

MINUTES OF THE MEETING OF **EVERSLEY PARISH COUNCIL** HELD AT 7.30pm ON **TUESDAY 4th DECEMBER 2018** IN EVERSLEY VILLAGE HALL.

PRESENT: Cllr A McNeil (Chairman, AM)
Cllr S Dickens (SD)
Cllr E Dixon (ED)
Cllr C Edge (CE)
Cllr K Neville (SM)
Cllr P Todd (PT)

ALSO PRESENT: Dr A Crampton (HDCllr) and Mrs J Routley (Clerk)

ACTIONS

116 Apologies for Absence

RESOLVED

Apologies were accepted for Cllr E Beckett due to personal commitments.

117 Declarations of Interest

Cllr S Miller declared an interest in item 9, Min: 125 as she is a parent of a child at the school.

118 Minutes of the Last Meeting

Receipt of Minutes

The minutes of the meeting of Eversley Parish Council held on

Tuesday 6th November 2018 had been previously circulated to all Councillors.

RESOLVED

That the Minutes be approved and signed by the Chairman.

AM

119 Public Questions and Comments

Speed Indicator Device on The Street Dr Crampton (HDCllr) asked about progress in moving the Speed Indicator Device to the Street. The Council advised that that the SID had been hit by a vehicle and was no longer working. It has been sent off to be repaired and will be placed in The Street as soon as it is fixed.

Webb's Corner A question was asked about the progress of this project. HCC had advised at the Parish Flood Forum that all was going according to plan.

Precept Dr Crampton (HDCllr) advised that residents had expressed a hope that the Precept for the coming year would not be as substantial as in the previous two.

120 Financial report

Schedule of Accounts

The Responsible Financial Officer's reconciliations for October 2018 had been previously circulated along with copies of the bank statements. (See Appendix A)

RESOLVED

- To accept the reconciliations.
- That now the tree work was complete, EPC could ask HDC for the £5K grant agreed towards this project.

Clerk

Payments

RESOLVED

To authorise the schedule of payments for December 2018 (See Appendix B).

Year to Date

RESOLVED

- i) To accept the Year to Date report (See Appendix C).
- ii) That the Parish Clerk would investigate why the budget lines for staff remuneration and employment tax were, respectively so underspent and overspent.

At the Chairman's discretion, the order of the agenda was changed in order to take item 8 before item 7 (Standing Orders 1.a)

122 Christmas Lights

RESOLVED

To purchase a new cable for the lights as the existing one is broken.
This will be added to the list of payments approved.

Clerk

123 Fees

RESOLVED

That the fees for 2019-20 will remain unchanged for:

- (i) The Burial Ground (See Appendix D)
- (ii) The garden plots (£30 a plot for residents and £50 a plot for non residents).

124 Budget 2019-20

Councillors reviewed and amended the draft budget for 2019/20.

RESOLVED

- (i) To approve the final budget for 2019/20 which represented an increase in line with inflation. Reserves would be used for any shortfall. (See Appendix E)
- (ii) Consequential to the decision made on the budget, to make a demand to HDC for a Precept of £78,977 for 2019/20, which represents an increase in line with inflation.

125 Grant Application

The Council reviewed the grant application from FOCKSA (Friends of Charles Kingsley's School Association).

RESOLVED

To award a grant of £1,000 to FOCKSA towards computer equipment.
(Under power LGA s137)

126 S106 Developer Contributions

The Council had been advised by HDC that s106 developer contributions amounting to £2,271 were available to Eversley.

RESOLVED

To ask HDC for the available S106 developer funds to use for the pond project.

127 Dog Warden

RESOLVED

- (i) That EPC would not continue with the patrols by HDC Dog Wardens for the time being and to review the situation in March.
- (ii) To write to the Dog Warden to say that EPC is pleased that the situation has improved, that EPC will review the position in a few months and will call on their services again if needed.

Clerk

At .10pm Dr A Crampton (HDCllr) left the meeting.

128 Tender

RESOLVED

That Cllr McNeil, Cllr Edge and Cllr Dixon will form the Tender Board along with the Clerk to review the tenders and bring recommendations to Full Council.

RESOLVED

To note receipt of the following planning applications and, where appropriate, to forward the comments listed below to HDC.

Clerk

1. 18/02496/PRIOR Parfitts Farm Chequers Lane Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or assembly or Leisure - Change of use of agricultural building to Storage.

EPC Consultee comment: Objects on the following grounds:

- a) It is an agricultural building, currently in use and not redundant.
 - b) Change of use could entail a substantial increase in traffic e.g. if it became a delivery warehouse.
 - c) Alternative storage would be required for existing agricultural use.
2. 18/01431/FUL Street Record Longwater Road Change of use from grazing to equestrian and erection of a stable block consisting of three 12 foot x 12 foot wooden stables on a concrete base.
EPC Consultee comment: No comment
 3. 18/01957/FUL The Golden Pot Eversley Centre New build single storey, 8 bed motel accommodation, to rear of the Golden Pot Pub, with new build car parking and associated external works

EPC Consultee comment: Eversley Parish Council (EPC) objects to this application on the following grounds:

Culverting of the ditch

- (i) This is an important water course. To culvert it would reduce its capacity and could lead to flooding.
- (ii) Creating parking over a culvert of this length can create problems. There are many examples of culverts in Eversley that have cracked, collapsed, been blocked or have been overgrown by roots. Maintenance would be difficult and costly.

