

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT 7.30pm ON **TUESDAY 4th FEBRUARY 2020** IN EVERSLY VILLAGE HALL.

PRESENT: Cllr A McNeil (Chairman, AM)  
Cllr E Beckett (EB)  
Cllr S Dickens (SD)  
Cllr E Dixon (ED)  
Cllr K Neville (KN)

ALSO PRESENT: 2 members of the public, Dr Anne Crampton (HDCllr) and Mrs J Routley (Clerk)

**ACTIONS**

128 Apologies for Absence

Cllr K Neville was absent.

**RESOLVED**

Apologies were accepted for Cllr C Edge due to work commitments and Cllr E Beckett due to personal commitments.

It was noted that, as yet, there had been no interest in the casual vacancy on the Council.

129 Declarations of Interest

Cllr A McNeil declared a personal interest in item 14 f), (see Min: 141 f) as he knows the applicant. Cllr E Dixon declared a personal interest in item 14 e) (see Min: 141 e) as he knows the applicant and his firm acts for them, although he does not personally and also item 13 i) (See Min: 140 i) as the firm he works for acts on behalf of some of the landowners.

130 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 7<sup>th</sup> January 2020** had been previously circulated to all Councillors.

**RESOLVED**

That the Minutes be approved and signed by the Chairman.

**AM**

131 Public Questions and Comments

Chantryland development Gates A member of the public expressed concern that the houses had been sold and gates had gone up, despite not being permitted as part of the planning application. They were concerned that the developer might liquidate the company and no-one would be responsible for the planning contravention. The Chairman explained that EPC had notified the Enforcement Officer of the contravention. Dr A Crampton (HDCllr) confirmed that Enforcement were going to serve a notice. Concerns were also raised about liability if the company was dissolved before enforcement action could be taken, but it was recognised that this would pass to the residents.

Yateley Neighbourhood Plan The Yateley Neighbourhood Plan Steering Group had contacted EPC to express a wish to work with Eversley to reflect the needs for the two areas in the plan. This is to be considered at the next meeting.

Household Tip It was noted that households would need to register their cars with Hampshire County Council in order to continue using the household tip free of charge. The link for doing so, <https://www.hants.gov.uk/wasteandrecycling/recyclingcentres/vehicle-registration>, would be included in the parish magazine and EPC's website.

Webb's Corner It was noted that the Webb's Corner project is now underway.

Inert cleaning EPC would like to thank Inert for responding to its request for cleaning the mud in the village by using pavement and road sweepers through the village.

White Hart Public House It was noted that the new management of the White Hart Public House had started works to the barn outhouse. It was noted that the barn is in the curtilage of a listed building and that no planning permission appeared to be extant.

Bramshill Road – agricultural access

It had been brought to the Council's attention that an agricultural access was being constructed on Bramshill Road. It was believed that crossing common land and creating access onto a C class road may be a planning contravention if planning permission was not sought.

132 Annual Meeting

**RESOLVED**

That the Annual Meeting of the Council should take place on 12<sup>th</sup> May 2020, subject to hall availability, and the Full Council Meeting scheduled for 5<sup>th</sup> May should be cancelled and incorporated into the meeting on 12<sup>th</sup> May. If the hall is unavailable on 12<sup>th</sup> then the Annual Meeting will take place on 5<sup>th</sup> May 2020.

133 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for December 2019 had been previously circulated along with copies of the bank statements. (See Appendix A)

**RESOLVED**

- To write again to the recipient of the long term unpresented cheque notifying them that if EPC has not heard from them by the end of the month, EPC will assume that they do not intend to cash the cheque which, for audit purposes, will be treated as a donation to the Council.
- The reconciliations were accepted.

Payments

**RESOLVED**

- To authorise the schedule of payments for February 2020 (See Appendix B).

