

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT 7.30pm ON **TUESDAY 8th JANUARY 2019** IN EVERSLEY VILLAGE HALL.

PRESENT: Cllr A McNeil (Chairman, AM)  
Cllr E Beckett (EB)  
Cllr S Dickens (SD)  
Cllr E Dixon (ED)  
Cllr S Miller (SM)  
Cllr P Todd (PT)

ALSO PRESENT: 1 resident, Dr A Crampton (HDCllr) and Mrs J Routley (Clerk)

**ACTIONS**

130 Apologies for Absence

**RESOLVED**

Apologies were accepted for Cllr K Neville and Cllr C Edge due to personal and work commitments respectively.

131 Declarations of Interest

Cllr P Todd declared an interest in item 12.2, Min: 129.2 as he is a personal friend of the applicant. Cllr E Dixon declared an interest in item 12.5, Min: 129.5 as his children attend this school. Cllr S Dickens declared an interest in item 12.1, Min: 129.1 as the applicant is a neighbour.

132 Minutes of the Last Meeting  
Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 4<sup>th</sup> December 2018** had been previously circulated to all Councillors.

**RESOLVED**

That the Minutes be approved and signed by the Chairman.

**AM**

133 Public Questions and Comments

Broadband A resident advised that his property on Marsh Lane had not been upgraded to high speed broadband. He felt that there had been a lack of communication between EPC and Open Reach as he was under the impression that the Parish Council should have submitted a list of streets that needed an upgrade. EPC were surprised that a handful of properties had been missed by Open Reach in the recent upgrade within the Parish. EPC explained it has no duties or powers of intervention; but when asked to, it can raise residents' concerns. It had done so many times, having encouraged HCC, both directly and through the relevant County Councillor, to help hasten a much-needed upgrade. EPC noted that it would be discussing this issue when it arose later in the agenda.

HDC Local Plan A resident asked about the enquiry into the Strategic Plan which took place during November and December, whether EPC had been involved, and if there had been any communication with residents about developments. He noted that he had not seen it mentioned in the last parish magazine report.

Cllr Todd explained that EPC had made representation at every stage of the development of the Local Plan. The Plan submitted to the Local Plan Inspector (LPI) excluded any sites for development in Eversley. The Enquiry chaired by the LPI was held to test the validity and viability of the Local Plan. Cllr Todd had represented EPC on 6 of the days of the Enquiry. It will go out to consultation again if substantive parts are rejected. EPC agreed to the resident's suggestion that an explanation be published in the Parish Magazine. This is provided via this note and the following update from HDC:

Following detailed consideration of the Local Plan Matters and Issues, the Local Plan Inspector, Jonathan Manning, concluded the hearing sessions of the Local Plan Examination on 18 December. The Council is now finalising the Schedule of Modifications to include those changes arising out of discussions at the hearing sessions. These will be sent to the Inspector and made available to view on the Hart website. At this stage these are not published for consultation - this will be dependent on the findings and recommendations of the Inspector. Mr Manning has indicated that he is intending to contact the Council in February. Any correspondence from the Inspector will be published on the [Local Plan Examination page](#).

At 8pm the resident left the meeting.

134 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for November 2018 had been previously circulated along with copies of the bank statements. (See Appendix A)

**RESOLVED**

To accept the reconciliations.

Payments

**RESOLVED**

To authorise the schedule of payments for January 2019 (See Appendix B).

It was noted that from January the cost for hiring the Village hall will increase by 50p per hour.

Year to Date

**RESOLVED**

To accept the Year to Date report (See Appendix C).

Repair cost for SID

**RESOLVED**

To note the emergency repair cost of £135+VAT to repair the damaged Speed Indicator Device.

Regrading of NJC Payscales

**RESOLVED**

To note that as of 1<sup>st</sup> April 2019 the SCP Payscales will be regraded and the numbering will change.

