

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD BY VIDEOCONFERENCE AT 7.30pm ON **TUESDAY 19th MAY 2020**.

PRESENT: Cllr A McNeil (Chairman, AM)  
Cllr S Dickens (SD)  
Cllr E Dixon (ED)  
Cllr P Todd (PT)

ALSO PRESENT: Mrs J Routley (Clerk)

**ACTIONS**

1 Apologies for Absence

**RESOLVED**

Apologies were accepted for Cllr E Becket due to illness.  
Cllr C Edge and Cllr K Neville were absent.

2 Declarations of Interest

The Chairman declared a nonpecuniary interest in item 11a), (See Min:11a) as he knows the applicants.  
Cllr P Todd declared a nonpecuniary interest in item 11b), (See Min: 11b) as he knows the applicants.  
Cllr E Dixon declared an interest in item Rycroft 12 f), (See Min: 12f) as it is near his property.

3 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 3<sup>rd</sup> March 2020** had been previously circulated to all Councillors.

Errors

Min: 147 delete 'It was noted that maintain the trees...' and replace with 'It was noted that the maintenance of the trees...'

**RESOLVED**

That, with these amendments, the Minutes be approved and signed by the Chairman (*note these will be signed electronically and signed in person at the next Council meeting held in person*).

**AM**

4 Public Questions and Comments

Work at Webb's Corner A resident had emailed detailed questions regarding the work at Webb's Corner prior to the meeting which had been circulated to all councillors. He also noted at the meeting that the pipe under the A327 by the Warbrook roundabout seemed always to be overlooked; and that, following a recent car crash, the headwall had collapsed. He also believed that this pipe was undersized and misaligned.

The Chairman responded that he and Cllr Todd were due to meet shortly with the Project Manager to run through phase 1 work and beyond, and will raise the resident's comments with him. The Chair explained that the aim was to complete work in St Neot's Road and Webb's Corner and then do a substantial assessment on water flow on Warbrook Lane. Once this was done, the Project Manager offered to attend a Parish Council meeting to explain in more detail what work had been done and why and what HCC's assessment was for further work. In conclusion, the Chair said he would report back to the resident and others after the meeting with HCC.

5 Burial Ground

The Council noted the very limited capacity of space for interments and that, possibly due in part to the pandemic, interments were higher than usual for the time of year.

**RESOLVED**

The Chairman and Cllr Dixon will visit the burial ground and assess if there is any further space which could be used for interments and will report back to the next meeting.

**AM/ED**

6 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for Feb and March 2020 had been previously circulated along with copies of the bank statements. (See Appendix A)

**RESOLVED**

- The reconciliations were noted and accepted.

Payments

**RESOLVED**

- To the schedule of payments for May 2020 was noted and accepted (See Appendix B).

Year to Date

**RESOLVED**

The Year to Date report as of March 2020 was noted and accepted (See Appendix C)

Emergency Spend

**RESOLVED**

To note the cost of £425+VAT for tree removal and £145+VAT for replacement defibrillator pads authorised under delegated powers in an emergency.

7 Draft End of year Accounts

Copies of the Draft receipts and payments statement for the year ended 31 March 2020 had been circulated to all councillors (See Appendix D).

**RESOLVED**

To approve and sign the draft accounts for the year ended 31 March 2020.

*(note these will be signed electronically and signed in person at the next Council meeting held in person).*

8 Assets

**RESOLVED**

- That the schedule of land and assets 2019/20 is correct. (See Appendix E).
- To confirm all disposals

9 Insurance

The Council reviewed its insurance provision

**RESOLVED**

That the amount of cover for 2019/20 was adequate.

**RESOLVED**

To ratify the decision, made via email during Covid-19 lockdown, to continue to use BHIB as the Council's insurers for 2020/21.

10 Planning decisions made remotely

**RESOLVED**

To record and ratify the planning decisions made remotely, via email during Covid-19 lockdown, since the last meeting.

- a) 20/00684/OUT | Outline application for the erection of 4 no new dwelling houses within the unlisted grounds of Warbrook House | Warbrook House Reading Road

EPC Consultee response made on 9.4.2020

EPC strongly objects to the proposed development for the following reasons:

1. The site is outside the settlement boundary, so is unsuitable for any housing that is not required for agricultural, forestry or horticultural use, or a specific horse-related housing need associated with an integral "horsicultural" business.

