

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT 8pm ON **TUESDAY 3rd JULY 2018** IN EVERSLEY VILLAGE HALL.

PRESENT: Cllr A McNeil (Chairman, AM)
Cllr S Dickens (SD)
Cllr E Dixon (ED)
Cllr C Edge (CE)
Cllr S Miller (SM)
Cllr P Todd (PT)

ALSO PRESENT: Two members of the public and Mrs J Routley (Clerk)

ACTIONS

55 Apologies for Absence

RESOLVED

Apologies were accepted for Cllr K Neville due to personal commitments.

56 Declarations of Interest

The Chairman declared an interest in Item 14b) 1., Min 68, as he knows someone who has objected. Cllr S Dickens declared a non-pecuniary interest in item 10, Min: 64 as he is also a Hart District Councillor and HDC are the service provider.

57 Minutes of the Last Meeting

Receipt of Minutes

a) The minutes of the meeting of Eversley Parish Council held on **Tuesday 5th June 2018** had been previously circulated to all Councillors.

Errors

Min 50: Line 1 delete 'to amend' and replace with 'amendment of'.

Min 52: last line add 'opportunities'.

RESOLVED

- That with these amendments, the Minutes be approved and signed by the Chairman.

AM

58 Public Questions and Comments

Webb's Corner

- A resident asked about progress on resolving the flooding issues at Webb's corner. The Chairman reported that HCC had set aside a budget for reconfiguring the junction and resolving the chronic flooding problem there. Initial work had started on this project. The Chairman directed the resident to the minutes of the last meeting which contained a full report. Earlier in the day, the Chair and Cllr Todd had accompanied the Drainage and Highways engineers from HCC on a site visit to investigate the scope for attenuation upstream of Webb's Corner and to assess the next steps for further work.

Speeding on Warbrook Lane

- A resident asked if a SID could be placed on Warbrook Lane. Councillors noted that the SIDs had been placed in the three locations where Speedwatch would take place but that HDC could be asked if one of their loan cameras could be placed on Warbrook Lane.

Clerk

Burglaries

- A resident noted that there had been a spate of break-ins recently and asked if cameras could be placed at entrances and exits to the village to help the police identify the culprits. The Chairman noted that a decision could not be made at this meeting but that the matter will be considered at a future meeting.

Clerk

59 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for May 2018 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- The reconciliations were accepted.

Payments

RESOLVED

- To authorise the payments for July 2018 (See Appendix B).
- To authorise the regular payments for August 2018 (when the Council does not meet).

Year to Date

- The Year to Date report was accepted. (See Appendix C).

It was noted that the invoice for the licence for the Garden Plots had not yet been received. The Clerk is to chase.

Clerk

60 Banking

The Council needs to change banks in order to fulfil sign-off requirements for online banking. The Clerk had circulated a report on the two banks recommended by the auditor.

RESOLVED

- To change banks to Lloyds bank.
The Clerk will manage the change.

Clerk

61 GDPR

The Clerk reminded the Council of their obligations under GDPR, in particular that care should be taken when dealing with emails from the public.

62 Grounds Maintenance Tender

RESOLVED

To set up a working group, consisting of the Chair, Cllr Edge and Cllr Dixon, to manage the tendering process and make recommendations to EPC.

63 Meetings

EPC was aware that the Village Hall is unable to accommodate Council meetings at the new starting time of 7.30 pm that had been decided at a previous meeting. Alternative venues had been approached to see if they could accommodate future EPC meetings. Up to the day of this meeting, the hall at St Mary's Church was the only alternative known to be available, at a cost comparable to the Village Hall's. In the absence of any apparent alternatives and the risk of the Church Hall becoming booked, the Chair had felt it necessary to book it on a provisional basis until FC could decide the matter formally.

Cllr Dixon reported that St Neot's School, one of the venues he had approached, had contacted him earlier in the day to say that they would be pleased to accommodate EPC's meetings. This facility would be at no cost as the school felt this would be a contribution to the community.

RESOLVED

a)

That, if practicable, meetings would be held at St Neot's School from September. Full Council Meetings will in future be held at 7.30 pm on the first Tuesday of the month and meetings of the Open Spaces Committee at 8 pm on the second Tuesday of the month. The Clerk will confirm the arrangements with the Bursar at St Neot's. The Chair will write to St Mary's Church to advise them of this decision and to thank them for offering to make the Church Hall available.

b) To hold Open Spaces Meetings at intervals of four, rather than six, weeks.

