

MINUTES OF THE **ANNUAL MEETING OF EVERSLEY PARISH COUNCIL**  
HELD ON **TUESDAY 14<sup>TH</sup> MAY 2019** AT 7.30 PM, IN EVERSLEY VILLAGE HALL.

PRESENT:

Cllr E Beckett (EB)  
Cllr S Dickens (SD)  
Cllr E Dixon (ED)  
Cllr A McNeil (AM)  
Cllr P Todd (PT)  
Vacancy  
Vacancy

ALSO PRESENT: Mr C Edge, and Mrs J Routley (Parish Clerk). 1 member of the public,  
2 members of the public arrived at 7.45pm, Mr K Neville arrived at 9.20pm.

Before the meeting all elected councillors had signed their Acceptance of Office forms in the presence of the Clerk.

1 Election of Chairman,

**RESOLVED**

Cllr A McNeil was proposed and seconded. There were no other nominations. Cllr A McNeil accepted the nomination and was re-elected as Chairman.

2 Declaration of Acceptance of Office by Chairman

Cllr A McNeil signed the Acceptance of Office form in the presence of the Clerk.

3 Election of Vice Chair

Cllr S Dickens was proposed and seconded. There were no other nominations. Cllr S Dickens was re-elected as Vice Chair.

4 Apologies for Absence

**RESOLVED**

Apologies were accepted for Cllr S Miller due to childcare issues (as noted Cllr Miller had signed her Acceptance of Office form earlier in the day.)

5 Co-option

**RESOLVED**

(i) The two candidates were former councillors and therefore introductory presentations were not required.

(ii) C Edge was proposed and seconded and voted for unanimously and was co-opted onto the Council. C Edge signed his Acceptance of Office in the presence of the Clerk.  
K Neville was proposed and seconded and voted for unanimously and was co-opted onto the Council. (K Neville signed his Acceptance of Office, in the presence of the Clerk, when he arrived at the meeting at 9.20pm).

6 Declaration of Interest

The Chairman noted that, with regards to item 33a) Min 33a), he lives in the nearby area, although does not know the applicants.

7 Minutes of the last Full Council Meeting

(i) Receipt of Minutes The minutes of the meeting held **TUESDAY 2<sup>nd</sup> April 2019** had been previously circulated to all Councillors.  
No errors were reported.

**RESOLVED**

That the Minutes be approved and signed by the Chairman.

**AM**

*2 members of the public arrived at 7.45pm*

8 Public Questions and Comments

18/02648/S106 Land To Rear Of Chantryland

A resident said he understood that EPC had not seen the application to amend the Section 106 obligation relevant to this development as it is not informed of this kind of application. However, given the Council's commitment to Affordable Housing, he felt it merited the Council's consideration to see if it wished to comment. He also wondered if there was another gap in information, as HDC also does not notify the Parish Council of Pre-apps. Councillors advised that HDC do not take account of comments on pre-applications.

EPC will contact HDC to say that it had not been notified of this application, but that it had also become aware of other documents, of which it had not been notified, and on which it wished to comment. Therefore it would like an extension to the deadline for a response so that it could send comments following the next Council meeting on 4<sup>th</sup> June 2019.

Cross Green

A resident said he was grateful for councillors meeting him on site to discuss the issues relating to the installation and subsequent removal by a resident of 23 dragon's teeth of on the north-western corner of Cross Green. He had sent the Council a report in advance of the meeting that set out the problems he thought the dragon's teeth presented. As the resident most immediately affected, he felt compelled and motivated to make a case against reinstallation of dragon's teeth on this corner of Cross Green.

He disagreed with the original siting of dragon's teeth for two primary reasons. The first was the risk experienced by vehicles entering Longwater Road from footpath 23. The second was that, without provision for parking on that corner of the Green, vehicles would park on the road, thereby creating further risk. His view was that, if there was insufficient room for parking, vehicles would find it almost impossible to get by on footpath 23.