Budget Line

**RESOLVED**

To adjust the budget line for salary costs to make provision for annual increments (See Appendix D)

135 Precept

**RESOLVED**

To witness the signing of the Precept form 2019/20 with a request for 78,977.

136 Playground Inspections

**RESOLVED**

i) To note receipt of the playground Inspections.

ii) To ask Open Spaces Committee to review and make recommendations. **OSC**

137 Grants Working Group

The Council discussed whether to set a specific grants working group.

**RESOLVED**

- Not to set up a Grants Working Group to investigate funding opportunities but to look at this as a whole Council.
- To make a list of possible projects. **ALL**
- To ask residents what they would like to see. **Clerk**

- That the Clerk circulate the previous list of projects.

**Clerk**

138 CK200K Group

**RESOLVED**

To note that Cllr Beckett has been invited to attend meetings of this committee in a personal capacity.

139 Broadband

The Council discussed what action EPC could take to address the remaining broadband “slow spots” in the Village.

**RESOLVED**

- To put a note in the Parish Magazine to ask residents whose broadband speed is less than 10mb to contact the Parish Council to allow it to share their details to make Open Reach aware. **Clerk**
- To write to Open reach to draw to their attention that not all residents have yet been upgraded and to ask for an action plan that EPC can convey to residents. **Clerk**

At 8.35pm Dr A Crampton (HDCllr) left the meeting.

140 Village events

The Council had been approached by a representative of the ESA (Eversley Sports Association) and a resident to see if EPC would be interested in supporting an annual and other Village events. EPC supported this in principle, but noted that a firmer proposal was needed before a definitive position could be taken. EPC felt that an annual event for the village would be most successful and enduring if it had a main focus such as a food or beer fair and the rest of the event was built around this. One further suggestion was to conduct a Gap Analysis to avoid overlap with, or duplication of, other events that are already held in the village.

**RESOLVED**

To nominate Cllr E Beckett to be EPC’s representative on this village events group.

**EB**

141Planning

a)

**RESOLVED**

- To nominate Cllr P Todd to attend the public event regarding Wokingham Borough Local Plan on 30<sup>th</sup> January at Henry Street
- To include on the next agenda for discussion. **5.2.19**

b)

**RESOLVED**

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HDC.

**Clerk**

1. 18/02517/HOU & 18/02662/LBC |High View Up Green Proposed ground floor rear extension. This item was a duplicate from the last agenda and had already been considered.
2. 18/02660/HOU Birch Cottage Lower Common Two storey rear extension following demolition of existing conservatory and single storey rear extension.  
EPC Consultee comment: No comment
3. 18/01321/AMCON Land To Rear Of Chantryland New Road Application under Section 73 to vary approved plans relating to planning application reference 14/02942/FUL as amended by 14/02942/NMMA including amendments to approved garages, minor changes to fenestration, use of materials and internal layouts, enlargement of dwelling 4 to provide additional

accommodation, provision of detached garages to plots 1, 2 and 3 and enlargement of the garage at plot 4 (amended scheme)

EPC Consultee comment: The original planning application was permitted, after ample discussion, which set an appropriate balance between built development garden/soft landscaping for a site in a rural area. Therefore, EPC objects to the application to vary on the grounds that any increase in the built development constitutes overdevelopment of the site.