Year to Date

**RESOLVED**

To accept the Year to Date reports as of December 2019 (See Appendix C)

134 Risk Assessment and Financial Controls

The documents had been previously circulated. All documents were reviewed and amendments made. (See Appendix D). These documents will be published on the website. **Clerk**

**RESOLVED**

To approve, as amended,

- (i) The Risk Assessment.
- (ii) Internal Controls.
- (iii) The Review of Internal Audit.

135 Hampshire County Council Libraries Consultation

**RESOLVED**

That EPC will respond to the Consultation by stating that Yateley Library is an essential asset for the community, particularly because the mobile library service in Eversley and library in Hartley Wintney had been closed. **Clerk**

136 Residents' survey of projects

EPC reviewed residents' responses to the recent survey of possible improvements that could be made in the village. Several other comments were made, the majority of which focused on road safety and traffic issues.

It was noted that the Firgrove Road Pathway project had already been completed through the lengthsman scheme. It was noted that this was the 5<sup>th</sup> most important priority in the residents' survey.

**RESOLVED**

To focus on implementing the following projects as a priority:

- Traffic management, which was the area of greatest concern to residents.
- New village signs at all entrances to the village and new signs and "gates" at three of the entrances to the village at Eversley Cross, Longwater Lane and the A327 – the latter to be moved, if possible, from Cooper's Hill nearer to the roundabout near Warbrook House.
- A completely new play area at Cross Green.
- Enhancements to Cross Green and other sites in the village, to include pond plants for the newly restored village pond and wild flower and bulb planting.

**RESOLVED**

- That EPC would try to obtain grant contributions towards these projects. **EB**
- That a budget should be allocated to some or all of the prioritised projects (See Appendix E).
- To allocate some of the 'EPC projects' budget towards bulbs and plants. It was noted that HDC might be prepared to advise and contribute to the cost of doing so. EPC will pursue. **AM**
- To allocate up to £20K from Reserves towards a new play area at Cross Green.
- To allocate £5K from Reserves towards the Burial Ground Extension project on the assumption that land may be given.
- To obtain further details on costs for village signs and "gates" before a decision can be made. **AM**
- To discuss traffic management with HCC. **AM**

137 Working Group

**RESOLVED**

- To set up an Eversley Event Working Group consisting of members of the Council and the community.
- The Chairman, Cllr Dixon and Cllr Beckett, subject to her acceptance as absent from this meeting, will represent EPC on the working group. **AM, ED, EB**

138 Playground Inspections

**RESOLVED**

- i) To note receipt of the Annual Playground Inspections.
- ii) To ask Open Spaces Committee to review and make recommendations. **OSC**

139 Emergency Plan

**RESOLVED**

- To proceed with developing the Emergency Plan. **AM, EB**
- To contact the insurers for advice relating to the Emergency Plan. **Clerk**

140 Planning

i) Shapley Heath

A meeting of five parish councils took place on 22<sup>nd</sup> January 2020 to discuss the proposed development at Shapley Heath. Notes of the meeting would be circulated shortly. The general consensus was that the development was not a good idea as it flew in the face of the Local Plan and would result in 5000 additional houses above the Local Plan number. Therefore, the suggestion that it would save greenfield

sites elsewhere did not make sense. The group agreed to meet every 3 months, to co-ordinate questions to HDC's cabinet and to raise public awareness.

**RESOLVED**

EPC will include information of this development for circulation at its Annual Assembly on 10<sup>th</sup> March.

**Clerk**

ii) WBC Local Plan

It was noted that there are 4 information dates:

- Grazeley - Village Memorial Hall, Church Lane, RG7 1LD - Wednesday 26 February 2020, 7pm - 9pm
- St. Crispins School, Sixth Form Atrium, London Road, Wokingham, RG40 1SS - Monday 2 March 2020, 7pm - 9pm
- Woodley Oakwood Centre, Headley Road, RG5 4JZ - Tuesday 10 March 2020, 7pm - 9pm
- Dinton Activity Centre conference room, Sandford Lane, RG10 0SU - Thursday 5 March 2020, 10am - 1pm

This item was deferred until the next meeting in order for the planning leads to study the plan in further detail.