Whilst he disagreed with the introduction of any barrier on that part of the Green, he was prepared to compromise: he suggested that, instead of EPC's proposal to re-install dragon's teeth using the trees as a datum line, it should consider planting a natural barrier a few metres back on to the Green. He was willing to meet the cost of this planting and any other costs that may arise as a consequence of subsequent incursion on to the Green.

The Chairman observed that planting may not be immediately effective as plants would need time to provide a natural barrier. The resident said he could buy large specimens, which would also be more attractive. He felt that EPC's proposal to install posts in-between the trees would damage the roots of the trees; and if a combination of planting and posts were proposed in this same line, the trees would take all the water from the plants.

CK200 request for ditch clearance

The CK200 committee has asked if EPC would consider clearing the ditches around the burial ground in preparation for the CK200 celebration on 14<sup>th</sup> June. The Open Spaces Committee will consider this at its next meeting.

9 Change to order of the Meeting

**RESOLVED**

To change the order of the meeting and to take Agenda item 31 next.

10 Cross Green

A number of dragon's teeth had been removed from the north-west corner of Cross Green by a resident who had thought they presented a risk to safety. EPC considered the options for reinstatement of the posts, including the option for planting a natural barrier that the resident had proposed.

**RESOLVED**

1. To reposition the dragon's teeth, as indicated by the blue line shown on the map (see appendix A).
2. That the resident meet the cost of reinstalling the dragon's teeth in their new position (because they had originally been installed at public expense).
3. That the resident removes the logs from the part of the village green that abuts the boundary of his property.

*At 8.46pm 2 members of the public left the meeting.*

11 Delegation

**RESOLVED**

- The Clerk, as the Proper Officer, has delegated authority to authorise expenditure on any items below £500
- The Clerk, as the Proper Officer, has delegated authority to authorise expenditure between £500 and £1000 in an emergency.
- The Open Spaces Committee has delegated authority to spend up to £5,000 on items from the approved budget.

It was noted that Planning applications will not be considered by the Open Spaces Committee unless a consultee deadline makes it unavoidable. Planning applications will only be considered if a resident or Councillor has asked in advance for them to be discussed.

12 Committees

(i) Open Spaces Terms of Reference

**RESOLVED**

The Terms of Reference for the Open Spaces Committee remained unchanged.

(iii) Open Spaces Committee

**RESOLVED**

that the members elected to the Open Spaces Committee would be:

Cllr Colin Edge  
Cllr E Beckett  
Cllr Ed Dixon  
Cllr S Miller  
Cllr K Neville  
Cllr P Todd

(iii) Any New Committees

**RESOLVED**

Not to create any new committees.

13 Working Groups

a) Performance Review Working Group:

**RESOLVED**

That the two members of the Performance Review Working Group will be:

Cllr C Edge

Cllr A McNeil

b) Road Safety and Traffic Working Group:

**RESOLVED**

That the two members would be the Chairman and Vice-Chair

c) Neighbourhood Plan Working Group:

**RESOLVED**

That there was no longer a need for this working group.

d) Budget Working Group

**RESOLVED**

That the group would comprise the following members:

Chairman

Vice-Chair

Chair of Open Spaces Committee

14 Code of Conduct

The Council reviewed the Code of Conduct

**RESOLVED**

To accept and adopt the Council's Code of Conduct

15 Standing Orders

Amendments:

- 3b – to follow good practice, three clear days should not include a Saturday.
- 19c – Review of the performance and annual appraisal of the work of the Clerk will be dealt with by the Performance Review Working Group.

**RESOLVED**

That, with these changes, the Council's Standing Orders be adopted.

16 Financial Regulations

Amendments:

4.1 the wording was changed as follows:

Expenditure on revenue items may be authorised, up to the amounts included, by:

- a duly delegated committee of the council for items according to the limits set by their own terms of reference (Open Spaces Committee £5,000); or
- the Clerk for any items below £500; or
- the Clerk for any items between £500-£1,000 in an emergency.
- the council for all items not covered in the points above.

