

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT 7.30pm ON **TUESDAY 3rd SEPTEMBER 2019** IN EVERSLEY VILLAGE HALL.

PRESENT:

Cllr A McNeil	(Chairman, AM)
Cllr E Beckett	(EB)
Cllr C Edge	(CE)
Cllr S Dickens	(SD)
Cllr K Neville	(KN)
Cllr S Miller	(SM)
Cllr P Todd	(PT)

ALSO PRESENT: PCSO Nick Greenwood, 2 residents and Mrs J Routley (Clerk)

ACTIONS

58 Apologies for Absence

RESOLVED

Apologies were accepted for Cllr E Dixon due to personal commitments.

59 Declarations of Interest

Cllr S Dickens declared a non-pecuniary interest in item 9 as he is a neighbour. See Min: 66.
Cllr P Todd declared a non-pecuniary interest in item 11 b) as he is a friend of the applicant.
See Min: 68.

60 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 2nd July 2019** had been previously circulated to all Councillors.

RESOLVED

That the Minutes be approved and signed by the Chairman.

AM

61 Public Questions and Comments

Webb's Corner A resident asked questions in relation to item 7: to agree to use by HCC of EPC land for flood attenuation. He said the excessive rainfall in 2007 had left the area water logged, so surface water could only be stored upstream, above the level of this land. A land engineer he asked had supported this view. He also referred to the comments, agreed by EPC in May 2018 in response to the report of the modelling exercise conducted by HCC. These supported the report's conclusions and requested that – amongst other things - action be taken to replace and upgrade inadequate pipework, namely that HCC:

- install twin 500mm pipes (or other pipework with the same flow capacity, as a minimum) at the original invert level;
- install the new culvert on the existing line or on one more directly aligned with the watercourse at Harry's Cottage;
- install robust headwalls to protect the culverts from accidental damage;
- consider the requirement to repair and upgrade the three culverts under Warbrook Lane and the culvert under the A327 at The Great 'A' to the same high standard;

Bund at Cross Green A resident commented in relation to item 5: to replace the bund with dragon's teeth. He said that the bund was not very attractive to look at and was fast deteriorating. The recently-installed dragon's teeth on the western boundary of the green provided an attractive, permanent, boundary and asked if the same could be done on the eastern side. He said he would like to contribute £200 towards the cost. He added that Eversley Cricket Club (ECC) had asked him to represent them and advised that they were willing to remove the bund, at their cost, and would also like to make a contribution of £200 towards installation.

Trees at Cross Green A resident offered to remove the trees that had fallen into the pond once any permissions were sought from the tree officer. The Council thanked him and advised that this would be considered under item 6.

Police Report

PCSO Nick Greenwood gave the following report covering 1st June-1st September 2019:

It had been a quiet summer. There had been: two residential burglaries in non-dwellings; no commercial burglaries; five thefts from motor vehicles; three thefts of vehicles (two of which were from Blackbushe Car Auctions); six cases of criminal damage and six cases of antisocial behaviour.

The Police's current priorities are to tackle drug suppliers and anti-social behaviour in open spaces.

A councillor asked PCSO Greenwood if the police could tackle drug taking in ESA's car park. This was a long-standing problem that had been reported many times, but nothing was done. If the problem was not addressed, the children and young people who used the ESA would continue to be at increasing risk. PCSO Greenwood said that, because of a shortage of resources, the police were trying to tackle supply rather than users, but they would do their best to visit this area.

At 7.50pm PCSO Nick Greenwood left the meeting.

Broadband Following issues raised by residents, the Chairman had written to HCC. Their reply was to point people to [Hampshire Superfast Broadband](#) to get help.

Yateley's Neighbourhood Plan Yateley Town Council had invited a representative from EPC to attend its next meeting on 10th September but no one would be available.

Multi Agency Flooding Meeting This will next take place on 30th September 2019. The Chair will ask a Ward Councillor to raise the problem of flooding on Chequers Lane.

