

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 6<sup>th</sup> SEPTEMBER 2016** IN EVERSLEY VILLAGE HALL AT 7.55pm

PRESENT: Cllr P Todd Chairman  
Cllr S Dickens (arrived at 7.40pm)  
Cllr C Hetherington  
Cllr S Miller  
Cllr K Neville

ALSO PRESENT: Dr A Crampton (HDCllr), 22 members of the public, 2 members of the press and Mrs J Routley (Clerk)

69 APOLOGIES FOR ABSENCE  
(i) Cllr A McNeil, Cllr C Young

70 DECLARATIONS OF INTEREST  
(i) There were no declarations of interest  
(ii) There were no written requests for dispensations for disclosable pecuniary interests.  
(iii) There was no need to grant any requests for dispensation.

71 MINUTES OF LAST FULL COUNCIL MEETING,  
(i) Receipt of Minutes The minutes of the **Eversley Parish Council Meeting** held on **TUESDAY 5<sup>th</sup> JULY 2016** had been previously circulated to all Councillors.  
(ii) No errors were reported

**RESOLVED**

- That the Minutes be approved and signed by the Chairman.

PT

(iii) Matters arising  
None.

72 DIARY MATTERS,  
(i) A sub group of Councillors will arrange to meet as soon as possible to discuss the budget for next financial year. **PT, CH, AM, SM**  
(ii) It was noted that the National Flood Risk Management Seminar takes place on 16th Sept. 2016. Any Councillors wishing to attend should inform the Clerk.

73 PUBLIC PARTICIPATION  
(i) Most of the public were in attendance to discuss item 6.

**RESOLVED**

- The public participation could be taken as part of item 6

74 BURIAL GROUND  
(i) The Council received a report on the Burial Ground and the wording/interpretation of the revised Rules and Regulations (see Appendix B). The current rules were felt to be ambiguous because they do not make clear that the effective date of 15th March 2016 applies to applications for burials or applications for memorials, or both.

**RESOLVED**

- It was decided to revisit the Rules and Regulations and adopt whatever amendments were necessary. The earliest opportunity would be on 4th October 2016 by which date 6 months would have elapsed since the original decision.

4.10.16

(ii) The Council decided to reconsider the applications for monuments that had been considered on July 5th, against the 1999, rather than the 2016 rules.

## RESOLVED

- With regards to the first application the Council considered that there was a specific reason why it might be granted in contravention to the 1999 rules. It was agreed to permit this application.
- With regards to the second application it was considered that the type of memorial should not be granted, regardless of any special reasons. The application was refused.

It was noted that all applicants and funeral directors are provided with a copy of the Rules and Regulations and so applicants are aware of what is permitted in terms of memorials at the time of burial.

A member of the public noted that the Council had said it would write and remove non permitted items at the Burial Ground and that this had not yet happened.

At 8.35pm 23 people left the meeting.

- 75 FINANCIAL ARRANGEMENTS,  
(i) This item was deferred

4.10.16

- 76 REPAIRS AND REFURBISHMENTS,  
(i) Costs had not yet been received for the bin repairs and therefore this was deferred to Open Spaces Committee.  
(ii) It was agreed that EPC would have been happy to reimburse Mr Morrison for the cost of the paint for painting the water butt at the burial ground but he was happy to give it as a donation. The Council wished to express its thanks for all his hard work.

20.9.16

- 77 FINANCIAL REPORT,  
(i) The Responsible Financial Officer's reconciliations for **July and August 2016** had been previously circulated.

(ii) Payments and receipts

See appendix C

## RESOLVED

- to authorise the payments for signature with the deletion of cheque 2539 which was no longer required.

PT

(iii) The Year to Date Report had not been circulated.

(iv) The Annual Return had been returned from the External Auditor and there were no issues raised.

## RESOLVED

To approve and accept the audited annual return for 15/16,

(v)

## RESOLVED

To approve the Clerk attending a budgeting course on 11th Oct at a cost of £75

(vi)

## RESOLVED

- To approve any Councillors who wish to attend 'Council Finance' Course at a cost of £35 per person.

- 

Any Councillor wishing to attend should inform the Clerk.

78 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,  
(i) None.

79 SUSPENSION OF STANDING ORDER 3 (W)  
At 9.58pm the Chairman requested that Standing Orders be suspended in order to deal with the majority of remaining items on the Agenda.

