

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 4<sup>th</sup> OCTOBER 2016** IN EVERSLEY VILLAGE HALL AT 7.30pm

PRESENT: Cllr P Todd Chairman  
Cllr C Hetherington  
Cllr S Miller

ALSO PRESENT: 1 member of the public and Mrs J Routley (Clerk)

89 APOLOGIES FOR ABSENCE

- (i) Cllr S Dickens, Cllr A McNeil, Cllr K Neville. It was noted that Cllr C Young had resigned with effect from 22<sup>nd</sup> September. A notice has been published and the Monitoring Officer has been informed. He will be removed as an authorised signatory.

90 DECLARATIONS OF INTEREST

- (i) There were no declarations of interest  
(ii) There were no written requests for dispensations for disclosable pecuniary interests.  
(iii) There was no need to grant any requests for dispensation.

91 MINUTES OF LAST FULL COUNCIL MEETING,

- (i) Receipt of Minutes The minutes of the **Eversley Parish Council Meeting** held on **TUESDAY 6<sup>th</sup> SEPTEMBER 2016** had been previously circulated to all Councillors.  
(ii) No errors were reported

**RESOLVED**

- That the Minutes be approved and signed by the Chairman.

PT

(iii) Matters arising

Min 72 ii National Flood Risk Management Seminar EPC had not sent a representative.

Min 74: Burial Ground It had been agreed to revisit the Burial Ground Rules at this meeting but it was decided to defer until the November meeting when more councillors could be in attendance.

1.11.16

Min 75: Financial Arrangements This item had also been deferred until November.

1.11.16

92 DIARY MATTERS,

- (i) The Clerk reminded the Council that a sub group of Councillors is to arrange to meet as soon as possible to discuss the budget for next financial year

**PT, CH, AM, SM**

93 PUBLIC PARTICIPATION

- (i) Bramshill House A member of the public commented on item 14i (See Min 102 (i)). He stated that Bramshill House was one of the best examples in the country of a Jacobean palace, having all been built in the Jacobean era. It is therefore of national importance and the Secretary of State should call it in for national significance. He felt that the proposed development will destroy the Jacobean setting. It is a very significant building within Hart. He suggested that Affordable Housing on site would not work as there is no public transport and therefore it would need to be on another site.

94 REPAIRS AND REFURBISHMENTS,

- (i) Centre Green The first phase of equipment is to be installed shortly.  
(ii) Centre Green New Equipment The Council discussed whether EPC would be prepared to meet the shortfall for this project if EPC comes 3<sup>rd</sup> in the Tesco Bags grant (rather than 1<sup>st</sup> or 2<sup>nd</sup>). The Clerk confirmed that a grant of £1,000 from HCC had recently been received and therefore the shortfall was now £600.

**RESOLVED**

- That EPC would make a call on general reserves of £600 in the event that EPC came 3<sup>rd</sup> in the Tesco Grant Scheme.
- The budget working group will make a recommendation to Full Council on whether this needs to be added onto the Precept request for next year.

(iii)

**RESOLVED**

- To note the emergency repair of the zip wire repair at a cost of £438 which was required for health and safety reasons.

(iv)

**RESOLVED**

- To approve the repair of bin at a cost of £82 from the maintenance and repairs budget.

(v) The Council received a verbal report on the rotten timber on equipment at Chequers Green. The Play Inspector had felt that several posts were rotten and needed to be removed. The original supplier had said that EPC was just out of its guarantee and their engineer and independent inspector could not see an issue with the timber.

**RESOLVED**

- To ask another company for costs to replace the rotten timber that needs replacing.

**SM**

(vi) The Council discussed the possibility of goal posts at 5 a side at Centre Green.

**RESOLVED**

- If there was any extra money from grants then this could be considered.
- The Clerk is to check with the insurers whether there would be any issue in changing this area from informal to formal play area.

**Clerk**

95 VANDALISM,

(i) The Council discussed the recent vandalism of the Play Areas. The insurers would shortly settle the claim for the damaged benches at Cross Green but there had been additional damage at Centre Green and Chequers Green by vandals. Cllr S Miller had met with the local police who are happy to meet with residents to discuss the problem and would also urge anyone to report acts of vandalism to them on 101 which can be done anonymously. EPC would encourage residents to be alert and hopefully prevent further vandalism.

(ii)

**RESOLVED**

To include an article on vandalism in the parish magazine and the school newsletter and the cost of items damaged.

96 FINANCIAL REPORT,

(i) The Responsible Financial Officer's reconciliations for **September 2016** had been previously circulated.

(ii) Payments and receipts

See appendix C

**RESOLVED**

- to authorise the payments for signature.

(iii) The Year to Date Report had been circulated.