4. 18/02647/AMCON Woodside Longwater Lane Removal of Conditions 5 and 7 attached to Planning Permission 13/00689/FUL dated 23/05/2013 to allow development to commence without compliance with these conditions  
EPC Consultee comment: No comment
5. 18/02568/FUL St Neots Preparatory School Ltd St Neots Road Erection of a new classroom building, providing two classrooms, together with covered veranda and external landscaping  
EPC Consultee comment: No comment
6. 18/01584/FUL & 18/01585/LBC Bramshill House Bramshill Park Development of 308 residential units (new build and conversion) and associated parking, access and landscaping at Bramshill House and Gardens. To include the demolition of non-listed buildings, the construction of a replacement cricket pavilion, the conversion of Bramshill House Stable Block and Nuffield Hall for use as a single dwelling. Along with demolition of curtilage listed buildings and maintenance and restoration works.  
EPC Consultee comment: EPC objects for the following reasons
  - i. Highway Impact and capacity - Additional traffic using the A327/C24 Bramshill Road junction; the A327/B3272 roundabout and A327/B3348 Fleet Hill junction will require additional highway works, because the new developments at Arborfield and Shinfield are projected to use all available capacity during peak hour traffic.
  - ii. Public transport - The site ought to provide access to a usable public transport system, as pedestrian and cycle routes to serve the site are inadequate, so it will be totally reliant on private car use, contrary to government guidance.
  - iii. Schooling – the catchment school, Charles Kingsley's Primary School, is at capacity; is a listed building; and; has no scope to expand. Large scale housing development as proposed would require separate educational facilities and Bramshill would have to be taken out of the catchment area.
  - iv. Burial ground capacity – Eversley Burial ground currently serves Eversley and Bramshill and is close to capacity. The proposal would need to make additional burial space available or Bramshill would have to make its own arrangements for burials.
  - v. Affordable Housing should be provided on site, so that any new community is balanced and not reliant on surrounding communities to provide affordable housing for key workers, gardeners, handymen, cleaners, etc. required to service new homes. There are 308 proposed homes none of which are affordable and HDC requires 40% to be affordable housing.
  - vi. SANG provision does not fully mitigate as it would prove difficult for residents offsite to use on site provision to compensate for all those new residents who will use areas of the SPA, such as Hazeley Heath, Bramshill Common, Heath Warren and Warren Heath for dog-walking, horse riding, cycling, etc.
7. 18/02763/HOU Brick House Brickhouse Hill Erection of a garden building to be used as gym store and office.  
EPC Consultee comment: EPC would wish a condition to be introduced to prevent the building being occupied as separate accommodation.

8. 18/02871/AMCON Land At Hollybush Lane Section 73A Application to allow Planning Permission 17/01242/FUL dated 08/04/2017 to have been lawfully implemented without complying with Conditions 5, 6, 8 and 10  
EPC Consultee comment: No comment

**Application in Neighbouring Parish**

9. 183026 Belscot Reading Road Finchampstead Full planning application for the change of use of land to accommodate up to 8 traveller pitches with new access and new landscape planting following demolition of existing buildings.  
EPC Consultee comment: Eversley Parish Council objects to this application as it notes the large number of sites for traveller accommodation being advanced by WBC for consultation. These include 6 sites in the South East corner of Wokingham Borough that cover 14.22 hectares in total and provide capacity for up to 300 sites for traveller accommodation. Therefore, there is no reason that more sites should be granted outside of the Local Plan.

There being no further items for discussion the Chairman closed the meeting at 9.22pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 5<sup>th</sup> February 2019**

**Forward Plan**

| Date  | Meeting                  | Draft Items |
|---|--------------------------|-------------|
| 15 <sup>th</sup> January 2019<br>7.30pm at<br>Eversley Village Hall | Open Spaces<br>Committee |             |
| 5 <sup>th</sup> February 2019<br>7.30pm at<br>Eversley Village Hall | Full Council             |             |