80 ROAD SAFETY AND TRAFFIC WORKING GROUP  
(i) Cllr S Miller confirmed that the Speedwatch team were now able to do Speedwatch on the Reading Road. There had also recently been 6 new members join Speedwatch who would be able to assist once they had been trained.  
The group is aiming to obtain funds in order to purchase a mobile Speed Indicator Device which would enable them to operate at any location in the village rather than only where there is a pole to attach the current units.

At 8.55pm a member of the public left.

81 FLOODING AND SEWERAGE,  
(i) The flooding report from Cllr A McNeil had been received (See Appendix D)  
It was noted that the recently cleared ditches at Lower Common looked good and the Clerk is to send the contractor a letter of thanks for the quality of the work.

**Clerk**

EPC had received a letter from HCC asking them to chase those residents who had not yet cleared their ditches but could not supply a list of who they had written to.

EPC will attend the Scrutiny meeting at HDC on 19<sup>th</sup> September and will then have a better idea of how EPC can continue its partnership with HDC and HCC on flooding issues.

Dr A Crampton stated that the issue of the money for flood improvements at Webb's corner had been escalated between HDC and HCC and it was hoped a response would be received soon.

82 VEHICULAR RIGHTS OF WAY ACROSS THE VILLAGE GREEN,  
(i) EPC had been informed that the solicitors had begun the process to register the Village Green with land registry. The specialist solicitor had not yet given a response on the Open Spaces Society's Guidance but the other solicitors had urged caution.

**RESOLVED**

- Councillors are to meet on site and discuss different options for fencing and dragon's teeth.

**SM/SD/KN**

83 PROTECTION OF VILLAGE GREEN AREAS FROM VEHICLES AND OCCUPATION  
(i) Councillors discussed how best to protect the Village Green at Cross Green,  
(ii) Councillors had researched the possibility of a bund.

**RESOLVED**

That EPC is unable to afford the bund scheme this financial year. EPC could look at other solutions could look for budget funding to implement this protect next financial year.

84 **STREET NAME**

(i) The Council was asked to decide whether the proposed street name for the St Neot's development would be acceptable or to suggest alternatives.

**RESOLVED**

The Council decided that "Lockeswood" has no significance or historical links to the local area, as required by the criteria in HDC's Street Naming Policy. Eversley Parish Council would be happy to discuss with the developer alternative names but the Council has already agreed that it would wish to name a street in memory of the late Cllr Eastwood.

85 WEBSITE,

(i) Three quotes have been received. Councillors will consider which would best meet EPC's needs and will make a decision at next month's meeting.

**AM/SD**

86 PLANNING APPLICATIONS

**RESOLVED**

- The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.

**Clerk**

(i)

(a) 16/01691/FUL Land Adjacent To Warren Farm Bramshill Road

Siting of a caravan to provide living accommodation for agricultural workers and installation of septic tank (retrospective)

EPC Consultee response: EPC would like a condition that this is only a temporary consent up to 3 years.

(b) 16/01889/FUL Garden Cottage Up Green

To remove an old dilapidated timber shed and move an existing timber shed into its place to make way for a new sweeping gravel driveway leading to a traditional softwood garage (oak style) with a cat slide roof. This is to remove the current vehicles from the road side onto the property.

EPC Consultee response: A comment is to be sent to the applicant stating that when the current garage was built the vehicular right moved from the old garage to the new one and that there is only a single vehicle right of way across the Village Green.

(c) 16/01899/LDC Parfitts Farm Chequers Lane

Application for a Lawful Development Certificate for the existing use of buildings and land of B8 storage purposes with trade counter and ancillary parking.

EPC Consultee response: No comment

(d) 16/01952/HOU Whytecroft Chequers Lane

DOUBLE STOREY FRONT AND SINGLE STOREY REAR EXTENSION

EPC Consultee response: No comment

(ii)

Proposed Diversion of part of Eversley Bridleway 11

Hampshire County Council has received an application from R Collard Limited (on behalf of Warren Heath Recycling LLP) to divert part of Bridleway 11 in the Parish of Eversley, under Section 257 of the Town and Country Planning Act 1990. Detailed plans provided by the applicant have been circulated, together with a covering statement.