- 62 Bund at Cross Green A note about replacement of the bund by dragon's teeth had been circulated prior to the meeting. The following points were made, or reiterated, in addition to the discussion noted in minute 61: ECC had offered to remove the bund free of charge; both ECC and a resident had each offered to contribute £200 towards the dragon's teeth and ECC would meet the cost of removing the bund. The approximate cost of the dragon's teeth would be £750, so with the contributions volunteered, the net cost to EPC would be in the region of £350. The Clerk noted that the council would need offers of contribution, in writing, from both parties and funds received before the project could go ahead. Further discussion was needed to decide the position of the dragon's teeth.

RESOLVED

- To replace the bund on Cross Green with dragon's teeth, subject to written confirmation of meeting the cost of removal of soil and contributions from the other parties.
- The Chairman and Cllrs Edge and Neville would meet the resident and the ECC to take matters forward.

AM/CE/KN

- 63 Financial report

Battery for Mini SID

RESOLVED

To note that the cost of £87.50 +VAT for an additional battery for mini SIDs had been authorised under delegated authority.

Emergency Tree Work

RESOLVED

To approve the cost of £585+VAT for emergency tree work at cross green, subject to the necessary approvals by HDC.

Training Course

RESOLVED

To approve the cost of £170+VAT for the Clerk to attend ICCM Burial Ground course.

Schedule of Accounts

The Responsible Financial Officer's reconciliations for June 2019 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- The reconciliations were accepted.

The Responsible Financial Officer's reconciliations for July 2019 had been previously circulated along with copies of the bank statements. (See Appendix B)

RESOLVED

- The reconciliations were accepted.

Payments

RESOLVED

- To note and authorise the payments made in August 2019, when the Council did not meet. (See Appendix C).
- To authorise the schedule of payments for September 2019 (See Appendix D).

Year to Date

RESOLVED

To accept the Year to Date reports as of June 2019 and July 2019 (See Appendices E & F respectively)

- 64 Webb's Corner A report provided by HCC had been circulated before the meeting. In light of this, and the earlier discussion noted at paragraph 61, councillors discussed the use by HCC of EPC land for attenuation at times of extreme rainfall.

RESOLVED

1. That, given the lack of detail, EPC is not in a position to take a decision about use of its land for attenuation.
2. To ask HCC about the pipework needed.
3. To arrange a meeting with HCC to explain EPC's deep reservations about the plan to mitigate flooding and understand first-hand how HCC's proposals would be effective.

At 8.35pm 2 residents left the meeting.

- 65 Recruitment of litter picker

RESOLVED

- i) To agree wider advertisement of the vacancy and a budget cost of £200 for so doing.
- ii) To agree the hourly rate for the post will be £10.00 per hour.

- 66 Letter from Local Company The Council had received a complaint from a company regarding EPC's response to a planning application.

RESOLVED

To write to the company to arrange a meeting to discuss the matter.

Clerk

- 67 Planning

i) Local Plan The deadline for responses was 19th August, but EPC had not felt it was necessary to hold an extraordinary meeting in order to comment within this time frame. There were things that could impact on Eversley, but overall the plan was uncontroversial. EPC noted that HDC are withdrawing their support for gaps and avoidance of coalescence as they believe this should be addressed by Neighbourhood Plans (NPs). This was regrettable as HDC could provide a strategic

approach. The change in policy left parishes vulnerable: because adjacent parishes shared a gap, each of their NPs could address the protection of only half a gap.

ii) Housing Strategy

RESOLVED

That there was no need to respond to Hart District Council’s Housing Strategy.

iii) Neighbourhood Plan At the recent HDAPTC meeting it had been noted that Eversley may be vulnerable by not having a NP. The Chairman had explained to that meeting that an open day had been held last year and that residents had expressed very little interest in a NP.

RESOLVED

To return to the possibility of a NP once the Local Plan is decided. If the Council felt that it was vulnerable, it should consider developing a more site-specific policy for Eversley.

iv) Shapley Heath

RESOLVED

To support Winchfield PC in its objections to the proposed Shapley Heath development.