- 64 Dog Warden Patrols
RESOLVED
- a) That EPC use HDC Dog Wardens to help prevent dog-fouling;
 - b) To request visits of one hour per week for three months as a pilot exercise and to request a report as to their effectiveness.
 - c) That the budget for this activity of approximately £360 for the three months will be vired from the Repairs and Maintenance budget as it relates to the upkeep of the parks.
- 65 Emergency Plan
RESOLVED
- To develop an Emergency Plan.
Councillors Miller and Dixon will lead this work. SM/ED
- That EPC should apply for an SSE Resilience Grant to support the Plan. The Chair will make the application after discussion with Cllrs Miller and Dixon about the equipment for which the grant is required. AM
- 66 HCC consultation on public transport
RESOLVED
- that EPC should respond to the survey on public transport.
to nominate the Chair to gather councillors' and others' views and respond on behalf of EPC. AM
- Eversley and Bramshill Trust will be asked what the impact would be on the elderly if they could no longer use the concessionary token for taxi share etc. AM
- An article will be placed in the Parish Magazine to ask how often this is used. Clerk
- 67 Litter Picker Contract
RESOLVED
- To amend the Litter Picker's contract to reflect the correct pro-rata leave to which she is entitled.
 - That the leave year should run from April to March.
- 68 Planning
- a) Extinguishment of Highway Rights - Section 116 Highways Act 1980 Extinguishment of Highway Rights, land at Willow House. Reading Road.
RESOLVED
EPC Consultee Response: EPC has no objection to the extinguishment of these Highway Rights, subject to Hampshire County Council, as Highway Authority, removing the hard landscaping from the surface of the land and returning it to grass in accordance with the terms of the Inclosure Award for the Parish of Eversley, officially sealed and dated 14th May 1868, which created "... the obligation of preserving the surface [of the land] in good condition and of permitting the same to be at all times used for exercise and recreation by the inhabitants of the said parish and neighbourhood" and subject, also, to Hampshire County Council registering the land as Village Green.
 - b)
RESOLVED
The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.
1. 18/01078/FUL 3 Lower Common Revised application for a new terraced house (previously 15/03096/FUL), in addition to a part single storey and part two storey rear extension to 3 Lower Common.

EPC Consultee Response: EPC has objections to the increase in footprint and increase in bedrooms, over the permission that was granted and has lapsed, because this is an overdevelopment of the site. Were the applicant to revert to the scale of development that was permitted, EPC would not object, subject to the removal of permitted development rights.

2. 18/01124/LBC & 18/01123/FUL Parfitts House Longwater Lane Strip and re-tile existing clay tiled pitched roofs, install insulation. Strip and renew defective lead flat roofs and valley gutters
EPC Consultee Response: Offer no Comment

3. 18/01120/HOU Northcote Cottage Longwater Lane Alterations to the existing fenestration. The addition of a Velux window. The part conversion of the existing single garage. The removal of 2 trees.
EPC Consultee Response: Offer no Comment

4. 18/01215/LBC Church Place Cottage Eversley Cross Demolition of internal walls between kitchen and utility and demolition of wall between kitchen and conservatory.
EPC Consultee Response: Offer no Comment

5. 18/01321/AMCON Land To Rear Of Chantryland New Road Section 73 Application to amend condition 1 (Approved Plans) of Application Reference Number 14/02942/NMMA to obtain consent to amend the approved garage design of dwellings 1, 2 and 3 and the garage size of dwelling 4.
EPC Consultee Response: Offer no Comment

6. 18/01351/HOU Kiln Copse Coopers Hill First floor extension.
EPC Consultee Response: Offer no Comment

There being no further items for discussion the Chairman closed the meeting at 9.49pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 4th September 2018

Forward Plan

Date	Meeting	Draft Items
9 th July 1.30pm	Open Spaces	
4 th September 7.30pm	Full Council	

