

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT 7.30pm ON **TUESDAY 8th JANUARY 2019** IN EVERSLEY VILLAGE HALL.

PRESENT: Cllr A McNeil (Chairman, AM)
Cllr E Beckett (EB)
Cllr S Dickens (SD)
Cllr C Edge (CE)
Cllr P Todd (PT)

ALSO PRESENT: D Simpson (HCllr), Dr A Crampton (HDClr) and Mrs J Routley (Clerk)

ACTIONS

142 Apologies for Absence

RESOLVED

Apologies were accepted for Cllr S Miller and Cllr K Neville due to illness and from Cllr E Dixon due to work commitments.

143 Declarations of Interest

Cllr P Todd declared an interest in item 10c) 3, Min: 151c).3 as he is a personal friend of the applicant. Cllr S Dickens declared an interest in item 10c) 1, Min 151c).1 as he sits on the Local Planning Authority in his other role as a District Councillor who may review this application. He took no part in the discussion or vote on this item.

144 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on **Tuesday 8th January 2019** had been previously circulated to all Councillors.

Errors

Min 131: All references to Min 129 should read Min 141.

Min 135: Insert '£' before 78,977.

Min 129: This has incorrect numbering and should read Min 141.

RESOLVED

That with these amendments, the Minutes be approved and signed by the Chairman.

AM

145 Public Questions and Comments

Broadband The responses from residents are being collated and the Chairman will write to BT Open Reach. D Simpson (HCllr) asked to be copied on this.

146 Annual Assembly

i) **RESOLVED**

To keep the format for the Annual Assembly on 19th March 2019 at 7.30pm the same as in previous years and to ask a Police representative to attend to respond to residents' concerns.

ii) **RESOLVED**

To invite a member of the CK200 committee to make a short presentation about the forthcoming celebration in the village of Charles Kingsley's 200th anniversary .

iii) **RESOLVED**

To invite Vicki Westall from Hants CC to provide a progress report on flooding and the reshaping of the junction at Webb's Corner.

Clerk

147 Annual Meeting of the Council

i) **RESOLVED**

To set the date of 14th May 2019 for the Annual Meeting and hold a Full Council Meeting on the same date if required. It was noted that the latter must be within 14 days of new councillors taking office following the Election on 2nd May 2019.

148 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for December 2018 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

To accept the reconciliations.

Payments

RESOLVED

To authorise the schedule of payments for February 2019 (See Appendix B).

Year to Date

RESOLVED

To accept the Year to Date report (See Appendix C).

Additional Hours

RESOLVED

To approve 5 additional hours for the Clerk for work done on the Grounds Maintenance Tender.

VAT

To note the Clerk has submitted a VAT Reclaim for £8,036.80.

149 Pocket Parks Scheme

i) EPC had been informed it was too late to apply for this grant and will therefore look into other grant options.

150 Garden Plot Licence

i) **RESOLVED**

That EPC should continue to provide Garden Plots.

ii) **RESOLVED**

That EPC is willing to sign the new tenancy agreement with HCC, but will ask why land bordering the west side of the plots is not included in the tenancy.

iii) **RESOLVED**

To authorise back payment for previous years' licences which HCC had failed to invoice.

151 Planning

a) Update on Hart District Council's Local Plan

EPC had been informed that the Local Plan Examiner will be sending a digest of comments to HDC in mid-February. The Examiner's report will be sent to HDC for their comment before it is made public.

b) Wokingham Borough's Local Plan Update

Cllr P Todd attended a public drop-in session on 30th January to look at draft plans. WBC are consulting the public on SHLAA sites before they decide which might be suitable. The sites that could have an impact on Eversley are those on the A327 going north, namely:

- 17 hectares on Bulloways Farm, south west of the Arborfield Garrison site,
- approximately 500 houses to the north east of the Arborfield Garrison site,
- approximately 500 houses to the north of Arborfield Cross,
- numerous, small infill sites and gardens off the A327

Other than this, there is a large site north of Eversley Cross and south of Finchampstead Village and, further afield, Grazeley, east of the A33, is a potential site for 10-15,000 houses.

EPC noted that development on this scale would substantially increase traffic using the A327 and have a serious impact on the Tally Ho and Bramshill junctions which were already at, or near, capacity.