2. The applicant has advanced an "enabling argument" stating that the profits would be entirely for the restoration of the Historic Park and Garden. However, at the open day the applicant suggested that, once Outline Permission was granted, the site would be sold. This means that only half of the "benefit" of permission would accrue to Warbrook House as enabling funds, because the developer purchasing the site would wish to make as much profit again from the development. In any event, it is probable that whatever permission might be granted, any purchaser would re-apply for more and/or larger houses, thus boosting their share and further degrading the percentage of enabling funding (see St Neot's School development as a prime example.)

3. The applicant does not appear to have met some of Historic England's criteria for grant of planning permission under the 'enabling development' case which, in the view of EPC is spurious for the following reasons:

Criterion (1) [The development] will secure the long-term future of the place and, where applicable, its continued use for a sympathetic purpose. Response: The applicants appear to have no idea how much the restoration of the Park and Garden might cost, so the housing proposal was not designed to achieve any specific need. Criterion (2) It is demonstrated that the amount of enabling development is the minimum necessary to secure the future of the place. Response: see (1) above. Criterion (3) The public benefit of securing the future of the significant place through such enabling development decisively outweighs the disbenefits of breaching other public policies. Response: The gardens would continue to be for commercial guests of the hotel rather than for the public good.

4. The proposed development includes a new access onto the western end of Warbrook Lane, when there is already an existing one to the east. This gives rise to two concerns: one is the emergence of vehicles onto a now already heavily used country lane with no footway that is very near a junction with an A road. Another is that the artificial subdivision of the site outside the Registered Park and Garden leaves an "unused" field site outside the Registered Park and Garden with its own existing highway access. The Local Planning Authority would be unable to refuse a further application for more housing on that site, were it to grant permission on this site.

5. Siting a development of this kind on the boundary of a Grade 1 Listed Building and its Registered Park and Garden would have a profoundly negative impact on both because of the visual prominence of the new housing - both looking into, and out of the Park. The possible/likely further development on the 'unused' field (see 3 above) with its own access would compound this negative impact.

6. The development is unsustainable in terms of transport. The NPPF states that the planning system should be focused on locations which are, or can be, sustainable through limiting the need to travel and offering a genuine choice of transport modes. In EPC's view, the transport statement significantly understates the amenities within walking distance as only St Neot's and Charles Kingsley's (CKS) schools are truly within walking distance. The village shop offers newspapers, a small selection of sweets and a very limited range of provisions such as milk. The nearest supermarkets, banks, pharmacies, hairdressers and other amenities for day-to-day living are at least 3 miles away. Access to these is via roads that, for substantial distances, have no footways; and the local bus services are negligible: they provide, respectively, one service a day, a 'school run' once a day in term time, and two services per day. Thus a car would invariably be needed to get to all essential amenities.

7. The turning out onto the junction with the A327 is already a dangerous point and is unsuited to additional traffic. The addition of four large dwellings would entail a further 8 cars at least, which would create further strain on an already over-used country lane.

8. Excess surface water from this site flows into an already inadequate series of ditches. Therefore, at times of sustained or heavy rainfall, the pastureland on which the development is proposed acts as a flood catchment area that protects Warbook Lane from surface water flooding.

b) 20/00150/HOU 5 Mud Lane Cottages Mud Lane

EPC Consultee response made on 15.4.2020

Erection of a two-storey side and rear extension and detached double garage. comment as per the last application.

EPC Consultee Comment: comment as per the last application: It is noted that it is in the conservation area as a notable house and to lose an architectural feature is regrettable. A minor change to keep the chimney block visible could improve the proposal.