EPC is also to write to HDC to ask on what basis this a community-led initiative as EPC is not aware of any parish in the area that supports it. **Clerk**

(v) Gravel Pit Application in Wokingham A councillor had attended the meeting and reported back. EPC understands that the planning application has been refused and that CEMEX is thought likely to resubmit an application rather than appeal.

RESOLVED

That no actions are required at present

vi) Consultation on application to record a bridleway

RESOLVED

To note receipt of the following application and, where appropriate, to forward the comments listed below to HCC.

Section 53, Wildlife & Countryside Act 1981

Application for a Map Modification Order to record a bridleway near Hartley Wintney

EPC Consultee Comment: No comment

68 Planning Applications

RESOLVED

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HDC. **Clerk**

a) 19/01659/HOU 2 Littlecote Cottages Chequers Lane

Demolition of existing conservatory and erection of a single storey rear conservatory

EPC Consultee Comment: No comment

b) 19/01731/HOU Birch Cottage Lower Common

Change roof tile covering and replace tile hanging with cladding.

EPC Consultee Comment: No comment

c) 19/01608/LBC Longwater House Longwater Road

Replace two windows on side elevation and one window on rear elevation with patio doors

EPC Consultee Comment: No comment

There being no further items for discussion the Chairman closed the meeting at 9.10pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 1st October 2019

Forward Plan

Date	Meeting	Draft Items
10th Sept 2019 7.30pm at Eversley Village Hall	Open Spaces Committee	
1st Oct 2019 7.30pm at Eversley Village Hall	Full Council	

Appendix A

Eversley Parish Council - Bank Reconciliation

30th June 2019

Prepared by _____ **J Routley, Clerk/RFO**

Date

Approved

by **A. McNeil, Chairman**

Date

Current Account No. 37685868

Brought forward as at 31st May 2019

44,186.68

as per Bank Statement Lloyds sheet

04-Jun-19	Staff	Salaries - May	-1,241.35
04-Jun-19	J Routley, Clerk	Expenses/Admin - May	-54.67
04-Jun-19	Hampshire Pension Fund	May contribution	-312.60
04-Jun-19	Nick Robins Ltd	Grounds Maintenance - May	-1,098.00
04-Jun-19	Nick Robins Ltd	cutting triangle Up Green	-48.00
04-Jun-19	Eversley Village Hall	Hire - May	-37.50
04-Jun-19	Basingstoke Skip Hire	Skip Hire - May	-86.35
04-Jun-19	K Morrison	reimbursing materials to fix noticeboard	-19.98
04-Jun-19	K. N. Property development Ltd	installing bus shelter	-68.00
04-Jun-19	Littlethorpe of Leicester Ltd	Bus Shelter Eaton style	-6,528.00
		Annual Web hosting 1st Jan 19- 31st May 2020	-232.80
04-Jun-19	Simple Creative Marketing Limited	Web SSL	-60.00
04-Jun-19	Simple Creative Marketing Limited	removal of willow Cross Green	-330.00
04-Jun-19	Nick Robins Ltd	Up Green Dragons Teeth	-894.66
04-Jun-19	Nick Robins Ltd	Up Green Dragons Teeth	-894.66
18-Jun-19	Lloyds	Bank Charges	-9.10

Lodgements

12.6.19	Allotment 5	41.67
19.6.19	Payment for reimbursing dragons' teeth	316.57

Total movement as per cashbook

33,523.91

Unpresented cheques as at 30th June 2019

Chq no.

