comment.

74 Co-option

RESOLVED

i) Presentations had been received and noted from 4 candidates for the 3 vacancies.

ii) For Seat 1 D Deane received a majority vote and was co-opted. D Deane will sign his Acceptance of Office following the meeting.

For Seat 2 C Edge received a majority vote and was co-opted. C Edge signed his Acceptance of Office on camera in the presence of the Clerk and the Council.

For Seat 3 S Hughes received a majority vote and was co-opted. S Hughes was not in attendance and will sign her Acceptance of Office following the meeting.

The Clerk will write to the 4th candidate to thank him for his interest, to explain that there were more candidates than vacancies and, that on this occasion, he was unsuccessful but that the Council would welcome them applying in the future if a vacancy arises. **Clerk**

There being no further items for discussion the Chairman closed the meeting at 9.18pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 3rd November 2020

Forward Plan

Date	Meeting	Draft Items
20 Oct 2020 To be held virtually	Open Spaces Committee	
3 Nov 2020 To be held virtually	Full Council	Draft Budget

Appendix A

<u>Meeting Dates</u>	<u>Full Council</u>	<u>Open Spaces Committee</u>
	3 Nov 2020	20 Oct 2020
	1 Dec 2020	1 Dec 2020
	5 Jan 2021	12 Jan 2021
	2 Feb 2021	23 Feb 2021
	2 Mar 2021	

Appendix B

Eversley Parish Council	Bank Reconciliation			
31st August 2020				
Prepared by J Routley, Clerk/RFO	_____			
Date				
Approved by A. McNeil, Chairman	_____			
Date				
Approved by Councillor	_____			
Date				
Current Account No. 37685868				
Brought forward as at 31st July 2020				64,174.56
as per Bank Statement Lloyds sheet				
			Invoice no.	
05-Aug-2020	Staff	Salaries - July		-1,475.80
05-Aug-2020	J Routley, Clerk	Expenses/Admin - July		-97.98
05-Aug-2020	Hampshire Pension Fund	July Contribution		-362.57
05-Aug-2020	Nick Robins Ltd	Grounds Maintenance - July	13588	-1,337.64
05-Aug-2020	Nick Robins Ltd	soil at burial ground and allotment rubbish removal	13577	-528.00
05-Aug-2020	Basingstoke Skip Hire	Skip hire July	459506	-98.95
05-Aug-2020	Roadware Ltd	2 litter bins	3211	-383.76
18-Aug-2020	Lloyds Bank	Bank Fees		-6.50
Lodgements			Invoice no.	
03-Aug-2020	Hart District Council	Burial Ground recharge	EPC001/2020-2021	2,560.20
Total movement as per cashbook				62,443.56
Unpresented cheques as at 31st August 2020				

Chq no.				
Bank Balance as at 31st August 2020 as per Sheet				62,443.56
Balance in Reserve Account 38770268				32,738.44
	10-Aug-2020	Interest		1.15
				32,739.59
Total funds held by EPC as at 31st August 2020				95,183.15

Appendix C

Eversley Parish Council		
Payments for approval 6.10.2020		
Prepared by _____ J Routley, Clerk/RFO		
Date		
Approved by _____ A McNeil, Chairman		
Date		
Approved by _____ Councillor		
Signed _____		
Date		
Lloyds Bank	Bank Fees	6.50
Staff	Salaries - Sept	2,105.76
J Routley, Clerk	Expenses/Admin - Sept	126.24
Hampshire Pension Fund	Sept contribution	608.18
Nick Robins Ltd	Grounds maintenance - Sept	1,098.00
Nick Robins Ltd	reduction of hedge at burial ground	180.00
Nick Robins Ltd	Installing memorial bench	210.00
Nick Robins Ltd	Clearance of paths for HCC 16,19,4b,25	1,320.00
Basingstoke Skip Hire	Skip hire Sept	118.38
ICO	Annual Data Protection Fee	40.00
HM Revenue and Customs only	HMRC Jul- Sept	1,027.11
RBL Poppy Appeal	Wreath/donation	50.00
Westcotec limited	Battery Charger	81.00
Playscene	3 Play areas repairs + rope repair and sanding of slide	3,717.60
Simple Creative Marketing Limited	Web Updates - Accessibility Statement	54.00
	TOTAL	<u>10,742.77</u>

Appendix D

Year to Date			
at 31st August 2020			
	FY 20-21	Budget 20-21	% of budget used
	YEAR		
	to date		
Income			
Precept (split into 2 payments)	39,488.50	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	6.62	10	
Garden Plot Rents	666.00	500	
S106 Funds	0.00	0	
Burial Ground Fees	1,920.00	1,017	
Donations/Grants	2,560.20	1,000	
other income	0.00	0	
Insurance claim	649.00	0	
VAT Reclaim	0.00		
Sub Total	45,290.32	81,504	
Expense			
Staff Remuneration + Pension +HMRC	11,981.79	28,382	42.2
Admin/Office Costs	593.07	1,458	40.7
Hall Rental	65.00	550	11.8
Chair/Cllr Expenses	0.00	350	0.0
Bank Charges	33.15	64	51.8
Subscriptions/Publications	993.74	1,017	97.7
Insurance/Audit Fees	1,830.25	2,237	81.8
Election costs (every 4 years unless by-election called)	0.00	0	0.0
Admin Sub Total	15,497.00	34,059	45.5
Rights of Way booklet	0.00	349	0.0
Grounds Maintenance	3,773.05	8,830	42.7
Repairs/Maintenance	50.00	11,455	0.4
conservation volunteers	0.00	509	0.0
Tackling Flooding	0.00	1,526	0.0
Tree Work	1,375.00	3,051	45.1
Bin emptying	1,391.65	2,860	48.7
Waste Management	520.28	1,405	37.0
Annual Playground Inspection	0.00	350	0.0
EPC projects + new equipment	464.80	11,976	3.9

Bus Shelters	0.00	0	0.0
Payback team	90.00	2,125	4.2
Clearing allotments	250.00	500	0.0
Emergency Plan	0.00	0	0.0
OS Sub Total	7,914.78	44,936	17.6
Website	231.90	1,000	23.2
Training	0.00	509	0.0
Grants	0.00	1,000	0.0
Section 137 Payments/now GPC and not a limit	0.00	0	
VAT	1,660.08		
Sub Total	1,891.98	2,509	75.4
	25,303.76	81,504	31.0
Income - Expenditure	19,986.56	0	
Funds carried over from Current Account	42,463.62	42,464	
Funds carried over from Reserve Account	32,732.97	32,733	
Plus Income-expenditure	19,986.56	0	
<u>Total Funds remaining</u>	<u>95,183.15</u>	<u>75,197</u>	
Earmarked Reserves 2020-21			
6 months running costs	21,600		
Project: New Play Area Cross Green	20,000		
Project: Burial Ground Extension	5,000		
Total	46,600		