EPC Consultee response: This was put before the Council on 6.9.16 and the Council made no comment.

(iii) Other Planning Matters

16/00720 to 00728/FUL or LBC and 16/01290/FUL Bramshill House

Various applications for different conversions of Bramshill House, the Stable Block and the existing Nuffield Hall, etc. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. Various applications for the construction

of 235; 14; and, 9 residential units and associated parking, access and landscaping at Bramshill House. The provision of a new 13.9ha SANG at Bramshill House.

All 10 applications are to be included for discussion on 20th September.

Urnfield Decision It was noted that the Appeal for the development in Yateley at Moulsham Lane had been allowed and the planning application is therefore granted.

Marsh Lane Residents had asked for the Council's support in order to be prepared for the Marsh Lane Appeal Hearing, which is scheduled to start on 1st November. It was decided that Councillors will offer the action group as much help individually as they can and as a Council EPC could finance the hire of the Village Hall for a public meeting for the action group to organise and circulate leaflets to inform residents. As a Parish Council EPC will make representation at the Public Enquiry.

87 PLANNING ENFORCEMENT,

(i) There were no updates on reported instances of possible planning contravention.

(ii) The Kingsley It was reported that the Biffa bin outside The Kingsley B&B was unsightly and could drift into the highway.

(iii)

**RESOLVED**

- This is to be reported to HDC Health and Safety.

**Clerk**

88 ITEMS OF INFORMATION

(i) The Clerk reported the following:

Forged Parking Tickets HDC Parking Department has contacted EPC to inform them that someone has been placing forged parking tickets on cars in Chequers Lane claiming they are parked illegally.

(ii) Councillors had nothing to report.

There being no further items for discussion the Chairman closed the meeting at 10.22pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 4<sup>th</sup> October 2016**

## Appendix A

|   |          |
|---|----------|
| Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.  | PT       |
| Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.   | PT       |
| Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor. | PT       |
| Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.  | PT       |
| Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.   | PT       |
| Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.  | Clerk    |
| Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.   | Clerk/PT |
| Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.  |          |
| Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.  | DB       |
| Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.  | CY       |
| Min 212: <u>Parish Council Election</u> The Election had taken place on 7 <sup>th</sup> May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 <sup>th</sup> May. EPC would welcome any interest.   |          |
| Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.   |          |
| Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.   |          |
| Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. ( <i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i> )   | PT       |
| The Chairman explained that these were not yet in a format suitable for display.  |          |
| Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.   |          |
| Min 250: The Clerk is still awaiting a police contact as is Charles Kingsley's School and Road Safety and Traffic Working Group.  | Clerk    |
| The Traveller Document will also need to be updated with the new Police contact details.  | Clerk    |
| Min 21, Min 237: <u>Payments and receipts</u> Cllr K Neville offered to contact ex Councillor Alex Ricketts regarding the uncashed cheque.  | KN       |
| Min 29: <u>ESA</u> ESA had agreed that this year they will have a bonfire display on CEMEX land and that EPC may wish to be involved. Cllr K Neville and Cllr S Miller offered to be involved.  | KN/SM    |
| It was suggested that there would need to be a formal request from ESA if they wished to use Cross Green for parking.   |          |
| Min 43: <u>Final Accounts for 2014-15</u>   |          |
| <ul style="list-style-type: none"><li>• The Clerk is to verify the insurance excess.</li><li>• A working group is to review the assets and report back to Full Council no later than February 2016. This is to consist of Cllr K Neville, Cllr C Young and Cllr S Miller.</li></ul>   | Clerk    |
|   | KN/CY/SM |

Min 51: Additional Actions EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.

## **Appendix B**

# **Report on Eversley Parish Council's Burial Ground**

## **Background**

Historically, burials in the parish used to be carried out in the Churchyard beside St Mary's Church. When land ran short the Parochial Church Council took on land on the opposite side of the road, which was then used as a Graveyard. This land was further extended eastwards in about 1980. When this extension was becoming full, in about 1988, the PCC resolved to cease being the Burial Authority for the parish and notified the Eversley Parish Council of the fact.