Bank Balance as at 30th June 2019 as per Sheet 31

33,523.91

Balance in Reserve Account 38770268

32,719.30

10.6.19

Interest

1.43

32,720.73

Total funds held by EPC as at 30th June 2019

66,244.64

Appendix B

Eversley Parish Council - Bank Reconciliation

31st July 2019

Prepared by _____ **J Routley, Clerk/RFO**

Date

**Approved by A. McNeil,
Chairman**

Date

Current Account No. 37685868

Brought forward as at 30th June 2019

33,523.91

as per Bank Statement Lloyds sheet

01-Jul-19	Paragon Internet	Hosting and domain transfer .gov	-45.48
000015	Victim support	Grant award	-100.00
03-Jul-19	Staff	Salaries - June	-1,241.35
03-Jul-19	J Routley, Clerk	Expenses/Admin - June	-49.52
	Hampshire Pension		
03-Jul-19	Fund	June Contribution	-312.60
03-Jul-19	Nick Robins Ltd	Grounds Maintenance - June	-1,098.00
03-Jul-19	Eversley Village Hall	Hire - June	-37.50
03-Jul-19	Basingstoke Skip Hire	Skip hire June	-106.87
000013	HMRC	Apr-Jun	-1,081.30
03-Jul-19	Hants & IOW CRC Ltd	payback team 28th April	-85.00
03-Jul-19	Bentham Ltd	printer cartridges	-42.84
03-Jul-19	Play scene Ltd	playgrounds repairs	-1,332.00
03-Jul-19	Hants & IOW CRC Ltd	payback team 4th & 26th May	-170.00
03-Jul-19	Nick Robins Ltd	Replacement dragons' teeth Cross Green	-275.28
000014	Royal Mail Group Ltd	PO Box Annual Renewal	-342.00
04-Jul-19	Hart District Council	Election costs	-67.10
	IAC Audit &	Provision of Internal Audit Services in respect of	
06-Jul-19	Consultancy Ltd	2019 Annual Return	-180.00
19-Jul-19	Lloyds Bank	Bank fees	-6.50

Lodgements

**Total movement as per
cashbook**

26,950.57

Unpresented cheques as at 31st July 2019

Chq no.

Bank Balance as at 31st July 2019 as per Sheet 34

26,950.57

Balance in Reserve Account 38770268

32,720.73

9.7.19

Interest

1.30

32,722.03

Total funds held by EPC as at 31st July 2019

59,672.60

Appendix C

Eversley Parish Council

Payments for approval 13.8.19

Prepared by _____ J Routley, Clerk/RFO

Date

Approved by _____ A McNeil, Chairman

Date

IAC Audit & Consultancy Ltd	Provision of Internal Audit Services in respect of 2019 Annual Return	180.00
Lloyds Bank	Bank fees	6.50
Staff	Salary - July	1241.35
J Routley, Clerk	Expenses/Admin - July	101.26
Hampshire Pension Fund	July Contribution	312.60
Nick Robins Ltd	Grounds Maintenance - July	1,098.00
Nick Robins Ltd	11 dragons' teeth alongside wooded area	151.40
Eversley Village Hall	Hire - July	50.00
Basingstoke Skip Hire	Skip hire July	110.82
Westcotec	Battery for SIDs	105.00
Play scene	replace rusty split pins	60.00
Hants & IOW CRC Ltd	payback team 2nd June	85.00
	TOTAL	<u>3,501.93</u>

Appendix D

Eversley Parish Council

Payments for approval 3.9.19

Prepared by _____ J Routley, Clerk/RFO

Date

Approved by _____ A McNeil, Chairman

Date

Lloyds Bank	Bank Fees	8.45
Staff	Salaries - Aug	1,241.35
J Routley, Clerk	Expenses/Admin - Aug	66.48
Hampshire Pension Fund	August contribution	312.60
Nick Robins Ltd	Grounds maintenance - Aug	1,098.00
Basingstoke Skip Hire	Skip hire Aug	92.47
Mr Hammond	refunding overpayment	87.17
PKF Littlejohn LLP	External audit	360.00
	TOTAL	<u>3,266.52</u>