**ED/PT**

141 Planning Applications

**RESOLVED**

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HCC.

**Clerk**

i) Planning Consultation - HR038 - Eversley Quarry, Land At Chandlers Farm, Off Fox Lane

Variation of conditions 1 & 2 of planning permission 14/00640/CMA to extend the duration for the completion of mineral extraction, infilling and restoration at Eversley Quarry, Land At Chandlers Farm, Off Fox Lane, Reading Road, Eversley RG27 0NQ

EPC Consultee Comment: EPC has serious objections to the HGV traffic that would be generated by the proposals and to the environmental and social impacts of that traffic on the residents; on the rural character of the parish; and, on the wider environment.

The proposal is for the extraction of 170,000 tonnes of aggregate and the importation of approx. 285,000 tonnes of infill over the course of three years and seven months. All of the extracted aggregate will pass through the heart of the village to be processed at the Bramshill Quarry at Warren Heath, Eversley, and much of this will be transported through the village again once processed. Therefore, the impact will be of between 455,000 and 625,000 tonnes being transported at an average of between 125,000 and 175,000 tonnes per annum.

The current Hampshire Minerals and Waste Plan defines a "major mineral and waste development" as "All mineral extraction, landfill and hazardous/low-level radioactive facilities, as well as developments, occupying at least a hectare of land and/or having a throughput of 50,000 tonnes per annum."

Paragraph 5.57 states that "The Hampshire Authorities expect all operators to engage with local communities during pre-application discussions on major applications for minerals and waste development."

Policy 14 states "Hampshire Authorities encourage negotiated agreements between relevant minerals and waste developers/operators and a community as a source of funding for local benefits."

The applicant has failed to engage with EPC in any pre-application discussions and failed to offer any additional benefits over and above those associated with previous applications.

EPC has numerous parish projects in hand. It has recently refurbished a Parish Pathway, north of Firgrove Road to provide a safe, off-road route to aid pedestrians to access Yateley schools, shops and medical facilities. Due to limited funds, this has been surfaced with wood chippings. Although gravel would have been more long-lasting, it was too expensive.

EPC has been approached by Ramblers for financial support to improve the drainage and consolidate the surface of a footpath across Watmore Farm, Eversley, which suffers from perennial flooding and is often impassable. Although the maintenance of the surface is an HCC Rights of Way responsibility, it has been left for charities and volunteers to raise funds to pay for making the path fit for purpose. The land is or was owned by the applicant.

EPC has, recently, carried out a survey on parishioners' priorities for future projects. There was an overwhelming desire for additional highway safety measures, such as signage; village gateway features; SIDs; etc. as well as support for additional planting to enhance the environment and for further children's play equipment.

Many of these projects could be supported by contributions of cash or materials by the applicant. Any such contributions would go a small way to mitigate the enormous adverse impacts on the quality of life of those in Eversley directly impacted by an additional three and a half years of intolerable heavy goods vehicle traffic.

In the absence of any engagement by the applicant with the community, EPC is obliged to object to the proposal as being contrary to the spirit and intent of the Hampshire Minerals and Waste Local Plan.

*At 9.19pm 1 member of the public left.*

ii) **RESOLVED**

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HDC.

**Clerk**

a) 19/02802/HOU & 19/02803/LBC      The Stables Firgrove Manor Firgrove Road

Restore and convert the existing lean-to outbuilding that lies on the north side of the main garden wall to incorporate this as an additional bedroom and bathroom space. Erection of two glazed single storey additions to the south side of the existing property.