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.

Contracts may not be disaggregated to avoid controls imposed by these regulations.

**RESOLVED**

That, with these changes, the Council's Financial Regulations be adopted.

17 General Power of Competence

The general power of competence is a power available to local authorities in England to do “anything that individuals generally may do”. It was provided for in the Localism Act 2011 and replaces the well-being powers in the Local Government Act 2000. It was brought into force for local authorities on 18 February 2012.

The Parish Council is eligible to adopt the General Power of Competence provided that:

- The number of Councillors elected at the last ordinary election, or at a subsequent by-election, equals or exceeds two thirds of its total number of Councillors (does not include co-options since the election).
- The Parish Clerk holds at least one of the sector specific qualifications and has passed CILCA Unit 7 General Power of Competence.

**RESOLVED**

That the Council confirms eligibility and agrees to take on the General Power of Competence.

18 Assets

The Council had reviewed an inventory of the Council’s assets.

**RESOLVED**

That the Asset list for 2018/19 is correct.

19 Insurance

a) The Council reviewed its insurance provision

**RESOLVED**

That the amount of cover for 2018/19 was adequate.

b) BHIB, the current supplier, had sent their renewal quotation. The Clerk had also contacted a broker and obtained further quotes. The Council reviewed all the quotations and the cover provided by the policies.

**RESOLVED**

To continue to use BHIB as the Council’s insurers for 2019/20.

20 Subscriptions

**RESOLVED**

To approve the following subscriptions:

- HALC Hampshire Assoc. of Local Councils - £380
- NALC National Assoc. of Local Councils - £89
- SLCC Society of Local Council Clerks - £175
- CPRE Campaign to Protect Rural England - £36

21 Representation on outside bodies

It was requested that anyone attending a meeting of an outside body should provide a report back to Full Council.

**RESOLVED**

To make the following appointments:

- a) Hart District Association of Parish & Town Councils – Chairman & Vice-Chair
- b) Eversley Village Hall Management Committee – Cllr S Miller & Cllr E Beckett
- c) Blackbushe Airport Consultative Committee – Cllr C Edge
- d) Eversley Sports Association Executive Committee – Cllr K Neville & Cllr C Edge
- e) Policing Priorities Meetings – Cllr S Dickens

Each councillor is to inform the Clerk how often the group meets so a report can be included in the agenda.

At 9.20pm K Neville arrived at the meeting and signed his Declaration of office in the presence of the Clerk.

22 Appointment of Lead Councillors

**RESOLVED**

To elect members to the following roles or responsibilities:

- a) Planning Liaison - Cllr P Todd, Cllr E Dixon
- b) Blackwater Valley Countryside Partnership – Cllr P Todd
- c) Burial Ground – Chairman and Cllr E Dixon
- d) Charles Kingsley’s School – Cllr S Miller & Cllr E Beckett
- e) Flooding and Sewerage – Chairman
- f) Traffic and Highways – Chairman & Cllr C Edge

23 Complaints Procedure

**RESOLVED**

To accept and adopt the Council’s Complaints Procedure, as previously circulated.

24 Freedom of Information & Data Protection

**RESOLVED**

- a) To accept and adopt the Data Protection and Privacy Policy.
- b) To accept and adopt privacy notices and Subject Access Requests documentation,
- c) To accept and adopt Freedom of Information Policy & Publication scheme
- d) To accept and adopt the Record Management Policy

25 Grants Policy

**RESOLVED**

To adopt the Council’s Grants Policy.

26 Communication Policy

Amendment:

It was felt that a section on ‘Communication with the Public’ was needed and that the policy may need to be reviewed in the future.

**RESOLVED**

(i) To amend the Council’s Communication Policy as follows:

“The Clerk will acknowledge emails from the public as soon as possible and then either give a response in line with Council Policy, or after seeking advice from the Council. Any Councillor who is contacted directly by the public should forward the message onto the Clerk to respond on the Council’s behalf. Any correspondence that requires a decision by the Council will be responded to after an official decision has been made by the Council.