Insufficient provision for car parking

- (i) The proposed motel would take up the bulk of the car parking space to the rear of the Golden Pot. Thus, even with the new parking spaces over the ditch, there would be no additional parking space. The creation of 8 rooms would suggest a need for 8 cars, plus the staffs' cars and the customers of the pub itself. The landscape impact of removing all the green hedgerow and soft landscaping will open up the area considerably. The Golden Pot is situated on the narrow and busy Reading Road (A327). Insufficient car parking would necessitate parking on the road which would obstruct traffic and present a safety hazard for other road users and, especially, pedestrians.

Environmental impact

- (i) There will be an environmental impact from the additional traffic. Unless there are restrictions in terms of time then there will be disturbances to immediate neighbours and anyone nearby.
- (ii) As noted above, the A327 is a busy, already inadequate, road. The increase in traffic and manoeuvring into and out of the Golden Pot would have an environmental impact and slow up traffic further.
- (iii) The proposed development would constitute overdevelopment, the immediate effect of which would be the removal of all the green hedgerow and soft landscaping to the rear of the property. It would open up the area considerably, thereby losing the countryside aspect for this rural village.

Sewerage

(i) There are problems with the whole of the sewerage system in this area. Adding 8 more toilets and showers would exacerbate the problem.

Other issues

(i) EPC feels that the Golden Pot should be recorded as a locally listed building and/or registered as a community asset.

18/02362/HOU Maple House Warbrook Lane Proposed ground floor rear and side extension.

EPC Consultee comment: No comment

18/02517/HOU & 18/02662/LBC High View Up Green Proposed ground floor rear extension

EPC Consultee comment: No comment

There being no further items for discussion the Chairman closed the meeting at 9.40pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 8th January 2019

Forward Plan

Date	Meeting	Draft Items
8 th January 2019 7.30pm	Full Council	
15 th January 2019 7.30pm	Open Spaces Committee	

Appendix A

Eversley Parish Council - Bank Reconciliation

**31st October
2018**

Prepared by _____ **J Routley, Clerk/RFO**

Date

Approved by **A. McNeil, Chairman**

Date

Current Account No. 37685868

Brought forward as at 30th Sept 2018

83,558.25

as per Bank Statement Lloyds sheets 3-6

Cheques prior period cashed

000002	Nick Robins Ltd	underpayment non chq 2794	-52.00
bacs 3.10.18 & 000003	Staff	Salary - Sept	-1,417.29
bacs 3.10.18	J Routley, Clerk	Expenses/Admin - Sept	-69.57
bacs 3.10.18	Hampshire Pension Fund	Sept contribution	-284.03
		Grounds maintenance - Sept and underpayment from last month 60p	-1,201.40
bacs 3.10.18	Nick Robins Ltd		-360.00
bacs 3.10.18	PKF Littlejohn LLP	External Audit Fee	-85.00
bacs 3.10.18	Hants & IOW CRC Ltd	23rd August	-81.60
bacs 3.10.18	Basingstoke Skip Hire	Skip hire Sept	-40.00
00004	ICO	Annual Data Protection Fee	-42.00
bacs 3.10.18	Eversley Village Hall	Hire- sept	-824.67
	HM Revenue and Customs only	HMRC Jul- Sept Wreath and donation under S137	-50.00
00005	RBL Poppy Appeal		-6.50
00006	Lloyds	Bank charges	-32,709.90
Bank charge			
	Transfer to Lloyds Reserve account 38770268		

Lodgements

Lloyds	refund bank charges	6.50
Lloyds	refund bank charges	6.50
Ashes and Memorial	A16	420.00
Bramshill and Eversley Trust (paid by mistake)		350.00

Total movement as per cashbook

47,117.29

Unpresented cheques as at 31st October 2018

Chq no.

Balance as at 31st October as per Sheet 6

47,117.29

Balance in Reserve Account 38770268

32,709.90

Interest

32,709.90

Total funds held by EPC as at 31st October 2018

79,827.19

Appendix B

Eversley Parish Council

Payments for approval 4.12.18

Prepared by _____ **J Routley, Clerk/RFO**
Date

Approved by _____ **A McNeil, Chairman**
Date

Staff salaries	Salary - Nov	1,271.20
J Routley, Clerk	Expenses/Admin - Nov	72.36
Hampshire Pension Fund	Nov contribution	312.43
Nick Robins Ltd	Grounds maintenance - Nov	1,200.80
Hants & IOW CRC Ltd	11th, 18th, 25th oct	255.00
Basingstoke Skip Hire	Skip hire Nov	93.84
Eversley Village Hall	Hire- sept	48.00
Eversley and Bramshill Parish Magazine		11.20
Viking Payments	Shredder	78.44
	Lockable cupboard check correct line	
Viking Payments	item	286.80
Hart District Council	Dog warden patrols 22/8/18-21/11/18	312.00
Hampshire Association of Local Councils Ltd	Chairing course	72.00
Playscene	Supply and install swing	5,700.00
Lights4Fun Ltd	cable for xmas lights	51.24
	TOTAL	<u>9,765.31</u>