## 11 Planning

To decide a response on the following:

a) PLAN/SD/HR042 Bramshill Quarry

Town and Country Planning (Environmental Impact Assessment) Regulations 2017

Scoping Opinion for Section 73 planning applications 14/00060/CMA & 14/00063/CMA to extend the life of the quarry and the associated conveyor bridge at Bramshill Quarry (SCO/2020/237 & SCO/2020/0246)

The works at Bramshill Quarry are substantial and have a far-reaching effect on the life of the residents of Eversley and a wider, but equally significant impact on the immediate environment. It is important to note that Eversley is different from many – perhaps most - other villages in that it has substantial mineral extraction sites located within the parish and a major road route that takes HGV site traffic right through its centre. An extension for a further five years to the life of this quarry would continue to inflict a similarly substantial, negative effect.

Please could HCC advise the potential applicants that it will expect them to liaise with the Parish Council about community benefits prior to the submission of any planning application.

Therefore EPC strongly believes that, before an extension were to be granted, the fullest and most thorough Environmental Impact Assessment is carried out. This should involve an examination of both what the current effect is of the works and what possible effects an extension would imply. The issues that EPC have identified over the years are as follows:

1. Volume of extraction. This should be identified and the implications assessed in terms of volume of traffic per day and impact on the environment. The volume of activity on this site seems to have increased substantially, which suggests that either no limits were applied before, or that they are being exceeded. Monitoring and enforcement of this aspect is essential now and into the future.
2. Traffic. The number of HGVs has increased substantially, perhaps as the number of housing developments in and around Hart have increased. These HGVs use narrow country roads that run through the centre of Eversley. They create noise, vibration and pollution and they are intimidating: some pedestrians have reported “near misses” from lorries driving too near the footways through the village, and drivers having to mount the verges to avoid damage or collision. Thus, EPC believes that numbers of lorries arriving and leaving should be limited and strictly monitored; and if practicable, to be re-routed such that they do not drive through the village.
3. For some distance from the quarry entrance, the A327 is continually covered in mud. One small business owner, and resident, commented, “Even if cleaned, it is soon in a muddy mess again. The

verges are ruined and when it rains the mud runs in to the road. When following another vehicle or passing one in an opposite direction my windscreen is covered in mud . When dry it is dust in the air which gets in to your car. Open cars or cars with windows open could be at risk of grit in eyes. For many weeks the Legal speed limit signs and other information signs have been completely covered in mud and illegible....this road is very dangerous. The slippery surface signs will not help me and other drivers to stop in an emergency.” This says it all. If the site is to continue to operate for a further five years, radical action will need to be taken to redress the problem. This may entail building of concreted roads, within the site, so that the effects of wheel washing are not negated; substantial re-working of the verges; or perhaps a different site entrance and exit e.g. directly on to the A30.

## 12 Planning

### **RESOLVED**

To note receipt of the following and, where appropriate, to forward the comments listed below to HDC.

**Clerk**

a) 20/00662/HOU Bakers Farm Cottage The Street

Erection of a part single storey part two storey rear extension to include the insertion of two rooflights to the rear roofslope and alterations to fenestration

EPC Consultee Comment: No comment

b) 20/00833/HOU 3 Arlott Close

Conversion of garage to habitable accommodation and alterations to fenestration

EPC Consultee Comment: No comment

c) 20/00771/LBC & 20/00875/FUL Firgrove Manor Cottage Firgrove Road

Erection of a side extension, conversion of garage into habitable accommodation. Alterations to roof and alterations to fenestration.

EPC Consultee Comment: No comment

d) 20/00829/HOU Cavalese Oaklea Drive

Erection of a two storey rear extension.

EPC Consultee Comment: No comment

e) 20/00854/HOU The Gate House Eastwood Place

Erection of a single storey side extension to accommodate double garage and guest bedroom with en-suite. Conversion of garage into habitable accommodation.

EPC Consultee Comment: No comment

f) 20/00874/FUL Rycroft Stables New Mill Lane

Demolition of the existing riding school buildings and existing dwelling and erection of a new dwelling, triple garage, swimming pool and tennis court.

EPC Consultee Comment: The whole of the field to the north has been included within the residential curtilage of the development. In order to avoid the risk of future development elsewhere on the plot remote from the existing settlement, EPC's view is that the residential curtilage should be kept to the smallest possible area within the southern half of the site. The field to the north should be removed from the "red line" and outlined in blue instead, so that it is not included in any residential permission. EPC considers that this is the largest possible house that should be accommodated on the site and that the LPA should, therefore, remove permitted development rights, so that any further extension would require planning permission.