(ii) With this amendment, to adopt the Council’s Communication Policy.

27 Expenditure under s.137

It was noted that for 2019/20 the s.137 limit is £8.12 per elector.

**RESOLVED**

To keep the Council’s expenditure incurred under s.137 of the Local Government Act 1972 for 2018/19 within the statutory limit. (See appendix B)

28 Council Meetings

**RESOLVED**

that the Meetings for 2019/20 be as follows:

- Full Council will meet at 7.30pm on the first Tuesday of each month at Eversley Village Hall. The next meeting will take place on 4<sup>th</sup> June 2019.

- Open Spaces will meet at 7.30pm on a Tuesday every six weeks. The schedule will be decided at the next OSC meeting. The next meeting will take place on 4<sup>th</sup> June 2019 following the Full Council Meeting.

There will be no meetings in August and no Open Spaces meeting in December.

The Clerk is to circulate the list of dates and times for the year and to update the website.

**Clerk**

29 Electronic Agenda Despatch

**RESOLVED**

That all members should receive only an electronic copy of the agenda and papers for meetings. (The Local Government (Electronic Communication) (England) Order 2015 came into force on 30 January 2015. It allows a Summons to a meeting to be deemed served, if sent to a nominated electronic address.)

30 Draft Annual Financial Review

Copies of the Draft receipts and payments statement for the year ended 31 March 2019 had been circulated to all councillors (See appendix c).

The Chairman signed the Draft Receipts and Payments Summary.

**AM**

The period for inspection of the Accounts by Electors is from Monday 17<sup>th</sup> June 2019 – Friday 26<sup>th</sup> July 2019.

31 Budget

- (i) The amended budget to reflect projects not completed on 2018/19 was reviewed.

**RESOLVED**

- (ii) To approve the budget as presented (See appendix D)

32 SUSPENSION OF STANDING ORDER 3 (X)

At 9.30pm the Chairman requested that Standing Orders be suspended in order to deal with the majority of remaining items on the Agenda.

**RESOLVED**

To continue the meeting until 10pm, and to defer certain items until the next meeting if necessary.

33 Financial report

(i) Schedule of Accounts

The Responsible Financial Officer's reconciliations for March 2019 had been previously circulated along with copies of the bank statements. (See appendix E)

**RESOLVED**

To accept the reconciliations.

(ii) Payments

**RESOLVED**

To authorise the schedule of payments for May 2019 (See appendix F).

(iii) Year to Date

It was noted that grants had been received towards some of the items under 'EPC Projects' and therefore this line item was not as overspent as it appeared.

**RESOLVED**

To accept the Year to Date report (See appendix G).

34 Litter Picking

The Council discussed how it wishes to keep the parish litter free.

## RESOLVED

- To advertise for a litter Picker with the same job specification as first advertised, but with playground Inspections to be excluded as these are now undertaken by the Grounds Maintenance Contractor.
- The Payback Team to continue to litter-pick in the meantime.
- Not to set up a volunteer group because of the health and Safety implications.

35

### Planning

#### Planning Applications

## RESOLVED

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HDC.

Clerk

a) 19/00784/HOU 5 Mud Lane Cottages Mud Lane

Proposed two storey side and rear extension plus internal alterations. Erection of a single storey detached garage

EPC Consultee comment: EPC notes that the plans obscure the chimney of this property, which is one of a group of houses with notable chimneys in a conservation area. To lose this architectural feature would be regrettable. Therefore EPC asks that a change in the plans be submitted that keeps the chimney block visible, as this would be aesthetically and historically desirable.

b) 19/00838/HOU Whytecroft Chequers Lane Erection of a ground floor rear extension to existing single garage, decked area to rear and change from flat roof to pitched roof