The EPC entered into negotiations with the neighbouring landowner and purchased land west of the Graveyard for use as a Civic Cemetery. It obtained planning permission and became the Burial Authority in 1990. It adopted Rules and Regulations for EPC's Burial Ground. A Councillor was appointed to act as the Burial Clerk on a voluntary basis. A number of different Councillors served as Burial Clerk and each interpreted the task and rules in slightly different ways. The layout of graves became haphazard and a variety of non-compliant monuments were erected, with one completely irregular monument erected in 1996. When burials reached the end of that line in 1999, the opportunity was taken to re-plan the layout of the Burial Ground; to install pathways; and, to revise the rules. When the eastern half of the Burial Ground became full in 2003 the EPC began interments from the west end and took the opportunity to implement the rules more rigorously.

Having been officially closed, there can be no new burials in either the Churchyard or Graveyard. However, interments do still, occasionally, take place in double graves, where the family has the right to a second burial, and ashes can be buried within existing plots. All these are administered by the PCC under its own rules and fee structure. EPC's only duty is ground maintenance, as explained below.

## **Maintenance**

The PCC remains the owner of both the Churchyard and Graveyard. The Churchyard had been cleared of most of its monuments in the 1970s to make the maintenance easier, but both sites continued to be maintained by volunteers and by paid grass-cutters. As the amount of volunteer involvement reduced and costs increased, the PCC decided to pass responsibility for the maintenance of the Graveyard on to Eversley Parish Council. Eversley Parish Council had a brief period to decide whether to accept legal responsibility or pass it upwards to Hart District Council. It decided to pass it on. During the first year, it became obvious that the standard of care by HDC was below that expected by residents. EPC negotiated with HDC to carry out the maintenance on an Agency basis. HDC pays EPC the cost of its minimum number of cuts and EPC supplements this with Council Tax contributions to provide more cuts and a better standard of care.

Subsequently, the PCC also decided to relinquish the maintenance of the Churchyard, which, again, EPC decided to pass on to HDC. The maintenance of the Churchyard is also carried out by EPC under an Agency agreement with HDC, with all additional mowing paid for through the Precept. As the landowner, the PCC remains responsible for the hedges and trees in both the Churchyard and Graveyard. This work continues to be carried out by volunteers. The PCC remains responsible for allowing any alterations to or new monuments in the Churchyard and Graveyard.

EPC used to have an individual contract for the maintenance of its Burial Ground, but the work is now carried out as part of the contract for the Churchyard, Graveyard and all the grass-cutting of EPC owned land in the parish. The maintenance costs of the Burial Ground have to be covered by

burial fees or through the Precept. It is, therefore, relevant to consider the impact of decisions about monuments on the long term maintenance costs of the Burial Ground.

## Rules and Regulations

Since the revision of the Rules and Regulations of the Burial Ground in 1999, a copy of them has been supplied to everybody asking for an application form, together with a current Table of Charges. These are provided electronically as a single file. Every funeral director and applicant ought to be aware that the EPC Burial Ground “*is laid out as a lawned cemetery*”. Apart from a headstone or monument and a single flower container, in line with those on adjacent plots, the only permitted stonework was restricted to kerb stones set at ground level. These were allowed, because they would not impede grass cutting across the plots. By extension, ledger stones, also set at ground level, have been permitted in place of kerb stones, for the same reason. However, these have never been included within the rules, to dissuade their use.

Apart from ground level ledger stones, only two non-compliant monuments have been permitted in the western half of the Burial Ground since 2003. In the same period, two sets of raised kerbs and one raised ledger stone have been permitted in the eastern half. There was, also, an application for a double vault in 2010. EPC had not foreseen the need for vaults, so had not considered any rules governing them. Since a vault involves an open, underground, space, the simplest form of capping was a ledger stone. EPC had sought to have this at ground-level.

Two sets of kerbs that were, recently, granted at ground level, in compliance with the rules, were installed as raised kerbs. EPC asked that they be re-installed as permitted. Instead of re-installing the monument at a lower level, the stonemasons chose to raise the ground level to achieve compliance. This will have an impact on ease and cost of maintenance in perpetuity. However, it does indicate how other non-compliant raised kerbs and ledgers might be brought into compliance in the long term.

The two non-compliant monuments in the western end of the Burial Ground, although they were granted permission for different reasons and at completely different times, were, co-incidentally, installed at about the same time. Apparently, there were rumours that EPC had relaxed its rules and a number of inquiries were received about installing non-compliant monuments. Whilst inquirers were informed that permission was unlikely to be granted, some formal applications have been received.