EPC Consultee Comment: No Comment

b) 19/02858/FUL      Nursery View Reading Road

Demolition of garage and erection of detached dwelling and garage with new access for existing dwelling and 1.8m high timber fence

EPC Consultee Comment: Eversley Parish Council had objected previously. As very little had changed since the previous planning decision, EPC repeats its previous objections, namely that:

i) There would be insufficient room for a second access without reducing the amenities of the houses on either side.

ii) There could be Insufficient parking at the original house. This might lead to parking on the pavement, which would be to the detriment of other road users.

iii) The proposed development would also put a further strain on the sewage system, which was already inadequate, and have a negative effect on surface water run-off.

c) 19/02827/HOU      Derwent Fox Lane

Erection of a single storey garden room following demolition of existing conservatory

EPC Consultee Comment: No Comment

d) 20/00050/PRIOR      Church Farm Church Road

Application for prior notification of agricultural or forestry development for a proposed agricultural track.

EPC Consultee Comment: No Comment

e) 19/02750/HOU Appleyards Oaklea Drive

First floor side extension with new dormer windows to front elevation and single storey rear extension. Alterations to fenestration.

EPC Consultee Comment: No Comment

f) 20/00086/AMCON The Old Cottage Mud Lane

Variation of Condition 1 (approved plans) attached to planning permission 18/01659/FUL dated 26/09/2019 to allow a double garage in place of a single garage

EPC Consultee Comment: No Comment

g) 20/00136/HOU 2 Littlecote Cottages Chequers Lane

Demolition of existing rear conservatory and erection of a rear conservatory

EPC Consultee Comment: No Comment

There being no further items for discussion the Chairman closed the meeting at 9.42pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 3<sup>rd</sup> March 2020**

### **Forward Plan**

Date	Meeting	Draft Items
25th Feb 2020 7.30pm at Eversley Village Hall	Open Spaces Committee	
3rd Mar 2020 7.30pm at Eversley Village Hall	Full Council	
10 <sup>th</sup> Mar 2020 7.30pm at Eversley Village Hall	Annual Assembly of Electors	

## Appendix A

Eversley Parish Council	Bank Reconciliation		
<b>31st December 2019</b>			
<b>Prepared by</b>			
<u>J Routley, Clerk/RFO</u>			
<b>Date</b>			
<b>Approved by</b>	<u>A. McNeil, Chairman</u>		
<b>Date</b>			
<b>Approved by</b>			
<u>Councillor</u>			
<b>Signed</b>			
<b>Date</b>			
Current Account No. 37685868			
<b>Brought forward as at 30th November 2019</b>			56,410.82
<b>as per Bank Statement Lloyds sheet</b>			
000022	CPRE	Annual Membership	-36.00
000023 & 000025	Staff	Salaries - Nov	-1,211.61
000024	J Routley, Clerk	Expenses/Admin - Nov	-225.49
000026	Hampshire Pension Fund	Nov contribution	-336.91
000027	Nick Robins Ltd	Grounds Maint. - Nov	-1098.00
000028	Basingstoke Skip Hire	Skip hire Nov	-92.11
000031	Playscene	signs for play areas	-1,116.00
000032	Nick Robins Ltd	removal of tree	-30.00
27-Dec-19	Lloyds Bank	Bank Fees	-7.80
<b>Lodgements</b>			
<b>Total movement as per cashbook</b>			<b>51,956.90</b>
<b>Unpresented cheques as at 31st December 2019</b>			
<b>Chq no.</b>			
000016	Mr JGW Hammond	refunding overpayment	87.17
000021	Eversley Village Hall	Grant Award	500.00
000029	Eversley Village Hall	Hire- Nov	50.00
000030	Eversley and Bramshill Parish Mag.	Annual Subscription	14.00

<b>Bank Balance as at 31st December 2019 as per Sheet 45</b>			51,956.90
<b>Balance in Reserve Account 38770268</b>			32,727.63
	9.12.19	Interest	<u>1.26</u>
			32,728.89
<b>Total funds held by EPC as at 31st December 2019</b>			<b>84,685.79</b>