## Appendix A

Eversley Parish Council - Bank  
Reconciliation

**30th November 2018**

Prepared by \_\_\_\_\_ **J Routley, Clerk/RFO**

**Date**

**Approved**

**by**

**A. McNeil, Chairman**

**Date**

Current Account No. 37685868

**Brought forward as at 31st Oct**

**47,117.29**

**as per Bank Statement Lloyds sheets 6-9**

**Cheques prior period cashed**

|    |          |                               |  |          |
|----|----------|-------------------------------|--|----------|
| ba | 7.11.18  | J Routley, Clerk              | Salary - Oct                           | -1185.29 |
|    | 00007    | M Wallace*, Litter picker     | Salary - Oct                           | -249.52  |
| ba | 7.11.18  | J Routley, Clerk              | Expenses/Admin - Oct                   | -256.83  |
| ba | 7.11.18  | Hampshire Pension Fund        | Sept contribution                      | -284.03  |
| ba | 7.11.18  | Nick Robins Ltd               | Grounds maintenance - Oct              | -1200.80 |
|    |          |                               | Clear up payback team x 2 and hedge    | -585.60  |
| ba | 7.11.18  | Nick Robins Ltd               | Clearance of brambles at burial ground | -180.00  |
| ba | 7.11.18  | Playscene                     | new zip wire seat                      | -195.84  |
| ba | 7.11.18  | Hants & IOW CRC Ltd           | 20th September                         | -85.00   |
| ba | 7.11.18  | Basingstoke Skip Hire         | Skip hire Oct                          | -105.60  |
|    |          |                               |  |          |
| ba | 23.11.18 | Eversley Village Hall         | Hire- Oct                              | -48.00   |
| ba | 7.11.18  | Marshall's Street Furniture   | Anti ram post                          | -144.83  |
| ba | 7.11.18  | CPRE                          | Annual Membership                      | -36.00   |
|    |          |                               |  |          |
|    |          |                               |  |          |
| ba | 8.11.18  | Eversley and Bramshill Trust  | Return of payment paid in error        | -350.00  |
|    |          |                               |  |          |
| ba | 23.11.18 | Universal Aquaculture limited | 1st Stage Payment Pond                 | -6000.00 |

**Lodgements**

|  |  |               |  |              |
|--|--|---------------|--|--------------|
|  |  | Garden Plot 1 |  | <b>21.00</b> |
|  |  | Garden plot 7 |  | <b>21.00</b> |

**Total movement as per cashbook**

**36,251.95**

**Unpresented cheques as at 30th November 2018**

**Chq no.**

**Balance as at 30th November as per Sheet 9**

**36,251.95**

**Balance in Reserve Account 38770268**

**32,709.90**

9.11.18 Interest **1.30**

**32,711.20**

**Total funds held by EPC as at 30th November 2018**

**68,963.15**

## **Appendix B**

### **Eversley Parish Council**

#### **Payments for approval 8.1.19**

**Prepared by** \_\_\_\_\_ **J Routley, Clerk/RFO**

**Date**

**Approved by** \_\_\_\_\_ **A McNeil, Chairman**

**Date**

|                                |                                 |                        |
|--------------------------------|---------------------------------|------------------------|
| Staff Salaries                 | Salary - Dec                    | 1185.09                |
| J Routley, Clerk               | Expenses/Admin - Dec            | 55.60                  |
| Hampshire Pension Fund         | Dec contribution                | 284.03                 |
| Nick Robins Ltd                | Grounds maintenance -<br>Dec    | 1200.80                |
| Basingstoke Skip Hire          | Skip hire Dec                   | 104.52                 |
| Eversley Village Hall          | Hire- Dec                       | 24.00                  |
| Playscene                      | Installation of bollard         | 276.00                 |
| FOCKSA                         | Grant payment                   | 1000.00                |
| Westcotec                      | New Battery for damaged<br>sid  | 162.00                 |
| HM Revenue and Customs<br>only | HMRC Oct-Dec                    | 795.99                 |
| The Play Inspection<br>Company | Annual Playground<br>inspection | 312.00                 |
| A McNeil                       | Cllr expenses                   | 7.30                   |
|                                | <b>TOTAL</b>                    | <b><u>5,407.33</u></b> |