Appendix E

Year to Date

at 30th June 2019

	FY 19-20 YEAR to date	Budget 19-20	% of budget used
Income			
Precept (split into 2 payments)	39,488.50	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest	4.07	5	
Garden Plot Rents	501.67	550	
S106 Funds	0.00	0	
Burial Ground Fees	0.00	1,000	
Donations/Grants	2,271.00	3,600	
other income	316.57	0	
Insurance claim	0.00	0	
VAT Reclaim			
Sub Total	42,581.81	84,132	
Expense			
Staff Remuneration + Pension +HMRC	6,007.15	22,772	26
Litter Picker	0.00	3,240	0
Admin/Office Costs	386.01	1,434	27
Hall Rental	215.63	541	40
Chair/Clr Expenses	0.00	1,200	0
Bank Charges	9.10		
Subscriptions/Publications	679.00	1,000	68
Insurance/Audit Fees	1,575.96	2,200	72
Election costs (every 4 years)*	0.00	2,000	0
Admin Sub Total	8,872.85	34,387	26
Rights of Way booklet	0.00	349	0
Grounds Maintenance	3,290.01	12,000	27
Repairs/Maintenance	183.41	11,264	2
conservation volunteers	0.00	500	0
Tackling Flooding	0.00	1,500	0
Tree Work	275.00	3,000	9
Bin emptying	780.66	3,920	20
Waste Management	242.81	1,382	18

Annual Playground Inspection	0.00	300	0
			6
EPC projects + new equipment*	745.55	11,776	
Bus Shelters	5,508.00	6,000	92
Payback team	465.00	2,089	22
Clearing allotments	0.00	0	0
Emergency Plan	0.00	0	0
OS Sub Total	11,490.44	54,080	21
Website	244.00	540	45
Training	0.00	500	0
Grants	0.00	1,000	0
Section 137 Payments/now GPC and not a limit	0.00	1,000	0
VAT	2,024.50	0	
Sub Total	2,268.50	3,040	
	22,631.79	91,507	
Income - Expenditure	19,950.02	-7,375	

Funds carried over from current account	13,577.96	13,577.96
Funds carried over from Reserve Account	32,716.66	32,716.66
Plus Income-expenditure	19,950.02	-7,375.00
Outstanding Cheques not cashed		
Total Funds remaining	66,244.64	38,919.62

Appendix F

Year to Date

at 31st July 2019

	FY 19-20 YEAR to date	Budget 19-20	% of budget used
Income			
Precept (split into 2 payments)	39,488.50	78,977	
HDC Council Tax Support Grant	0.00	0	
Bank Interest	5.37	5	
Garden Plot Rents	501.67	550	
S106 Funds	0.00	0	
Burial Ground Fees	0.00	1,000	
Donations/Grants	2,271.00	3,600	
other income	316.57	0	
Insurance claim	0.00	0	
VAT Reclaim			
Sub Total	42,583.11	84,132	
Expense			
Staff Remuneration + Pension +HMRC	8,642.40	22,772	38
Litter Picker	0.00	3,240	0
Admin/Office Costs	471.23	1,434	33
Hall Rental	253.13	541	47
Chair/Clr Expenses	0.00	1,200	0
Bank Charges	15.60		
Subscriptions/Publications	964.00	1,000	96
Insurance/Audit Fees	1,725.96	2,200	78
Election costs (every 4 years)*	59.92	2,000	3
Admin Sub Total	12,132.24	34,387	35
Rights of Way booklet	0.00	349	0
Grounds Maintenance	3,966.68	12,000	33
Repairs/Maintenance	1,293.41	11,264	11
conservation volunteers	0.00	500	0
Tackling Flooding	0.00	1,500	0
Tree Work	275.00	3,000	9
Bin emptying	1,018.99	3,920	26
Waste Management	331.87	1,382	24

Annual Playground Inspection	0.00	300	0
			8
EPC projects + new equipment*	974.95	11,776	
Bus Shelters	5,508.00	6,000	92
Payback team	720.00	2,089	34
Clearing allotments	0.00	0	0
Emergency Plan	0.00	0	0
OS Sub Total	14,088.90	54,080	26
Website	281.90	540	52
Training	0.00	500	0
Grants	100.00	1,000	10
Section 137 Payments/now GPC and not a limit	0.00	1,000	0
VAT	2,602.09	0	
Sub Total	2,983.99	3,040	
	29,205.13	91,507	
Income - Expenditure	13,377.98	-7,375	

Funds carried over from current account	13,577.96	13,577.96
Funds carried over from Reserve Account	32,716.66	32,716.66
Plus Income-expenditure	13,377.98	-7,375.00
Outstanding Cheques not cashed		
Total Funds remaining	59,672.60	38,919.62