Appendix A

Eversley Parish Council - Bank Reconciliation

31th May 2018

Prepared by _____ **J Routley, Clerk/RFO**

Date

Approved by **A. McNeil, Chairman**

Date

Current Account No. 36419109

Brought forward as at 30th April 2018

58,283.49

as per Bank Statement 302

Cheques prior period cashed

2751	Eversley Village Hall	Hire - Mar	-48.00
2762 & 2761	Staff	Salaries - Apr	-1,755.58
2763	Staff	Expenses/Admin - Apr	-113.83
2764	Hampshire Pension Fund	Apr contribution	-414.85
2765	Nick Robins Ltd	Grounds Maintenance - Apr	-1,208.00
2766	Nick Robins Ltd	clearing payback debris	-120.00
2768	Basingstoke Skip Hire	Skip Hire - Apr	-102.00
2769	S Miller	Reimberse bin bags	-41.38
2770	SLCC	Annual membership	-165.00
2771	Hants & IOW CRC Ltd	8th feb visit	-85.00
2773/2774	N J Smith/Lilacs Land Consultants	Pond survey Cross Green	-550.00
2775	BHIB Ld	Annual Insurance	-1,524.09

Lodgements

Garden Plot **50.00**

Total movement as per cashbook

52,205.76

Unpresented cheques as at 31st May 2018

Chq no.

2767	Eversley Village Hall	Hire - Apr	-48.00
2772/2776	Westcotec Limited	Mini sid	-3,150.00

Balance as at 31st May as per Sheet 303

52,205.76

Balance in Reserve Account Sheet 154

13,706.66

Interest 0.58

13,707.24

Balance in EPC EM Account

0.00

Total funds held by EPC as at 31st May 2018

65,913.00

Appendix B

Eversley Parish Council

Cheques for Payment 3.7.18

Prepared by _____ J Routley, Clerk/RFO
Date

Approved
by _____
Date

2789 &			
2790	Staff	Salaries - June	1,519.06
2791	Staff	Expenses/Admin - June	127.65
	Hampshire Pension		
2792	Fund	June Contribution	328.21
2793	Nick Robins Ltd	Grounds Maintenance - June	1,224.80
2794	Nick Robins Ltd	Additional work	252.00
2795	Eversley Village Hall	Hire - June	48.00
2796	Basingstoke Skip Hire	Skip hire June	86.28
2797	HMRC	Apr-Jun	1,020.14
		payback team 5th and 14th April	
2798	Hants & IOW CRC Ltd	2018	170.00
			<u>4,776.14</u>

Appendix C

EVERSLEY PARISH COUNCIL

at 31st May 2018

	FY 18-19 YEAR to date	Budget	% of budget used
Income			
Precept (split into 2 payments)	38,563.00	77,126	
HDC Council Tax Support Grant	0.00	0	
Bank Interest		5	
Investment Interest	1.18	0	
Garden Plot Rents	505.00	400	
S106 Funds	0.00	0	
Burial Ground Fees	0.00	1,500	
Donations/Grants	0.00	10,000	
other income	0.00	320	
VAT Reclaim	0.00		
Sub Total	39,069.18	89,351	
Expense			
Staff Remuneration + Pension	3,879.62	22,895	17
Employment Tax for all employees	782.88	1,183	66
Admin/Office Costs	241.56	1,400	17
Hall Rental	96.00	800	12
Chair/Cllr Expenses	53.63	1,200	4
Subscriptions/Publications	709.00	1,000	71
Insurance/Audit Fees	1,524.09	2,500	61
Admin Sub Total	7,286.78	30,978	24
Rights of Way booklet	0.00	349	0
Grounds Maintenance	1,483.34	11,000	13
Repairs/Maintenance	0.00	11,000	0
conservation volunteers	0.00	500	0
Tackling Flooding	0.00	1,500	0
Tree Work	0.00	3,000	0
Bin emptying	580.00	3,829	15
Waste Management	155.40	1,350	12
Annual Playground Inspection	0.00	300	0
EPC projects + new equipment	3,175.00	11,500	28

			0
Bus Shelters	0.00	6,000	
Payback team	185.00	1,920	10
Clearing allotments	0.00	0	0
Emergency Plan	0.00	0	0
OS Sub Total	5,578.74	52,248	11
Website set up and redesign	0.00	125	0
Training	0.00	1,000	0
Planning/neighbourhood plan	0.00	3,000	0
Grants	0.00	1,000	0
Section 137 Payments (estimated can spend more as its per elector)	0.00	1,000	0
VAT	1,012.74	0	
Sub Total	1,012.74	6,125	17
	13,878.26	89,351	16
Income - Expenditure	25,190.92	0	

Funds carried over from current account	23,818.02
Funds carried over from Reserve Account	13,706.06
Plus Income-expenditure	25,190.92
Outstanding Cheques not cashed	3,198.00
Total Funds remaining	65,913.00