(iv)

**RESOLVED**

- To approve the purchase of more Christmas lights at a cost of £96.96 (LGA 1972, section 144)

97 PRECEPT CONSULTATION,

(i) The Council discussed if EPC should respond to the Government's proposal to require Councils to hold a referendum before levying a Precept of 2% or more.

(ii)

**RESOLVED**

EPC will respond that for smaller Council's having to spend 4% on a referendum to raise the precept by 2% makes no sense and will mean that Parish

Councils are severely limited by their size and the number of projects. Therefore the requirement of a referendum would not work.

98 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,  
(i) None.

99 ROAD SAFETY AND TRAFFIC WORKING GROUP

(i) Cllr S Miller had circulated a report (See Appendix B)

The group had been successful in gaining a grant from HCC for £1,000 towards a portable Speed Indicator Device (S.I.D.). An application had also gone to the Police Commissioner for more funds towards this project.

(ii) The group is operating once a week at the moment. The next session will be next week on Longwater Road.

100 WEBSITE

(i) The Clerk had received another quotation to overhaul the website. A resident had also approached the Council and offered to redesign the website for free.

**RESOLVED**

- The Council will defer making a decision until the next meeting when more information on all the options can be ascertained.

**1.11.16**

101 WAR MEMORIAL

(i) It was noted that it was only the stone and inscriptions that were mentioned in the listing and not the wooden cross.

**RESOLVED**

- To confirm that EPC is happy for the War Memorial at St Mary's to be listed.
- To also inform St Mary's PCC.

**Clerk  
Clerk**

102 PLANNING APPLICATIONS

**RESOLVED**

- The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.

**Clerk**

(i)

16/00721/LBC                      Bramshill House

Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall, to provide a total of 25 units and associated parking. Use of the principal rooms of Bramshill House as a publicly accessible museum space. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 13.9ha SANG. at Bramshill House ,

EPC Consultee response: As a Council EPC has signed up to a joint submission from local councils. EPC will also raise issues that affect Eversley such as traffic, road capacity, schooling, and burial ground capacity. Affordable Housing on site would be unsuitable due to the lack of public transport and therefore it would make more sense to make a contribution to this off site. EPC would also like to reinforce that this is a significant site and such a significant change to a historic building merits its consideration at a national level rather than as a district planning matter

**RESOLVED**

- EPC will confirm Bramshill Parish Council's submission and will add the specific comments as raised above.

**Clerk**

(ii)

**RESOLVED**

EPC noted receipt of the following planning applications but chose to make no comment:

(a) 16/02320/HOU 2 Grensell Close  
proposed ground floor rear extension.

(b) 16/01639/FUL 1 Eversley Centre  
Change of use from dwelling house to a mixed use of dwelling and day nursery

(c) 16/02522/HOU 2 Eversley Centre  
Front Porch & Two Storey Side Extension to Existing Dwelling with Associated Works

(d) 16/00990/LBC Bybridge The Street  
Front Porch & Two Storey Side Extension to Existing Dwelling with Associated Works

(e) 16/02584/HOU Oaklands New Mill Lane  
First floor side extension and ground floor rear extension

(iii) Marsh Lane Appeal It was noted that this appeal which was due to be heard in November has now been withdrawn. EPC had been informed by a resident that a new planning application is due to be submitted Dec/Jan.  
Hart Local Plan EPC has been notified by HDC of a slight delay in the Local Plan due to finalising the Strategic Housing Market Assessment. The Cabinet Member for Housing had said that Rushmoor will no longer be asking HDC to take some of its housing numbers

#### 103 PLANNING ENFORCEMENT,

- (i) There were no updates on reported instances of possible planning contravention.
- (ii) Pink Signs EPC had received some complaints about the pink estate agent's boards advertising the produce show and the craft fair.
- (iii)

#### **RESOLVED**

- EPC is to write to the organisers suggesting that in future years the signs could be restricted to 10 days before each event. **Clerk**

#### 104 ITEMS OF INFORMATION

- (i) The Clerk had nothing to report.
- (ii) Councillors had nothing to report.

