

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 15th May 2018** IN EVERSLEY VILLAGE HALL AT 9.35pm, FOLLOWING THE ANNUAL MEETING.

PRESENT: Cllr A McNeil (Chairman, AM)
Cllr S Dickens (SD)
Cllr E Dixon (ED)
Cllr C Edge (CE)
Cllr S Miller (SM)
Cllr P Todd (PT)
Vacancy

ALSO PRESENT: Mrs J Routley (Clerk)

ACTIONS

23 Apologies for Absence

RESOLVED

Apologies were accepted for Cllr K Neville due to work commitments.

24 Co-option of new councillor to fill vacancy

This item was deferred as no candidates had come forward.

The vacancy will be re-advertised.

Clerk

25 Declarations of Interest

- Cllr Miller declared an interest in item 15.2 (Min: 37), Vann Place, as she knows the applicants personally.

26 Public Questions and Comments

20mph Eversley Parish Council would like to thank David Simpson (HCllr) and residents for all their hard work in campaigning to get 20mph signs by Charles Kingsley. These are now in place and EPC hope they will slow traffic down in this crucial area.

27 Financial Report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for March 2018 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- The reconciliations were accepted.

Payments

RESOLVED

- To authorise the payments for May 2018 (See Appendix B).

Reserve Account

RESOLVED

- To move £19,000 from Current Account to Reserve account.

28 Annual Financial Review

Copies of the receipts and payments statement for the year ended 31 March 2018 had been circulated to all councillors (See Appendix C).

It was resolved that these accounts be accepted as a true record. The Chairman signed the Receipts and Payments Summary.

AM

The period for inspection of the Accounts by Electors is from 7th June 2017 -18th July 2018.

- 29 Internal Audit
This item was deferred until the next meeting. **5.6.18**
- 30 Annual Governance & Accountability Return - Part 1
This item was deferred until the next meeting. **5.6.18**
- 31 Annual Governance & Accountability Return - Part 2
This item was deferred until the next meeting. **5.6.18**
- 32 GDPR
This item on approving the cost of standard email addresses for councillors was deferred as further information was required.
- 33 New Equipment
Eversley and Bramshill Trust had committed to donate £500 towards a new swing at Lower Common. The total cost will be approximately £4,500.
RESOLVED
- EPC to commit £2,000 towards the purchase of a new swing for Lower Common. £1,500 will come from the EPC Projects line and £500 will come from the repairs budget for the removal of the old swing.
 - EPC to try to fund raise the remainder of the cost of approximately £2,000.
- 34 Playground Inspections
RESOLVED
To ask the Litter Picker if she would be able to undertake the weekly visual inspections if hours were increased to accommodate this. **Clerk**
- 35 Flooding
RESOLVED
i) To appoint the Chair and Cllr P Todd to represent EPC at the meeting, arranged by Hampshire on 17 May, to discuss an action plan for regenerating Webb's Corner. EPC endorsed the points noted in Appendix D, which were in line with the recommendations that emerged from the modelling exercise.
- 36 NALC Consultation on Traveller encampments
RESOLVED
That the Chair and Cllr P Todd will respond to the consultation as the Parish could be vulnerable to unauthorised encampments for which the cost of removal would be disproportionate for a Parish Council of this size. They will describe, in the response to the consultation, an earlier instance of unauthorised encampment on EPC land and the substantial cost of removing it.

At 10.10pm Cllr S Miller left the meeting.