EPC Consultee comment: No comment

### HCC Planning Application

c) PLAN/DS/HR042 Planning Consultation – HR042 - Warren Heath Secondary Aggregate Recycling Facility, The Welsh Drive, Bramshill Eversley RG27 0QB

Retrospective planning application for the erection and operation of a concrete batching plant, water tank, concrete pad and associated infrastructure in association with the existing operations at Warren Heath Secondary Aggregate Recycling Facility, The Welsh Drive, Bramshill Eversley RG27 0QB

EPC Consultee comment: EPC wishes to draw to the LPA's attention the provision in HCC Policy 14 entitled "Community Benefits", which states that "Hampshire Authorities encourage negotiated agreements between relevant mineral and waste developers/operators and a community as a source of funding for local benefits."

No such approach has ever been made, and none has been forthcoming on this occasion. Extraction of minerals in Eversley Parish has grown to substantial proportions and has had an extremely negative effect on the lives of the residents because of the volume and speed of HGV traffic (and consequent effect on safety); the stone and other debris deposited on the roads and footpaths by the HGVs; and the substantial amounts of mud that falls off the wheels of the lorries themselves.

It is unfortunate that a developer/operator does not even inform the local community before carrying out a development and constructs it without seeking the necessary planning permissions. Thus there is no opportunity whatsoever to negotiate any agreement on local benefits with the community. It would be helpful if this important provision were drawn to the attention of all such developers, and to this particular applicant.

EPC would also wish to bring to the LPA's attention that the development of the site had already begun before planning permission has been given. This disregard serves to bring the



whole planning system into disrepute and seemingly ignores the needs of residents and the opportunity for the community to derive whatever benefit may be available from this kind of development.

The Chairman closed the meeting at 9.58pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 4<sup>th</sup> June 2019**

**Appendix A**

**See attached map**

## Appendix B

### EVERSLEY PARISH COUNCIL

Supporting Statement to Accounts  
For the year ended 31 March 2019

#### **SECTIONs.137 PAYMENTS**

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £7.86 per head of the electorate for 2018/9 for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this Council in the year ended 31st March 2019 was **9,966.48**

#### Payments were made as follows :

|  |                        |
|--|------------------------|
| 2.10.18 RBL<br>Poppy Appeal      Remembrance Wreath  | 50.00                  |
| 9.1.19 Grant to FOCKSA PTA Charles Kingsley's School | 1,000.00               |
| <b>Total</b>   | <b><u>1,050.00</u></b> |

## Appendix C

### EVERSLEY PARISH COUNCIL

#### Receipts and Payments Summary

For the year 1 April 2018 to 31 March 2019

2018/19

2017/18

|                                      | £             | £             |
|--------------------------------------|---------------|---------------|
| <b>Total balance brought forward</b> | <b>37,524</b> | <b>33,694</b> |
| Plus: Total Receipts                 | 99,462        | 84,749        |
| Minus: Total Payments                | 90,691        | 80,919        |
| <b>Balance to carry forward</b>      | <b>46,295</b> | <b>37,524</b> |

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#### Bank reconciliation as at 31 March 2019

|                                   |               |               |
|-----------------------------------|---------------|---------------|
| Lloyds Current Account 37685868   | <b>13,578</b> | <b>23,818</b> |
| <b>Minus: Outstanding Cheques</b> |               |               |
| <b>Plus: Reserve Account</b>      | <b>32,717</b> | <b>13,706</b> |
| Lloyds Reserve Account 38770268   |               |               |
| <b>Total:</b>                     | <b>46,295</b> | <b>37,524</b> |