## Appendix C

### Year to Date

at 30th Nov 2018

|                                    | FY 18-19<br>YEAR<br>to date | Budget        | % of<br>budget<br>used |
|------------------------------------|-----------------------------|---------------|------------------------|
| <b>Income</b>                      |                             |               |                        |
| Precept (split into 2 payments)    | 77,126.00                   | 77,126        |                        |
| HDC Council Tax Support Grant      | 0.00                        | 0             |                        |
| Bank Interest                      | 5.14                        | 5             |                        |
| Investment Interest                |                             | 0             |                        |
| Garden Plot Rents                  | 569.50                      | 400           |                        |
| S106 Funds                         | 0.00                        | 0             |                        |
| Burial Ground Fees                 | 1,015.00                    | 1,500         |                        |
| Donations/Grants                   | 2,477.98                    | 10,000        |                        |
| other income                       | 73.00                       | 320           |                        |
| Insurance claim                    | 923.80                      |               |                        |
| VAT Reclaim                        | 0.00                        |               |                        |
| <b>Sub Total</b>                   | <b>82,190.42</b>            | <b>89,351</b> |                        |
| <b>Expense</b>                     |                             |               |                        |
| Staff Remuneration + Pension +HMRC | 16,871.90                   | 24,078        | 70                     |
| Admin/Office Costs                 | 1,112.13                    | 1,400         | 79                     |
| Hall Rental                        | 324.00                      | 800           | 41                     |
| Chair/Cllr Expenses                | 77.68                       | 1,200         | 6                      |
| Subscriptions/Publications         | 1,073.00                    | 1,000         | 107                    |
| Insurance/Audit Fees               | 1,974.09                    | 2,500         | 79                     |
| <b>Admin Sub Total</b>             | <b>21,432.80</b>            | <b>30,978</b> | 69                     |
| Rights of Way booklet              | 0.00                        | 349           | 0                      |
| Grounds Maintenance                | 6,597.05                    | 11,000        | 60                     |
| Repairs/Maintenance                | 4,608.30                    | 11,000        | 42                     |
| conservation volunteers            | 0.00                        | 500           | 0                      |
| Tackling Flooding                  | 0.00                        | 930           | 0                      |
| Tree Work                          | 175.00                      | 2,000         | 9                      |
| Bin emptying                       | 2,418.00                    | 3,829         | 63                     |
| Waste Management                   | 631.30                      | 1,350         | 47                     |
| Annual Playground Inspection       | 0.00                        | 300           | 0                      |
| EPC projects + new equipment       | 8,370.00                    | 16,000        | 59                     |
| Bus Shelters                       | 0.00                        | 6,000         | 0                      |
| Payback team                       | 1,385.00                    | 1,920         | 72                     |



|  |                  |               |     |
|--|------------------|---------------|-----|
| Clearing allotments  | 0.00             | 0             | 0   |
| Emergency Plan   | 0.00             | 270           | 0   |
| <b>OS Sub Total</b>  | <b>25,184.65</b> | <b>55,448</b> | 45  |
| Website set up and redesign  | 0.00             | 425           | 0   |
| Training   | 25.00            | 500           | 5   |
| Planning/neighbourhood plan  | 0.00             | 0             | 0   |
| Grants   | 350.00           | 1,000         | 35  |
| Section 137 Payments (estimated can spend more as its per elector) | 50.00            | 1,000         | 5   |
| VAT  | 4,708.90         | 0             |     |
|  |                  |               |     |
| <b>Sub Total</b>   | <b>4,133.90</b>  | <b>2,925</b>  | 141 |
|  | <b>50,751.35</b> | <b>89,351</b> | 57  |
| <b>Income - Expenditure</b>  | <b>31,439.07</b> | 0             |     |
|  |                  |               |     |

|   |                         |                         |
|---|-------------------------|-------------------------|
| Funds carried over from current account | 23,818.02               | 23,818.02               |
| Funds carried over from Reserve Account | 13,706.06               | 13,706.06               |
| Plus Income-expenditure                 | 31,439.07               | 0.00                    |
| Outstanding Cheques not cashed          |                         |                         |
| <b><u>Total Funds remaining</u></b>     | <b><u>68,963.15</u></b> | <b><u>37,524.08</u></b> |

## Appendix D

Insert budget