## 13 Exclusion Of Public

### **RESOLVED**

That the public be excluded from the remainder of the meeting on the grounds that exempt information, as defined in Schedule 12A of the Local Government Act 1972, relating to individuals, specifically existing staff, was likely to be disclosed.

14 Staffing Item

As per confidential note.

There being no further items for discussion the Chairman closed the meeting at 8.35pm

Chairman.....Date.....

**The next Meeting will be confirmed – Virtual Meetings will be scheduled if, and when, required.**

**Forward Plan**

Date	Meeting	Draft Items
TBC	Full Council	

## Appendix A

Eversley Parish Council		Bank Reconciliation	
<b>29th February 2020</b>			
<b>Prepared by</b>			
<b>J Routley, Clerk/RFO</b>			
<b>Date</b>			
<b>Approved by</b>	<b>A. McNeil, Chairman</b>		
<b>Date</b>			
<b>Approved by</b>			
<b>Councillor</b>			
<b>Signed</b>			
<b>Date</b>			
Current Account No. 37685868			
<b>Brought forward as at 31st January 2020</b>			48,962.45
<b>as per Bank Statement Lloyds sheet</b>			
05-Feb-2020	Staff	Salaries - Jan	-1,419.35
05-Feb-2020	J Routley, Clerk	Expenses/Admin - Jan	-74.22
05-Feb-2020	Hampshire Pension Fund	Jan contribution	-312.60
05-Feb-2020	Nick Robins Ltd	Grounds maintenance - Jan	-1,098.00
05-Feb-2020	Nick Robins Ltd	removal of tree lower common	-210.00
05-Feb-2020	Basingstoke Skip Hire	Skip hire Jan	-86.35
05-Feb-2020	Eversley Village Hall	Hire- Jan	-39.00
05-Feb-2020	The Play Inspection Company	Annual Playground inspection	-312.00
18-Feb-20	Lloyds Bank	Bank Fees	-13.65
000030	Eversley and Bramshill Parish Magazine	Annual Subscription	-14.00
<b>Lodgements</b>			
VAT reclaim	HMRC		7,684.84
<b>Total movement as per cashbook</b>			<b>53,068.12</b>
<b>Unpresented cheques as at 29th February 2020</b>			
<b>Chq no.</b>			

<b>Bank Balance as at 29th February 2020 as per Sheet</b>			53,068.02
<b>Balance in Reserve Account 38770268</b>			32,730.28
	10.2.2020	Interest	<u>1.43</u>
			32,731.71
<b>Total funds held by EPC as at 29th February 2020</b>			<b>85,799.73</b>

Eversley Parish Council	Bank Reconciliation		
<b>31st March 2020</b>			
<b>Prepared by</b> _____ <b>J Routley, Clerk/RFO</b>			
<b>Date</b>			
<b>Approved by</b>	<b>A. McNeil, Chairman</b>		
<b>Date</b>			
<b>Approved by</b> _____ <b>Councillor</b>			
<b>Signed</b> _____			
<b>Date</b>			
Current Account No. 37685868			
<b>Brought forward as at 29th February 2020</b>			
<b>as per Bank Statement Lloyds sheet</b>			
03-Mar-2020	Staff	Salaries - Feb	
03-Mar-2020	J Routley, Clerk	Expenses/Admin - Feb	
03-Mar-2020	Hampshire Pension Fund	Feb contribution	
03-Mar-2020	Nick Robins Ltd	Grounds maintenance - Feb	
03-Mar-2020	Nick Robins Ltd	Clearing path by bus stop, raise tree canopy, clear foliage Cross Green	
03-Mar-2020	Basingstoke Skip Hire	Skip hire Feb	
03-Mar-2020	Eversley Village Hall	Hire- Feb	
03-Mar-2020	Littlethorpe	Eaton Bus shelter and delivery	