**Signed:**

.....  
Chairman

.....  
Responsible Financial Officer

## Receipts and Payments

|  | 31.03.2019       | 31.03.2018       | variance         |
|--|------------------|------------------|------------------|
| Precept                                | 77,126.00        | 54,500.00        | 22,626.00        |
| Council Tax Grant                      |                  | 0.00             | 0.00             |
| Bank Interest (reserve a/c)            | 10.60            | 3.51             | 7.09             |
| Investment Interest                    |                  | 0.00             | 0.00             |
| Garden Plots                           | 623.50           | 395.00           | 228.50           |
| Burial Ground Fees                     | 1,530.00         | 1,960.00         | (430.00)         |
| Donations/Grants                       | 11,138.18        | 6,048.66         | 5,089.52         |
| VAT Refund                             | 8,036.80         | 8,204.98         | (168.18)         |
| Other Income                           | 996.80           | 13,636.70        | (12,639.90)      |
|  | <b>99,461.88</b> | <b>84,748.85</b> | <b>14,713.03</b> |
| Staff Salary                           | 16,669.37        | 15,451.81        | 1,217.56         |
| Pension                                | 3,629.67         | 3,184.15         | 445.52           |
| HMRC (Inland Revenue)                  | 3,423.68         | 2,918.52         | 505.16           |
| Admin/Office Costs                     | 1,060.31         | 1,088.36         | (28.05)          |
| mileage                                | 280.35           | 0.00             | 280.35           |
| Cllr Expenses/Chairman Allowance       | 84.98            | 62.51            | 22.47            |
| Hall Rental                            | 496.00           | 594.00           | (98.00)          |
| Insurance                              | 1,524.09         | 1,732.78         | (208.69)         |
| Audit                                  | 450.00           | 450.00           | 0.00             |
| Subscriptions/Publications/Advertising | 1,084.20         | 1,091.80         | (7.60)           |
| Repairs/Maintenance                    | 5,573.30         | 12,313.46        | (6,740.16)       |
| EPC Projects                           | 28,856.39        | 14,112.00        | 14,744.39        |
| Website                                | 0.00             | 750.00           | (750.00)         |
| Playground Safety Inspection           | 260.00           | 280.00           | (20.00)          |
| Grounds Maintenance                    | 9,383.73         | 8,800.04         | 583.69           |
| Bin emptying                           | 3,634.00         | 3,480.00         | 154.00           |
| Tree work                              | 175.00           | 2,595.00         | (2,420.00)       |
| Waste Management                       | 955.70           | 987.40           | (31.70)          |
| Payback team                           | 1,725.00         | 800.00           | 925.00           |
| Clearing allotments                    | 0.00             | 417.00           | (417.00)         |
| Conservation group                     | 0.00             | 233.98           | (233.98)         |
| Training Courses                       | 205.00           | 550.00           | (345.00)         |
| Section 137 Payments                   | 1,050.00         | 50.00            | 1,000.00         |
| Garden Plots Site Rent                 | 0.00             | 0.00             | 0.00             |
| Grants and Donations                   | 350.00           | 0.00             | 350.00           |
| VAT Payments                           | 9,820.57         | 8,976.14         | 844.43           |
| <b>Total expenditure</b>               | <b>90,691.34</b> | <b>80,918.95</b> | <b>9,772.39</b>  |
| <b>Income-expenditure</b>              | <b>8,770.54</b>  | <b>3,829.90</b>  |                  |

### **Current Account 37685868**

|   |                  |
|---|------------------|
| Balance brought forward 1.4.18          | <b>23,818</b>    |
| Income-expenditure as at 31.3.19        | 8,771            |
| Less amounts credited to reserves above | (11)             |
| Less transfer to Reserve a/c            | (19,000.00)      |
| Less unrepresented cheques              | 0.00             |
| Opening balance as at 1.4.19            | <b>13,577.96</b> |

### **Reserve Account 38770268**

|                                |                  |
|--------------------------------|------------------|
| Balance brought forward 1.4.18 | <b>13,706.06</b> |
|--------------------------------|------------------|

|                                     |                         |
|-------------------------------------|-------------------------|
| Interest                            | 10.60                   |
| Transfer from current account       | 19,000.00               |
| <b>Reserves carried forward</b>     | <b><u>32,716.66</u></b> |
| <br>                                |                         |
| <b><u>Total Funds remaining</u></b> | <b><u>46,294.62</u></b> |