In March 2016, the Parish Council reconsidered its rules and agreed on modest changes designed to minimise the opportunities to circumvent the rules by installing kerb stones or ledgers at the wrong heights, by removing them as an option. The Council also agreed that the rules needed to be more strictly adhered to and exceptions in extraordinary circumstances would cease to be made. There were discussions about when the rules ought to come into force and it was decided that they ought to take effect immediately and apply to all future applications. However, the precise wording and intent of the revised rules has been challenged.

Due to an oversight, the wording of the draft revision: “*The following rules and charges will apply to all **burials for which applications are made on or after 15 March 2016*** (emphasis added). *EPC will, from this date, require all burials to comply with these rules and standards. The rules will be strictly applied and enforced. EPC will ask the families of the bereaved to bear the cost of remedying non-compliance.*” was not clarified on the night to reflect the decision of the Council. This leaves some ambiguity about whether the Council, now, has no rules for plots for which burial applications were made prior to 15 March 2016 or whether the 1999 revision of the rules still apply in those cases. If the Council has no rules, it would be able to make decisions on applications in any way that it wishes. If the 1999 rules persist, then it ought to base its decisions on those rules. Applying the principles of natural justice, in the case of the Council’s wording being ambiguous, it

would be most appropriate for it to apply the 1999 rules rather than decide applications for monuments on older plots in a completely arbitrary manner.

It is recommended that the Council revisit its Rules and Regulations adopted in March 2016 to clarify any ambiguities and to adopt clear rules which are applicable to all plots. The Council's procedures allow the March decision to be revisited at its meeting in October 2016, but not before then.

### **Mrs Kearney's application**

When Mrs Kearney's application was considered in June 2016, the Parish Council applied the new rules, rather than the 1999 ones, in compliance with its deliberations in March. With hindsight, it could be argued that these should not have been applied due to the wording discussed above. At that meeting Mrs Kearney had argued the case for a monument that was not compliant with either the 1999 or 2016 rules on three counts. First, personal preference; second, the fact that the Council had granted non-compliant monuments on other plots; and, third, that a raised ledger stone was required, because there was a danger of people walking on a ledger stone set at ground level, especially in light of the number of visitors to the neighbouring plot.

In a move to seek a compromise, Cllr Philip Todd sought the Council's view on whether a ground level ledger stone would be acceptable to the Council, bearing in mind its discussions in March. In a split decision, made on the Chairman's casting vote, the Council resolved not to allow a ledger stone. Given the ambiguity as to which set of rules, if any, ought to have been applied it could be argued that the vote was non-procedural. Had the application been for a ground level ledger stone under the 1999 rules, then it need not have come to Council for a decision, since the Burial Clerk had the Council's authority to grant permission for monuments which included ground level ledger stones.

Mrs Kearney has contested the use of the new rules in deciding her application on the basis that it was in respect of a burial for which an application was made prior to March 2016. As it stands, the Council ought to acknowledge that it should have applied the 1999 rules in the circumstances. Since the Council has not, yet, considered her application as a departure from the 1999 rules, the Council is able to do this without contravening its procedural rules which prevent it reversing decisions within six months of making them.

Eversley Parish Council September 2016



## Appendix C

### Eversley Parish Council

#### Cheques for Payment 2.8.16

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd, Chairman \_\_\_\_\_ P. Todd, Chairman

Date \_\_\_\_\_

|      |  |   |           |
|------|--|---|-----------|
| 2522 | Hampshire Association<br>of Local Councils | Publication   | 1.00      |
| 2523 | Hart District Council                      | Planning Enforcement Training                       | 125.00    |
| 2524 | Playscene Ltd                              | Playground repairs and maintenance                  | 14,167.20 |
| 2525 | S Miller                                   | Reimbursing paint                                   | 30.32     |
| 2526 | J Routley, Clerk                           | Salary - July                                       | 1,019.77  |
| 2527 | Hampshire Pension Fund                     | July contribution                                   | 218.74    |
| 2528 | J Routley, Clerk                           | Expenses/Admin - July                               | 378.08    |
| 2529 | S Chapman Dep PW                           | Litterpicker Invoice - July                         | 278.16    |
| 2530 | Nick Robins Ltd                            | Grounds Maintenance - July                          | 743.54    |
| 2531 | Eversley Village Hall                      | Hire - July   | 78.75     |
| 2532 | Hants & IOW CRC Ltd                        | Hampshire Probation Trust 5th<br>& 12th June visits | 150.00    |