13-Mar-2020	Alpha Building Solutions	Labour to install a new bus shelter outside of the Kingsley Hotel on the B3272
17-Mar-2020	Lloyds Bank	Bank Fees
<b>Lodgements</b>		
<b>Total movement as per cashbook</b>		
<b>Unpresented cheques as at 31st March 2020</b>		
<b>Chq no.</b>		
<b>Bank Balance as at 31st March 2020 as per Sheet</b>		
<b>Balance in Reserve Account 38770268</b>		
	9.3.2020	Interest
<b>Total funds held by EPC as at 31st March 2020</b>		

## Appendix B

<b>Eversley Parish Council</b>		
<b>Payments for approval 7.4.2020</b>		
<b>Prepared by</b> _____		
<b>J Routley, Clerk/RFO</b>		
<b>Date</b>		
<b>Approved by</b> _____		
<b>A McNeil, Chairman</b>		
<b>Date</b>		
<b>Approved by</b> _____		
<b>Councillor</b>		
<b>Signed</b> _____		
<b>Date</b>		
Lloyds Bank	Bank Fees	12.35
Staff	Salaries - March	1,701.43
J Routley, Clerk	Expenses/Admin - March	267.53
Hampshire Pension Fund	March contribution	399.45
Nick Robins Ltd	Grounds Maintenance - Mar	1,098.00
Nick Robins Ltd	Work at cross green	60.00
Eversley Village Hall	Hire - Mar	65.00
Basingstoke Skip Hire	Skip Hire - March	115.14
HMRC	Jan-Mar	895.71
Hampshire County Council	Warbrook Lane Garden Plot Tenancy	200.00
Parish online	Annual subscription	42.00
Hants & IOW CRC LTD.	Visit 4th March	90.00
	<b>TOTAL</b>	<b><u>4,946.61</u></b>

<b>Eversley Parish Council</b>		
<b>Payments for approval 5.5.2020</b>		
<b>Prepared by _____ J Routley, Clerk/RFO</b>		
<b>Date</b>		
<b>Approved by _____ A McNeil, Chairman</b>		
<b>Date</b>		
<b>Approved by _____ Councillor</b>		
<b>Signed _____</b>		
<b>Date</b>		
Lloyds Bank	Bank Fees	6.50
J Routley, Clerk	Salary - Apr	1,379.07
J Routley, Clerk	Expenses/Admin - Apr	56.16
Hampshire Pension Fund	Apr contribution	400.86
M Hayward	Salary - Apr	200.00
Nick Robins Ltd	Grounds Maintenance - Apr	1,098.00
Basingstoke Skip Hire	Skip Hire - Apr	86.35
Basingstoke Skip Hire	Feb overweight charge	68.04
Basingstoke Skip Hire	Mar overweight charge	46.08
SLCC	Annual membership	180.00
Hampshire association of Local Councils	HALC and NALC Annual Affiliation Fees	477.99
BHIB Ltd	Insurance renewal	1,680.25
Nick Robins Ltd	For removal of oak,sycmore,holly tree form Warbrook Lane	510.00
Primary Care Supplies	replacement defibrillator pads	174.00

	<b>TOTAL</b>	<b><u>6.363.30</u></b>

## Appendix C

<b>Year to Date</b>			
at 29th Feb 2020			
	<b>FY 19-20</b>	<b>Budget 19-20</b>	<b>% of budget used</b>
	<b>YEAR</b>		
	<b>to date</b>		
<b>Income</b>			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	15.05	5	
Garden Plot Rents	514.17	550	
S106 Funds	2,271.00	0	
Burial Ground Fees	875.00	1,000	
Donations/Grants	3,060.20	3,600	
other income	316.57	0	
Insurance claim	4,537.00	0	
VAT Reclaim	7,684.84		
<b>Sub Total</b>	<b>98,250.83</b>	<b>84,132</b>	
<b>Expense</b>			
Staff Remuneration + Pension +HMRC	21,814.98	22,772	96
Litter Picker* employee included above	0.00	3,240	0
Admin/Office Costs	1,542.78	1,434	108
Hall Rental	522.75	541	97
Chair/CIlr Expenses	34.50	1,200	3
Bank Charges	78.00		
Subscriptions/Publications	1,054.00	1,000	105
Insurance/Audit Fees	2,025.96	2,200	92
Election costs (every 4 years unless by-election called)	59.92	2,000	3
<b>Admin Sub Total</b>	<b>27,132.89</b>	<b>34,387</b>	<b>79</b>
Rights of Way booklet	0.00	349	0
Grounds Maintenance	8,703.37	12,000	73
Repairs/Maintenance	2,513.41	11,264	22