Appendix C

Year to Date

at 31st Oct 2018

	FY 18-19 YEAR to date	Budget	% of budget used
Income			
Precept (split into 2 payments)	77,126.00	77,126	
HDC Council Tax Support Grant	0.00	0	
Bank Interest	3.84	5	
Investment Interest		0	
Garden Plot Rents	527.50	400	
S106 Funds	0.00	0	
Burial Ground Fees	1,015.00	1,500	
Donations/Grants	2,477.98	10,000	
other income	73.00	320	
Insurance claim	923.80		
VAT Reclaim	0.00		
Sub Total	82,147.12	89,351	
Expense			
Staff Remuneration + Pension	12,525.37	22,895	55
Employment Tax for all employees	2,627.69	1,183	222
Admin/Office Costs	855.30	1,400	61
Hall Rental	276.00	800	35
Chair/Cllr Expenses	77.68	1,200	6
Subscriptions/Publications	1,037.00	1,000	104
Insurance/Audit Fees	1,974.09	2,500	79
Admin Sub Total	19,373.13	30,978	63
Rights of Way booklet	0.00	349	0
Grounds Maintenance	5,441.69	11,000	49
Repairs/Maintenance	4,445.10	11,000	40
conservation volunteers	0.00	500	0
Tackling Flooding	0.00	930	0
Tree Work	175.00	2,000	9
Bin emptying	2,114.00	3,829	55
Waste Management	543.30	1,350	40
Annual Playground Inspection	0.00	300	0

EPC projects + new equipment	3,370.00	16,000	21
Bus Shelters	0.00	6,000	0
Payback team	1,000.00	1,920	52
Clearing allotments	0.00	0	0
Emergency Plan	0.00	270	0
OS Sub Total	17,089.09	55,448	31
Website set up and redesign	0.00	425	0
Training	25.00	500	5
Planning/neighbourhood plan	0.00	0	0
Grants	0.00	1,000	0
Section 137 Payments (estimated can spend more as its per elector)	50.00	1,000	5
VAT	3,306.79	0	
Sub Total	3,381.79	2,925	116
	39,844.01	89,351	45
Income - Expenditure	42,303.11	0	

Funds carried over from current account	23,818.02	23,818.02
Funds carried over from Reserve Account	13,706.06	13,706.06
Plus Income-expenditure	42,303.11	0.00
Outstanding Cheques not cashed		
Total Funds remaining	79,827.19	37,524.08

Appendix D EVERSLEY BURIAL GROUND, CHURCH LANE, EVERSLEY

TABLE OF CHARGES with effect from 1st April 2018

The following charges apply where the deceased was a resident of Eversley or Bramshill (Please refer to 'Eligibility' page 1)

<p>Burial Plots First interment in a burial plot, including the right to burial for a period of 100 years, of :-</p> <p>a) the body of an adult, whose age at death exceeded 16 years; b) the body of a child, whose age at death was 16 years or less but exceeded 1 month; c) the body of an infant, whose age at death did not exceed one month or who was still born;</p> <p>Second interment in a burial plot, which has a right to burial, of :-</p> <p>d) the body of an adult, whose age at death exceeded 16 years; e) the body of a child, whose age at death was 16 years or fewer but exceeded 1 month; f) the body of an infant, whose age at death did not exceed one month or who was still born; g) the cremated remains of any individual;</p> <p>Third and subsequent interments in a burial plot of :-</p> <p>h) the cremated remains of any individual.</p>	<p>£545 £270 Nil £170 £155 Nil £90 £90</p>
<p>Ashes Plots First interment in an ashes plot, including the right to burial for a period of 100 years, of :-</p> <p>a) the cremated remains of any individual;</p> <p>Subsequent interments in an ashes plot, which has a right to burial, of :-</p> <p>b) the cremated remains of any individual.</p> <p>Scattering of Ashes within the consecrated burial ground.</p>	<p>£115 £80 £45</p>
<p>Monuments, Kerbs, Ledgers and Monumental Inscriptions</p> <p>The erection of an inscribed monument - a tombstone, tablet, cross, vase, plaque, or marker –</p> <p>a) on a burial plot; b) on an ashes plot;</p> <p>The erection of kerbs or a ledger stone, with or without inscriptions, on a burial plot –</p> <p>c) at ground level d) raised above ground level e) The addition of each further inscription to a monument, kerb or ledger stone;</p>	<p>£105 £65 £65 £105 £40</p>
<p>Copies of the Register</p> <p>a) A certified copy of a single entry in the Register of Burials;</p>	<p>£25</p>

Appendix E

Insert budget