**17,190.56**

# Eversley Parish Council

## Bank Reconciliation 2016/17

Eversley Parish Council  
Bank Reconciliation  
**30th June 2016**

Prepared by \_\_\_\_\_ **J Routley, Clerk/RFO**  
Date \_\_\_\_\_

Approved by **P. Todd, Chairman** \_\_\_\_\_ **P. Todd, Chairman**  
Date \_\_\_\_\_

Current Account No. 36419109

**Brought forward as at 31st May**

**as per Bank Statement 278**

**Cheques prior period cashed**

Chq no.

|      |                        |   |  |
|------|------------------------|---|--|
| 2497 | SLCC                   | Annual Membership                           |  |
| 2502 | J Routley, Clerk       | Salary - May backdate to April 16 scp 27-29 |  |
| 2503 | J Routley, Clerk       | Expenses/Admin - May                        |  |
| 2504 | Hampshire Pension Fund | May contribution                            |  |
| 2505 | Nick Robins Ltd        | Grounds Maintenance - May                   |  |
| 2506 | Eversley Village Hall  | Hire - May                                  |  |
| 2508 | Basingstoke skip hire  | Skip Hire - may                             |  |
| 2510 | S Chapman Dep PW       | Litterpicker Invoice - May                  |  |

### Lodgements

Just Giving

**Total movement as per cashbook**

**Unpresented cheques as at 30th June 2016**

Chq no.

|      |             |                                |        |
|------|-------------|--------------------------------|--------|
| 2149 | A. Ricketts | Reimbursing for Jubilee Sign   | 25.00  |
| 2457 | K Neville   | Installation of picnic benches | 156.08 |
| 2507 | Cllr P Todd | Chairmans Expenses 2016/17     | 250.00 |
| 2511 | IAC Ltd     | Internal Audit Fee             | 180.00 |

**Balance as at 30th June as per Bank Statement Sheet 279**

# Eversley Parish Council

## Cheques for Payment 2.8.16

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd,  
Chairman \_\_\_\_\_

Date \_\_\_\_\_

P. Todd, Chairman

|      |                        |                               |          |
|------|------------------------|-------------------------------|----------|
| 2533 | J Routley, Clerk       | Salary - Aug                  | 1,019.62 |
| 2534 | J Routley, Clerk       | Expenses/Admin -<br>Aug       | 36.28    |
| 2535 | Hampshire Pension Fund | Aug contribution              | 218.74   |
| 2536 | S Chapman Dep PW       | Litterpicker Invoice -<br>Aug | 306.07   |
| 2537 | Nick Robins Ltd        | Grounds<br>Maintenance - Aug  | 743.54   |
| 2538 | Nick Robins Ltd        | Tree work at lower<br>common  | 600.00   |
| 2539 | Mr Morrison            | reimbursing paint             | 12.00    |
| 2540 | Basingstoke Skip Hire  | Skip Hire - July              | 76.56    |
| 2541 | Basingstoke Skip Hire  | Skip Hire - August            | 95.70    |
| 2542 | JDB                    | Ditch clearance               | 480.00   |

**3,588.51**

**Eversley Parish  
Council  
Bank Reconciliation  
2016/17**

Eversley Parish Council  
Bank Reconciliation  
**31st July 2016**

**Prepared by** \_\_\_\_\_ **J Routley, Clerk/RFO**  
**Date** \_\_\_\_\_

**Approved by P.**  
**Todd, Chairman** \_\_\_\_\_ **P. Todd, Chairman**  
**Date** \_\_\_\_\_

Current Account No.  
36419109

**Brought forward as  
at 30th June** **46,127.37**  
**as per Bank  
Statement 279**  
**Cheques prior  
period cashed**

Chq no.