**Appendix D**

**See Attached budget**

## Appendix E

Eversley Parish Council - Bank Reconciliation

**31st March 2019**

Prepared by \_\_\_\_\_ **J Routley, Clerk/RFO**

Date

Approved

by **A. McNeil, Chairman**

Date

Current Account No. 37685868

**Brought forward as at 28th Feb 19**

**9,254.32**

**as per Bank Statement Lloyds sheet**

**Cheques prior period cashed**

|          |                               |   |          |
|----------|-------------------------------|---|----------|
| 06.03.19 | J Routley, Clerk              | Salary - Feb                                | -1232.97 |
| 06.03.19 | J Routley, Clerk              | Expenses/Admin - Feb                        | -51.84   |
| 06.03.19 | Hampshire Pension Fund        | Feb contribution                            | -299.81  |
| 06.03.19 | Nick Robins Ltd               | Grounds maintenance - Feb                   | -1200.80 |
| 06.03.19 | Nick Robins Ltd               | Dragon's teeth - cross green*               | -707.18  |
| 06.03.19 | Basingstoke Skip Hire         | Skip hire Feb                               | -85.56   |
| 06.03.19 | Eversley Village Hall         | Hire- Feb                                   | -50.00   |
| 06.03.19 | Hants & IOW CRC Ltd           | 2nd Jan visit                               | -85.00   |
| 06.03.19 | Elvetham Heath Parish Council | Councillor training 19thfeb 6th mar 2 cllrs | -120.00  |

### Lodgements

|         |                      |              |          |
|---------|----------------------|--------------|----------|
| 6.3.19  | Hampshire memorials  | Memorial A18 | 65.00    |
| 6.3.19  | Hampshire memorials  |              | 55.00    |
| 22.3.19 | HM Revenue & Customs | VAT Reclaim  | 8,036.80 |

**Total movement as per cashbook**

**13,577.96**

**Unpresented cheques as at 31st March 2019**

**Chq no.**

**Balance as at 31st March 2019 as per Sheet**

**13,577.96**

**Balance in Reserve Account 38770268**

**32,715.41**

11.3.19

Interest

1.25

**32,716.66**

**Total funds held by EPC as at 31st March 2019**

**46,294.62**



## Appendix F

### Eversley Parish Council

#### Payments for approval 14.5.19

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO  
Date

Approved by \_\_\_\_\_ A McNeil, Chairman  
Date

|  |   |          |
|--|---|----------|
| Staff                                      | Salary - Apr  | 1,643.23 |
| J Routley, Clerk                           | Expenses/Admin - Apr  | 89.30    |
| Hampshire Pension Fund                     | Apr contribution  | 451.53   |
| Nick Robins Ltd                            | Grounds Maintenance - Apr   | 1,098.00 |
| Eversley Village Hall                      | Hire - Apr  | 81.25    |
| Basingstoke Skip Hire                      | Skip Hire - Apr   | 112.98   |
| S Miller                                   | Reimburse grass seed  | 111.95   |
| SLCC                                       | Annual membership   | 175.00   |
| Hants & IOW CRC Ltd                        | 13th, 20th & 27th Mar visits<br>reimbursing materials to fix<br>noticeboard | 255.00   |
| Keith Morrison                             | garden plots fee April 2015-<br>Mar2020                                     | 51.48    |
| HCC  | HALC and NALC Annual<br>Affiliation Fees                                    | 1,200.00 |
| Hampshire association of Local<br>Councils | Insurance renewal   | 469.00   |
| BHIB Ltd*                                  |   | 1,575.96 |