## Appendix B

<b>Eversley Parish Council</b>		
<b>Payments for approval 4.2.2020</b>		
<b>Prepared by</b> _____ <b>J Routley, Clerk/RFO</b>		
<b>Date</b>		
<b>Approved by</b> _____ <b>A</b> <b>McNeil, Chairman</b>		
<b>Date</b>		
<b>Approved by</b> _____ <b>Councillor</b>		
<b>Signed</b> _____		
<b>Date</b>		
Lloyds Bank	Bank Fees	8.45
Staff	Salaries - Jan	1419.45
J Routley, Clerk	Expenses/Admin - Jan	74.22
Hampshire Pension Fund	Jan contribution	312.60
Nick Robins Ltd	Grounds maintenance - Jan	1098.00
Nick Robins Ltd	removal of tree lower common	210.00
Basingstoke Skip Hire	Skip hire Jan	86.35
Eversley Village Hall	Hire- Jan	39.00
The Play Inspection Company	Annual Playground inspection	312.00
	<b>TOTAL</b>	<b><u>3,560.07</u></b>

## Appendix C

<b>Year to Date</b>			
at 31st Dec 2019			
	<b>FY 19-20</b>	<b>Budget 19-20</b>	<b>% of budget used</b>
	<b>YEAR</b>		
	<b>to date</b>		
<b>Income</b>			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	12.23	5	
Garden Plot Rents	501.67	550	
S106 Funds	2,271.00	0	
Burial Ground Fees	835.00	1,000	
Donations/Grants	400.00	3,600	
other income	316.57	0	
Insurance claim	4,537.00	0	
VAT Reclaim	0.00		
<b>Sub Total</b>	<b>87,850.47</b>	<b>84,132</b>	
<b>Expense</b>			
Staff Remuneration + Pension +HMRC	17,468.23	22,772	77
Litter Picker* employee included above	0.00	3,240	0
Admin/Office Costs	1,389.95	1,434	97
Hall Rental	452.50	541	84
Chair/Cllr Expenses	18.10	1,200	2
Bank Charges	55.90		
Subscriptions/Publications	1,054.00	1,000	105
Insurance/Audit Fees	2,025.96	2,200	92
Election costs (every 4 years unless by-election called)	59.92	2,000	3
<b>Admin Sub Total</b>	<b>22,524.56</b>	<b>34,387</b>	66
Rights of Way booklet	0.00	349	0
Grounds Maintenance	7,350.03	12,000	61

Repairs/Maintenance	2,513.41	11,264	22
conservation volunteers	0.00	500	0
Tackling Flooding	0.00	1,500	0
Tree Work	1,070.00	3,000	36
Bin emptying	2,210.64	3,920	56
Waste Management	776.85	1,382	56
Annual Playground Inspection	0.00	300	0
EPC projects + new equipment	2,003.17	11,776	17
Bus Shelters	5,508.00	6,000	92
Payback team	805.00	2,089	39
Clearing allotments	0.00	0	0
Emergency Plan	0.00	0	0
<b>OS Sub Total</b>	<b>22,237.10</b>	<b>54,080</b>	41
Website	281.90	540	52
Training	170.00	500	34
Grants	650.00	1,000	65
Section 137 Payments/now GPC and not a limit	0.00	1,000	0
VAT	4,246.91	0	
<b>Sub Total</b>	<b>5,348.81</b>	<b>3,040</b>	
	<b>50,110.47</b>	<b>91,507</b>	
<b>Income - Expenditure</b>	<b>37,740.00</b>	<b>-7,375</b>	
Funds carried over from Current Account	13,577.96	13,577.96	
Funds carried over from Reserve Account	32,716.66	32,716.66	
Plus Income-expenditure	37,740.00	-7,375.00	
Outstanding Cheques not cashed	651.17		
<b>Total Funds remaining</b>	<b>84,685.79</b>	<b>38,919.62</b>	-

## **Appendix D**

### **Risk Assessment**

## **Appendix E**

**Budget with earmarked Reserves**