- 37 Planning
RESOLVED
The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.
1. 18/00845/FUL Wheelwrights Cottages Demolition of 1 and 2 Wheelwrights Cottages and outbuildings, and erection of 3no. 5 bedroom detached properties, detached garaging.
EPC Consultee Response: Offer no Comment

2. 18/00793/HOU Vann Place Replacement roof, replacement of boundary wall on existing foundations. Front wall - due to it's proximity to a busy road, the front wall is crumbling in places. It is in poor condition and rebuilding is required. In replacing this stretch of wall we are looking to make the height uniform and address the intrusion of car headlights shining through the house from the direction of Marsh Lane.
EPC Consultee Response: Offer no Comment

3. 18/00917/FUL Dorneys, Chequers Lane Application for the erection of 3 detached dwellings, new access, associated landscaping, parking and associated works.
EPC Consultee Response: This is a sensitive site in a Conservation Area so permitted development rights should be removed and any external lighting should require separate permission. Due to the narrowness of Chequers Lane EPC would want to see gates at least 5 metres in from the Highway.

There being no further items for discussion the Chairman closed the meeting at 10.30pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 5th June 2018

Forward Plan

Date	Meeting	Draft Items
4 th June 1.30pm	Open Spaces	Begin Tender process, Review Playground Inspector
5 th June 8pm	Full Council	

Appendix A

Eversley Parish Council - Bank Reconciliation

31st March 2018

Prepared by _____ **J Routley, Clerk/RFO**

Date

Approved by **A. McNeil,**
Chairman

Date

Current Account No. 36419109

Brought forward as at 28th February 2018

26,446.96

as per Bank Statement 300

Cheques prior period cashed

2730	Eversley Village Hall	Hire - Jan	-54.00
2734/2743	Staff	Salaries - Feb	-1295.59
2735	Staff	Expenses/Admin - Feb	-124.41
	Hampshire Pension		
2736	Fund	Feb Contribution	-257.54
2737	Nick Robins Ltd	Grounds maintenance - Feb	-1,208.00
2738	Eversley Village Hall	Hire - Feb	-42.00
2739	Basingstoke skip hire	Hire - Feb	-146.04
2740	Bentham Ltd	Printer cartridges	-57.12
		Parish Online Annual	
2741	Getmapping Plc	Subscription	-36.00
2742	SLCC Enterprises Ltd	Arnold Baker Book	-78.40
		Tree work church green (see	
2744	Nick Robins Ltd	grants)	-1,512.00
2745	Nick Robins Ltd	rewrite of 2720 mislaid	-108.00

Lodgements

memorial		120.00
ERHA	Westward Ho maintenance	240.00
HDC	Burial ground cont.	1930.16

**Total movement as per
cashbook**

23,818.02

Unpresented cheques as at 31st Mar 2018

Chq no.

2720 Nick Robins Ltd replaced with 2745

Balance as at 31st Mar as per Sheet 301

23,818.02

Balance in Reserve Account Sheet 152

13,705.52

Interest 0.54

13,706.06

Balance in EPC EM Account

0.00

Total funds held by EPC as at 31st Mar 2018

37,524.08

Appendix B

Eversley Parish Council

Cheques for Payment 15.5.18

Prepared by _____ **J Routley, Clerk/RFO**
Date

Approved by
Date

2762/2761	Staff	Salaries - Apr	1,755.58
2763	Staff	Expenses/Admin - Apr	113.83
	Hampshire Pension		
2764	Fund	Apr contribution	414.85
		Grounds Maintenance -	
2765	Nick Robins Ltd	Apr	1,208.00
2766	Nick Robins Ltd	Clearing payback debris	120.00
2767	Eversley Village Hall	Hire - Apr	48.00
2768	Basingstoke Skip Hire	Skip Hire - March	102.00
2769	S Miller	Reimburse bin bags	41.38
2770	SLCC	Annual membership	165.00
2771	Hants & IOW CRC Ltd	8th feb visit	85.00
		Mini sid (mainly from	
2772/2776	Westcotec	grants)	3,150.00
2773/2774	Lilacs Land Consultants	Pond Survey Cross Green	550.00
			<u>7753.64</u>

Appendix C

EVERSLEY PARISH COUNCIL

Receipts and Payments Summary

For the year 1 April 2017 to 31 March 2018

2017/18

2016/17

	£	
Total balance brought forward	33,694	31,658
Plus: Total Receipts	84,749	63,114
Minus: Total Payments	80,919	61,078
Balance to carry forward	37,524	33,694