conservation volunteers	0.00	500	0
Tackling Flooding	0.00	1,500	0
Tree Work	1,245.00	3,000	42
Bin emptying	2,687.30	3,920	69
Waste Management	940.26	1,382	68
Annual Playground Inspection	260.00	300	87
EPC projects + new equipment	3,003.17	11,776	26
Bus Shelters	5,508.00	6,000	92
Payback team	805.00	2,089	39
Clearing allotments	0.00	0	0
Emergency Plan	0.00	0	0
<b>OS Sub Total</b>	<b>25,665.51</b>	<b>54,080</b>	<b>47</b>
Website	281.90	540	52
Training	170.00	500	34
Grants	650.00	1,000	65
Section 137 Payments/now GPC and not a limit	0.00	1,000	0
VAT	4,932.59	0	
<b>Sub Total</b>	<b>6,034.49</b>	<b>3,040</b>	
	<b>58,832.89</b>	<b>91,507</b>	
<b>Income - Expenditure</b>	<b>39,417.94</b>	<b>-7,375</b>	
Funds carried over from Current Account	13,577.96	13,577.96	
Funds carried over from Reserve Account	32,716.66	32,716.66	
Plus Income-expenditure	39,417.94	-7,375.00	
Outstanding Cheques not cashed	87.17		
<b>Total Funds remaining</b>	<b>85,799.73</b>	<b>38,919.62</b>	<b>-</b>

<b>Year to Date</b>			
at 31st Mar 2020			
	<b>FY 19-20</b>	<b>Budget 19-20</b>	<b>% of budget used</b>
	<b>YEAR</b>		
	<b>to date</b>		
<b>Income</b>			
Precept (split into 2 payments)	78,977.00	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest (on reserve acc)	16.31	5	
Garden Plot Rents	514.17	550	
S106 Funds	2,271.00	0	
Burial Ground Fees	875.00	1,000	
Donations/Grants	3,147.37	3,600	
other income	316.57	0	
Insurance claim	4,537.00	0	
VAT Reclaim	7,684.84		
<b>Sub Total</b>	<b>98,339.26</b>	<b>84,132</b>	
<b>Expense</b>			
Staff Remuneration + Pension +HMRC	23,528.93	22,772	103
Litter Picker* employee included above	0.00	3,240	0
Admin/Office Costs	1,654.03	1,434	115
Hall Rental	581.25	541	107
Chair/CIr Expenses	34.50	1,200	3
Bank Charges	90.35		
Subscriptions/Publications	1,054.00	1,000	105
Insurance/Audit Fees	2,025.96	2,200	92
Election costs (every 4 years unless by-election called)	59.92	2,000	3
<b>Admin Sub Total</b>	<b>29,028.94</b>	<b>34,387</b>	84
Rights of Way booklet	0.00	349	0
Grounds Maintenance	9,380.04	12,000	78
Repairs/Maintenance	2,693.41	11,264	24
conservation volunteers	0.00	500	0

Tackling Flooding	0.00	1,500	0
Tree Work	1,245.00	3,000	42
Bin emptying	2,925.63	3,920	75
Waste Management	1,012.22	1,382	73
Annual Playground Inspection	260.00	300	87
EPC projects + new equipment	3,003.17	11,776	26
Bus Shelters	11,688.00	6,000	195
Payback team	805.00	2,089	39
Clearing allotments	0.00	0	0
Emergency Plan	0.00	0	0
<b>OS Sub Total</b>	<b>33,012.47</b>	<b>54,080</b>	61
Website	281.90	540	52
Training	170.00	500	34
Grants	650.00	1,000	65
Section 137 Payments/now GPC and not a limit	0.00	1,000	0
VAT	6,293.98	0	
<b>Sub Total</b>	<b>7,395.88</b>	<b>3,040</b>	
	<b>69,437.29</b>	<b>91,507</b>	
<b>Income - Expenditure</b>	<b>28,901.97</b>	<b>-7,375</b>	
Funds carried over from Current Account	13,577.96	13,577.96	
Funds carried over from Reserve Account	32,716.66	32,716.66	
Plus Income-expenditure	28,901.97	-7,375.00	
<b><u>Total Funds remaining</u></b>	<b><u>75,196.59</u></b>	<b><u>38,919.62</u></b>	-