|      |                        |                             |           |
|------|------------------------|-----------------------------|-----------|
| 2507 | Cllr P Todd            | Chairmans Expenses 2016/17  | -250.00   |
| 2511 | IAC Ltd                | Internal Audit Fee          | -180.00   |
| 2512 | J Routley, Clerk       | Salary - June               | -1,019.82 |
| 2513 | J Routley, Clerk       | Expenses/Admin - June       | -71.26    |
| 2514 | Hampshire Pension Fund | June contribution           | -218.74   |
| 2515 | S Chapman Dep PW       | Litterpicker Invoice - June | -250.92   |
| 2516 | Nick Robins Ltd        | Grounds Maintenance - June  | -743.54   |
| 2518 | HMRC                   | Apr-Jun                     | -772.54   |
| 2519 | Basingstoke Skip Hire  | Skip Hire - June            | -76.56    |
| 2520 | Bentham Ltd            | Printer cartridges          | -85.68    |
| 2521 | Hants & IOW CRC Ltd    | Visits 1 & 8 th May         | -150.00   |
| 2526 | J Routley, Clerk       | Salary - July               | -1019.77  |

**Lodgements**

|                    |          |
|--------------------|----------|
| White Hart fun day | 317.07   |
| M J Francis        | 1,000.00 |
| H Masser           | 130.00   |
| L Raymer           | 45.00    |
| Stormpetrel        | 200.00   |

**Total movement as  
per cashbook** **42,980.61**

**Unpresented cheques as at 31st July 2016**

Chq no.

|      |             |                                   |        |
|------|-------------|-----------------------------------|--------|
| 2149 | A. Ricketts | Reimbursing for Jubilee<br>Sign   | 25.00  |
| 2457 | K Neville   | Installation of picnic<br>benches | 156.08 |
| 2507 | Cllr P Todd | Chairmans Expenses<br>2016/17     | 250.00 |

|      |   |                                    |           |
|------|---|------------------------------------|-----------|
| 2517 | Eversley Village Hall                   | Hire - June                        | 41.50     |
| 2522 | Hampshire Association of Local Councils | Publication                        | 1.00      |
| 2523 | Hart District Council                   | Planning Enforcement Training      | 125.00    |
| 2524 | Playscene Ltd                           | Playground repairs and maintenance | 14,167.20 |
| 2525 | S Miller                                | Reimbursing paint                  | 30.32     |
| 2527 | Hampshire Pension Fund                  | July contribution                  | 218.74    |

**Balance as at 31st July as per Bank Statement Sheet 280**

**42,980.61**

## Appendix D

### Flooding report

1. The ditches adjacent to St Neot's Road, Lower Common and the garden plots for which EPC has Riparian responsibility were cleared by JDB as we contracted with them.
2. HCC, the lead flood authority, conducted a site inspection of the ditches and culverts along Warbrook Lane on 1 July. This was to check that residents had taken action to comply with a written request to clear their ditches and culverts by that date. The purpose of asking residents to do this was so that they could measure water flows and identify what they called "pinch points" that contributed significantly to flooding at Webb's Corner and Warbrook Lane. The plan was to take steps to remove or mitigate these "pinch points" once they had been identified. HCC noted, at their site visit, that none of the ditches and culverts had been cleared; and in a subsequent exchange of emails with me and others, said that they could take no action until this had been done.

I wrote to HCC to remind them that they had said, both at their site visit in March and in their letter to residents, that if the work was not done by the residents, HCC would do so and charge to cost to them. I asked why they were not proceeding as they said they would and received a note indicating a reversal of what they had said. I have drawn this reluctance on the part of HCC to progress matters to the attention of Councillors Tim Southern and Anne Crampton. I have also asked them to press for long-overdue work to be approved to redevelop the road junction at Webb's Corner. They have advised me that they are taking up these matters first with John Elson, Director of Environmental Services at Hart and intend to escalate to CEO level at Hart and HCC. We await the outcome.

3. The culvert under Lower Common was jetted after I spoke to Vicki Westall, the lead flood officer at HCC (I was advised by her that this work should be done twice yearly). However, residents advised me that HCC had left the culvert blocked as no water was flowing into the ditch along the front of Harry's Cottage. I advised Vicki Westall of this, but she seems to believe that process rather than outcome is what matters and is steadfastly sticking to the propaganda that "HCC have jetted the culverts"!! I think the residents will have to put things right once the rains start.
4. I have nothing to report on Chequers Lane, save that I understand that HCC made a site visit and spoke to one or two residents. Perhaps Shawn or Chris know more. I will pursue on return from holiday.