\* **Subject to approval of insurance provider**

**TOTAL** **7,314.68**

## Appendix G

### Year to Date

at 31st Mar 2019

|                                    | FY 18-19<br>YEAR<br>to date | Budget        | % of<br>budget<br>used |
|------------------------------------|-----------------------------|---------------|------------------------|
| <b>Income</b>                      |                             |               |                        |
| Precept (split into 2 payments)    | 77,126.00                   | 77,126        |                        |
| HDC Council Tax Support Grant      | 0.00                        | 0             |                        |
| Bank Interest                      | 10.60                       | 5             |                        |
| Investment Interest                |                             | 0             |                        |
| Garden Plot Rents                  | 623.50                      | 400           |                        |
| S106 Funds                         | 0.00                        | 0             |                        |
| Burial Ground Fees                 | 1,530.00                    | 1,500         |                        |
| Donations/Grants*                  | 11,138.18                   | 10,000        |                        |
| other income                       | 73.00                       | 320           |                        |
| Insurance claim                    | 923.80                      |               |                        |
| VAT Reclaim                        | 8,036.80                    |               |                        |
| <b>Sub Total</b>                   | <b>99,461.88</b>            | <b>89,351</b> |                        |
| <b>Expense</b>                     |                             |               |                        |
| Staff Remuneration + Pension +HMRC | 23,722.72                   | 24,078        | 99                     |
| Admin/Office Costs                 | 1,340.66                    | 1,400         | 96                     |
| Hall Rental                        | 496.00                      | 800           | 62                     |
| Chair/Cllr Expenses                | 84.98                       | 1,200         | 7                      |
| Subscriptions/Publications         | 1,084.20                    | 1,000         | 108                    |
| Insurance/Audit Fees               | 1,974.09                    | 2,500         | 79                     |
| <b>Admin Sub Total</b>             | <b>28,702.65</b>            | <b>30,978</b> | 93                     |
| Rights of Way booklet              | 0.00                        | 349           | 0                      |
| Grounds Maintenance                | 9,383.73                    | 11,000        | 85                     |
| Repairs/Maintenance                | 5,573.30                    | 11,000        | 51                     |
| conservation volunteers            | 0.00                        | 500           | 0                      |
| Tackling Flooding                  | 0.00                        | 930           | 0                      |
| Tree Work                          | 175.00                      | 2,000         | 9                      |
| Bin emptying                       | 3,634.00                    | 3,829         | 95                     |
| Waste Management                   | 955.70                      | 1,350         | 71                     |
| Annual Playground Inspection       | 260.00                      | 300           | 87                     |
| EPC projects + new equipment*      | 29,856.39                   | 16,000        | 187                    |
| Bus Shelters                       | 0.00                        | 6,000         | 0                      |

|  |                  |               |           |
|--|------------------|---------------|-----------|
| Payback team   | 1,725.00         | 1,920         | 90        |
| Clearing allotments  | 0.00             | 0             | 0         |
| Emergency Plan   | 0.00             | 270           | 0         |
| <b>OS Sub Total</b>  | <b>51,563.12</b> | <b>55,448</b> | <b>93</b> |
| Website set up and redesign  | 0.00             | 425           | 0         |
| Training   | 205.00           | 500           | 41        |
| Planning/neighbourhood plan  | 0.00             | 0             | 0         |
| Grants   | 350.00           | 1,000         | 35        |
| Section 137 Payments (estimated can spend more as its per elector) | 1,050.00         | 1,000         | 105       |
| VAT  | 8,820.57         | 0             |           |
|  |                  |               |           |
| <b>Sub Total</b>   | <b>10,425.57</b> | <b>2,925</b>  |           |
|  | <b>90,691.34</b> | <b>89,351</b> |           |
| <b>Income - Expenditure</b>  | <b>8,770.54</b>  | 0             |           |
|  |                  |               |           |

|   |                         |                         |
|---|-------------------------|-------------------------|
| Funds carried over from current account | 23,818.02               | 23,818.02               |
| Funds carried over from Reserve Account | 13,706.06               | 13,706.06               |
| Plus Income-expenditure                 | 8,770.54                | 0.00                    |
| Outstanding Cheques not cashed          |                         |                         |
| <b>Total Funds remaining</b>            | <b><u>46,294.62</u></b> | <b><u>37,524.08</u></b> |