RESOLVED

That EPC should object to any large-scale development without adequate provision for the substantial increase in traffic at the Tally Ho junction; and to make a similar objection in respect of the Bramshill junction which would also reach capacity very soon.

c) Planning Applications

RESOLVED

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HDC.

Clerk

1. 18/02868/FUL Nursery View Reading Road Demolition of garage and erection of detached dwelling and garage with new access for existing dwelling
EPC Consultee comment: EPC objects on the following grounds:
 - I) There would be insufficient room for a second access without reducing the amenities of the houses on either side.
 - II) There could be Insufficient parking at the original house. This might lead to parking on the pavement, and therefore be to the detriment of other road users.
 - III) The proposed development would also put a further strain on the sewage system, which was already inadequate, and have a negative effect on surface water run-off.
2. 19/00033/HOU Hollybush End House Eversley Centre Proposed two storey side extension with fenestration alterations.
EPC Consultee comment: No comment
3. 19/00032/HOU Cherry Tree Cottage Lower Common Proposed erection of a new double storey side extension and new rear entrance porch.
EPC Consultee comment: No comment
4. 19/00066/PRIOR Church Farm West Bramshill Road Erection of cold store building for existing soft fruits business.
EPC Consultee comment: EPC has already queried whether there is a licence to extract groundwater in this area. There is also a query about whether there is an obstruction to a right of Way.
5. 19/00039/HOU 24 Grensell Close Proposed ground floor rear extension.
EPC Consultee comment: No comment
6. 18/02854/HOU & 18/02855/LBC Firgrove Manor, The Tank House Firgrove Road Conversion of existing loft space into a storage area
EPC Consultee comment: No comment

For information

Warbrook Cottage There are 2 pre-apps which propose extension to the existing house and either a 5 bedroom house or conversion to a Christian Church Hall of the garage block.

Bramshill House All 36 Appeals have been decided. Applications to use the main house as a single home and as offices were granted. Applications for conversion to flats were refused. All applications for new-builds in the grounds were refused. Some of the Enforcement Appeals were upheld, whilst others were dismissed.

Blackbushe Airport Application to Deregister Common Land EPC today received documents relating to this which will be reviewed and discussed and a response decided at the Open Spaces Meeting on 12th February.

At 8.50pm Dr A Crampton (HDCllr) left the meeting.

152 Grounds Maintenance Tender

Tender Ref. Eversley Parish Council/GPAM/18

- 5 Tenders had been received by noon on 14th December 2018.
- The designated Tender Board, which consisted of three Councillors, opened all the Tenders on 18th December 2018 in the presence of the Clerk who documented the process.
- The Tender Board met on 16th Jan 2019 to evaluate the Tenders which were ranked on a set of criteria as specified in the tender documents.

Recommendation

The Working Group's recommendation was that EPC should award the Grounds Maintenance Contract to supplier no. 5 due to high

RESOLVED

To award the contract, commencing on 1 April 2019, for Grounds Maintenance to supplier no. 5 which was Nick Robins Ltd. The reasons for the decision, including the characteristics and relative advantages of the winning tender, were as follows: Health and Safety, Professional organisations, Pricing, Dayworks Schedule, Response Time.

The Clerk will inform all suppliers who submitted a bid of the outcome by 6th February.

Clerk

There being no further items for discussion the Chairman closed the meeting at 9.10pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 5th March 2019

Forward Plan

Date	Meeting	Draft Items
12 th February 2019 7.30pm at Eversley Village Hall	Open Spaces Committee	
5 th March 2019 7.30pm at Eversley Village Hall	Full Council	

Appendix A

Eversley Parish Council - Bank Reconciliation

31st December 2018

Prepared by _____ **J Routley, Clerk/RFO**

Date

Approved

by **A. McNeil, Chairman**

Date

Current Account No. 37685868

Brought forward as at 30th Nov 36,251.95

as per Bank Statement Lloyds sheet 10

Cheques prior period cashed

4.12.18	Staff salaries	Salary - Nov	-1,271.20
4.12.18	J Routley, Clerk	Expenses/Admin - Nov	-72.36
4.12.18	Hampshire Pension Fund	Nov contribution	-312.43
4.12.18	Nick Robins Ltd	Grounds maintenance - Nov	-1,200.80
4.12.18	Hants & IOW CRC Ltd	11th, 18th, 25th oct	-255.00
4.12.18	Basingstoke Skip Hire	Skip hire Nov	-93.84
4.12.18	Eversley Village Hall	Hire- Nov	-48.00
4.12.18	Viking Payments	Shredder	-78.44
		Lockable cupboard check correct	
4.12.18	Viking Payments	line item	-286.80
		Dog warden patrols 22/8/18-	
4.12.18	Hart District Council	21/11/18	-312.00
	Hampshire Association of Local		
4.12.18	Councils Ltd	Chairing course	-72.00
4.12.18	Playscene	Supply and install swing	-5,700.00
4.12.18	Lights4Fun Ltd	Replacement cable	-51.24