<b>Receipts and Payments Summary</b>		
<b>For the year 1 April 2019 to 31 March 2020</b>	<b>2019/20</b>	<b>2018/19</b>
<b>Total balance brought forward</b>	<b>46,295</b>	<b>37,524</b>
Plus: Total Receipts	98,339	99,462
Minus: Total Payments	69,437	90,691
<b>Balance to carry forward</b>	<b>75,197</b>	<b>46,295</b>
<b><u>Bank reconciliation as at 31 March 2020</u></b>		
Lloyds Current Account 37685868	<b>42,464</b>	<b>13,578</b>
Minus: Outstanding Cheques		
Plus: Reserve Account	<b>32,733</b>	<b>32,717</b>
Lloyds Reserve Account 38770268		
<b>Total:</b>	<b>75,197</b>	<b>46,295</b>
<b>Signed:</b>		
.....		
Chairman		
.....		
Responsible Financial Officer		

<b>Receipts and Payments</b>			
	<b>31.03.2020</b>	<b>31.03.2019</b>	<b>variance</b>
Precept	78,977	77,126	1,851
Council Tax Grant	0		0
Bank Interest (reserve a/c)	16	11	6
Investment Interest	0		0
Garden Plots	514	624	-109
Burial Ground Fees	875	1,530	-655
Donations/Grants	3,147	11,138	-7,991
S106 Funds	2,271		2,271
VAT Refund	7,685	8,037	-352
Other Income	4,854	997	3,857
	<b><u>98,339</u></b>	<b><u>99,462</u></b>	<b><u>-1,123</u></b>
Staff costs	23,529	23,723	-194
Admin/Office Costs	1,654	1,340	314
			0
Cllr Expenses/Chairman Allowance	35	85	-50
Bank Charges	90		90
Hall Rental	581	496	85
Insurance	1,576	1,524	52
Audit	450	450	0
Election charges	60		60
Subscriptions/Publications/Advertising	1,054	1,084	-30
Repairs/Maintenance	2,693	5,573	-2,880
EPC Projects	3,003	28,856	-25,853
Bus Shelters	11,688		11,688
Website	282	0	282
Playground Safety Inspection	260	260	0
Grounds Maintenance	9,380	9,384	-4
Bin emptying	2,926	3,634	-708
Tree work	1,245	175	1,070

Waste Management	1,012	956	57
Payback team	805	1,725	-920
Clearing allotments	0	0	0
Conservation group	0	0	0
Training Courses	170	205	-35
Section 137 Payments	0	1,050	-1,050
Grants and Donations	650	350	300
VAT Payments	6,294	9,821	-3,527
<b>Total expenditure</b>	<b>69,437</b>	<b>90,691</b>	<b>-21,254</b>
<b>Income-expenditure</b>	<b>28,902</b>	<b>8,771</b>	
<b><u>Current Account 37685868</u></b>			
Balance brought forward 1.4.19	13,578	23,818	
Income-expenditure as at 31.3.2020	28,902	8,771	
Less amounts credited to reserves above	-16	-11	
Less transfer to Reserve a/c	0	-19,000	
Less unrepresented cheques	0	0	
Opening balance as at 1.4.2020	<b><u>42,464</u></b>	<b><u>13,578</u></b>	
<b><u>Reserve Account 38770268</u></b>			
Balance brought forward 1.4.19	<b>32,717</b>	<b>13,706</b>	
Interest	16	11	
Transfer from current account	0	19,000	
<b>Reserves carried forward</b>	<b><u>32,733</u></b>	<b><u>32,717</u></b>	
<b><u>Total Funds remaining</u></b>	<b>75,197</b>	<b>46,295</b>	

**Appendix E**

**Insert Asset List**