Bank reconciliation as at 31 March 2018

Current Account 34419109	23,818	20,070
Minus: Outstanding Cheques		-78
Plus: Clubs and Societies Reserve Account 36419117	13,706	13,703
Total:	37,524	33,694

Signed:

.....
Chairman

.....
Date

.....
Responsible Financial Officer

.....
Date

Receipts and Payments

For the year 1 April 2017 to 31 March 2018

<u>Receipts</u>	31.03.2018	31.03.2017	variance
Precept	54,500.00	37,500.00	17,000.00
Council Tax Grant	0.00	0.00	0.00
Bank Interest	3.51	4.68	-1.17
Investment Interest	0.00	0.00	0.00
Garden Plot Rents	395.00	400.00	-5.00
Burial Ground Fees	1,960.00	1,736.50	223.50
Donations/Grants	6,048.66	16,008.64	-9,959.98
VAT Refund	8,204.98	5,467.10	2,737.88
Other Income	13,636.70	1,997.17	11,639.53
	<u>84,748.85</u>	<u>63,114.09</u>	<u>21,634.76</u>
<u>Payments</u>			
Staff Salary	15,451.81	12,676.36	2,775.45
Pension	3,184.15	2,759.63	424.52
HMRC (Inland Revenue)	2,918.52	1,979.63	938.89
Admin/Office Costs	1,088.36	1,372.64	-284.28
Cllr Expenses/Chairman Allowance	62.51	283.30	-220.79
Hall Rental	594.00	728.50	-134.50
Insurance	1,732.78	1,651.11	81.67
Audit	450.00	450.00	0.00
Subscriptions/Publications/Advertising	1,091.80	795.80	296.00
Litter picker Invoices	0.00	2,082.04	-2,082.04
Repairs/Maintenance	12,313.46	15,119.21	-2,805.75
EPC Projects	14,112.00	4,556.07	9,555.93
Website	750.00	0.00	750.00
Playground Safety Inspection	280.00	560.00	-280.00
Grounds Maintenance	8,800.04	8,394.44	405.60
Bin emptying	3,480.00	0.00	3,480.00
Tree work	2,595.00	0.00	2,595.00
Waste Management	987.40	1,049.02	-61.62
Payback team	800.00	0.00	800.00
Clearing allotments	417.00	0.00	417.00
Conservation group	233.98	0.00	233.98
Training Courses	550.00	230.00	320.00
Section 137 Payments	50.00	50.00	0.00
Garden Plots Site Rent	0.00	0.00	0.00
Grants and Donations	0.00	814.00	-814.00
VAT Payments	8,976.14	5,526.22	3,449.92
Total expenditure	80,918.95	61,077.97	19,840.98
Balance brought forward	13,702.55	13697.87	
Interest	3.51	4.68	
Reserves carried forward	13,706.06	13702.55	

Appendix D

Comments for Flooding Meeting

- (a) EPC acknowledges the Report and gives wholehearted support to its conclusions and implications;
- (b) EPC requests that HCC Highways takes urgent action to replace and upgrade its inadequate pipework beneath Lower Common at Webb's Corner;
- (c) EPC requests that HCC Highways installs twin 500mm pipes (or other pipework with the same flow capacity, as a minimum) at the original invert level;
- (d) EPC requests that HCC Highways installs the new culvert on the existing line or on one more directly aligned with the watercourse at Harry's Cottage;
- (e) EPC requests that HCC Highways installs robust headwalls to protect the culvert from accidental damage;
- (f) EPC requests that HCC Highways considers the requirement to repair and upgrade the three culverts under Warbrook Lane and the culvert under the A327 at The Great 'A' to the same high standard;
- (g) EPC continues to offer the option of excavation and extension of Cowy Pond, on its land at Lower Common, as a possible storage basin for excessive stream flows in flood situations.