Lodgements

11.12.18	Ford Mears-Edwards	Ashes re-open	225.00
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Total movement as per cashbook 26,722.84

Unpresented cheques as at 31st December 2018

000008	Eversley and Bramshill Parish Magazine	11.20
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Chq no.

Balance as at 31st December as per Sheet 12 26,722.84

Balance in Reserve Account 38770268 32,711.20

10.12.18	Interest	<u>1.39</u>
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32,712.59

Total funds held by EPC as at 31st December 2018 59,435.43

Appendix B

Eversley Parish Council

Payments for approval 5.2.19

Prepared by _____ J Routley,
Clerk/RFO
Date

Approved by _____ A McNeil,
Chairman
Date

Universal Aquaculture	2nd stage	9000.00
Staff salaries	Salary - Jan	1185.27
	Expenses/Admin -	
J Routley, Clerk	Dec	48.73
Hampshire Pension Fund	Dec contribution	284.03
	Grounds	
Nick Robins Ltd	maintenance - Dec	1200.80
Basingstoke Skip Hire	Skip hire Dec	105.36
Eversley Village Hall	Hire- Dec	50.00
K.N. Property		
Development Ltd	Bus shelter base	540.00
	TOTAL	<u>12,414.19</u>

Appendix C

Year to Date

at 31st Dec 2018

	FY 18-19 YEAR to date	Budget	% of budget used
Income			
Precept (split into 2 payments)	77,126.00	77,126	
HDC Council Tax Support Grant	0.00	0	
Bank Interest	6.53	5	
Investment Interest		0	
Garden Plot Rents	569.50	400	
S106 Funds	0.00	0	
Burial Ground Fees	1,240.00	1,500	
Donations/Grants	2,477.98	10,000	
other income	73.00	320	
Insurance claim	923.80		
VAT Reclaim	0.00		
Sub Total	82,416.81	89,351	
Expense			
Staff Remuneration + Pension +HMRC	18,455.53	24,078	77
Admin/Office Costs	1,184.49	1,400	85
Hall Rental	372.00	800	47
Chair/Cllr Expenses	77.68	1,200	6
Subscriptions/Publications	1,084.20	1,000	108
Insurance/Audit Fees	1,974.09	2,500	79
Admin Sub Total	23,147.99	30,978	75
Rights of Way booklet	0.00	349	0
Grounds Maintenance	7,293.72	11,000	66
Repairs/Maintenance	4,608.30	11,000	42
conservation volunteers	0.00	500	0
Tackling Flooding	0.00	930	0
Tree Work	175.00	2,000	9
Bin emptying	2,722.00	3,829	71
Waste Management	709.50	1,350	53
Annual Playground Inspection	0.00	300	0
EPC projects + new equipment	13727.07	16,000	92
Bus Shelters	0.00	6,000	0
Payback team	1,640.00	1,920	85

Clearing allotments	0.00	0	0
Emergency Plan	0.00	270	0
OS Sub Total	31,875.59	55,448	57
Website set up and redesign	0.00	425	0
Training	85.00	500	17
Planning/neighbourhood plan	0.00	0	0
Grants	350.00	1,000	35
Section 137 Payments (estimated can spend more as its per elector)	50.00	1,000	5
VAT	6,008.08	0	
Sub Total	5,493.08	2,925	188
	60,516.66	89,351	68
Income - Expenditure	21,900.15	0	

Funds carried over from current account	23,818.02	23,818.02
Funds carried over from Reserve Account	13,706.06	13,706.06
Plus Income-expenditure	21,900.15	0.00
Outstanding Cheques not cashed	11.20	
<u>Total Funds remaining</u>	<u>59,435.43</u>	<u>37,524.08</u>