There being no further items for discussion the Chairman closed the meeting at 8.50pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 1<sup>st</sup> November 2016**



## **Appendix A**

Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.	PT
Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.	PT
Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor.	PT
Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.	PT
Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.	PT
Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.	Clerk
Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.	Clerk/PT
Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.	
Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.	DB
Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.	CY
Min 212: <u>Parish Council Election</u> The Election had taken place on 7 <sup>th</sup> May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 <sup>th</sup> May. EPC would welcome any interest.	
Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.	
Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.	
Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. ( <i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i> )	PT
The Chairman explained that these were not yet in a format suitable for display.	
Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.	
Min 250: The Clerk is still awaiting a police contact as is Charles Kingsley's School and Road Safety and Traffic Working Group.	Clerk
The Traveller Document will also need to be updated with the new Police contact details.	Clerk
Min 21, Min 237: <u>Payments and receipts</u> Cllr K Neville offered to contact ex Councillor Alex Ricketts regarding the uncashed cheque.	KN
Min 29: <u>ESA</u> ESA had agreed that this year they will have a bonfire display on CEMEX land and that EPC may wish to be involved. Cllr K Neville and Cllr S Miller offered to be involved.	KN/SM
It was suggested that there would need to be a formal request from ESA if they wished to use Cross Green for parking.	
Min 43: <u>Final Accounts for 2014-15</u>	
<ul style="list-style-type: none"><li>• The Clerk is to verify the insurance excess.</li><li>• A working group is to review the assets and report back to Full Council no later than February 2016. This is to consist of Cllr K Neville, Cllr C Young and Cllr S Miller.</li></ul>	Clerk
Min 51: <u>Additional Actions</u> EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.	

## **Appendix B**

### **Report from Road Safety and Traffic Working Group**

Eversley community Speedwatch has operated 3 sessions on the Reading Road this month. Data has been sent to the police but I will not have the police data back of letters sent out for speeding until next month. We have had confirmation of funding from Cllr D Simpson ( although I do not have amount ) towards a mobile SID.) Funding also application sent to PCC but won't hear back for a few weeks.

I am waiting for confirmation of dates for training of new Speedwatch members from the police.

We are operating once a week at the moment, next session will be next week on Longwater Road.

## Appendix C

### Eversley Parish Council

#### Cheques for Payment 4.10.16

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd,  
Chairman

Date \_\_\_\_\_

P. Todd, Chairman

2543	Playscene	Zip Wire tensioning	525.60
2543	J Routley, Clerk	Salary - Sept	1019.82
2544	J Routley, Clerk	Expenses/Admin - Sept	46.54
2545	Hampshire Pension Fund	Sept contribution	218.74
2546	S Chapman Dep PW	Litterpicker Invoice - Sept	176.28
		Grounds Maintenance - sept	743.54
2547	Nick Robins Ltd	Hire - Sept	47.25
2548	Eversley Village Hall	Audit fee	360.00
2549	BDO LLP	Jul-Sept	463.64
2550	HMRC	Data Protection	
	Information Commissioner's	Registration	35.00
2551	Office	Christmas lights	96.96
2552	Lights 4 fun ltd	Dog poo spray	36.79
2553	Sandra Miller		

**3,770.16**

Eversley Parish Council  
 Bank Reconciliation  
**31st Aug 2016**

Prepared by \_\_\_\_\_ **J Routley, Clerk/RFO**

Date \_\_\_\_\_

Approved by **P. Todd, Chairman** \_\_\_\_\_

**P. Todd, Chairman**

Date \_\_\_\_\_

Current Account No. 36419109

**Brought forward as at 31st July** **43,980.61**  
**as per Bank Statement 281**

**Cheques prior period cashed**

Chq no.

2517	Eversley Village Hall	Hire - June	-41.50
	Hampshire Association of		
2522	Local Councils	Publication	-1.00
2523	Hart District Council	Planning Enforcement Training	-125.00
		Playground repairs and	-
		maintenance	14,167.20
2524	Playscene Ltd	July contribution	-218.74
2527	Hampshire Pension Fund	Expenses/Admin - July	-378.08
2528	J Routley, Clerk	Litterpicker Invoice - July	-278.16
2529	S Chapman Dep PW	Grounds Maintenance -	
		July	-743.54
2530	Nick Robins Ltd	Hire - July	-78.75
2531	Eversley Village Hall	Hampshire Probation	
		Trust 5th & 12th June	
		visits	-150.00
2532	Hants & IOW CRC Ltd		

**Lodgements**

F Dixon	Donation to play area	175.00
Just giving	Donation to play area	132.32
S Allibone	Donation to play area	40.00
Fund Raising		
Kingsley	Donation to play area	489.22

**Total movement as per cashbook** **28,635.18**

**Unpresented cheques as at 31st Aug 2016**

Chq no.

2149	A. Ricketts	Reimbursing for Jubilee	
		Sign	25.00
2457	K Neville	Installation of picnic	
		benches	156.08
2525	S Miller	Reimbursing paint	30.32

**Balance as at 31st Aug as per Bank Statement Sheet 282** **28,635.18**

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**Balance in Reserve Account (31st Aug as per statement)** **13,700.11**

Interest 0.62

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**13,700.73**

**Balance in EPC EM Account (24th July as per statement)** **0.00**