

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 2nd FEBRUARY 2016** IN EVERSLEY VILLAGE HALL AT 7.30pm

PRESENT: Cllr P Todd Chairman
Cllr S Dickens
Cllr C Hetherington
Cllr G Macdonald
Cllr Adrian McNeil
Cllr S Miller
Cllr C Young

ALSO PRESENT: Malcolm Benjamin and Mrs J Routley (Clerk).

143 APOLOGIES FOR ABSENCE

(i) Cllr K Neville.

144 DECLARATIONS OF INTEREST

(i) There were no declarations of interest.

(ii) There were no written requests for dispensations for disclosable pecuniary interests.

(iii) There was no need to grant any requests for dispensation.

145 ELECTION OF MEMBERS TO SERVE ON SUB-COMMITTEES,

(i) It was agreed to wait until the Annual Meeting in May to appoint councillors to any vacant roles or responsibilities,

(ii) It was not required to change the number of Councillors required on Open Spaces and Planning Committee.

(iii)

It was **resolved** to:

Planning Committee

- Remove - Cllr K Neville and Cllr S Miller
- Appoint - Cllr C Hetherington and Cllr A McNeil

Open Space Committee

- Remove - Cllr G Macdonald
- Appoint - Cllr A McNeil

These changes will apply until the Annual Meeting in May.

146 MINUTES OF LAST FULL COUNCIL MEETING,

(i) Receipt of Minutes The minutes of the meeting held **TUESDAY 15th DECEMBER 2015** had been previously circulated to all Councillors.

(ii) Errors Min 122: line 2 delete 'Cllr T Southern' and replace with 'T Southern (HDCllr)'

Min 123: line 1 insert '133' after 'Min'.

Min 126: penultimate line should read kind and generous' not 'kid and generous'.

Min 141: Add onto this minute the following: 'The houses will still be subject to the legal agreement and retained for use by local families.'

It was **resolved** that with these amendments, the Minutes be approved and signed by the Chairman. **PT**

(iii) Matters arising

Min 126: Broadband Cllr C Young reported that he had heard back from Ranil Jayawardena MP, regarding broadband speeds in the village. The MP was asking HCC why Eversley had been omitted from the broadband program. The Chair of HCC had agreed to discuss this at the next meeting.

Min 126: Christmas Lights The Christmas lights will be staying up in the tree for use again next year.

147 DIARY MATTERS

- (i) The Annual Parish Assembly of Electors must be held between 1st March and 1st June each year and the EPC Annual Meeting must be held in May.

It was **resolved**:

- to investigate the hall availability for 12th or 19th May 2016 for the Annual Parish Assembly of Electors and to look into possible speakers.
- to hold the EPC Annual Meeting on 17th May 2016.

Clerk

(ii) Parish Council Newsletter

It was **resolved**:

that EPC does want to produce a Parish Council Newsletter this year. It was agreed that the copy date for submissions would be Friday 1st April 2016. All councillors were requested to submit their reports for inclusion to the Clerk by this date or earlier.

The Clerk noted that publishing may be more expensive this year as the printer used in previous years is no longer trading.

148 PUBLIC PARTICIPATION

(i) Flooding Malcolm Benjamin commented on the flooding on Hollybush lane. Cllr C Young commented that the gullies were still blocked and that the land owner and HCC had been informed.

Chequers Green Anti-social Behaviour Mr Benjamin commented on the continuing problem of anti-social behavior at Chequers Green. He felt that a CCTV camera would be the only effective means of prevention. It was noted that Safer Hart Committee could be consulted.

Village Hall Cllr S Dickens asked if the Village Hall Committee was still struggling for members. Cllr S Miller and Cllr G Macdonald said that they had both volunteered and that they have enough members from the parish council, however the Village Hall Committee still needs more members from local residents.

149 FINANCIAL REPORT

i) The Responsible Financial Officer's reconciliation for **January 2016** had been previously circulated.

(ii) Payments and receipts

Reconciliation

Balance expected at End of Jan 2015 (Pl. Min 129/15-16)

21,848.05

Lodgements None

0.00

O/S Cheques not cashed

2149	A. Ricketts	25.00
2429	Eversley and Bramshill Parish Magazine	10.50
2433	Sandra Miller	26.98
2439	Eversley Village Hall	52.50

114.98

Total 21,963.03

Balance at end of Jan (22nd Jan 2016 as per statement)

21,963.03

Cheques for payment 2nd Feb 2016

2445	J Routley, Clerk	Salary - Jan	916.46
2446	J Routley, Clerk	Expenses/Admin - Jan	92.12
2447	Hampshire Pension Fund	Jan contribution	189.11
2448	S Chapman Dep PW	Litterpicker Invoice - Jan	376.77
2449	Nick Robins Ltd	Grounds Maintenance - Jan	743.54
2450	Nick Robins Ltd	felling oak tree	474.00

	2451	Eversley Village Hall	Hire - Jan	31.50
	2452	Hants & IOW CRC Ltd	18th Dec	75.00
1	2453	Sandra Miller	2nd Extension lead	26.98
2	2454	Glasdon UK Limited	Bench - grant	516.13
3	2455	Westcotec Limited	Mini-SID	3510.00
	2456	CPRE	Annual membership	36.00
	2457	K Neville	Installation of picnic benches	156.08
	2458	S Miller	Hi Vis jacket reimburse	23.95

Total 7,167.64

O/s Cheques not cashed (as above)

114.98

Total Expected in Current Acc **End of Feb 2016**

14,680.41

Balance in Reserve Account (22nd Jan as per statement)

13,695.59

22nd Jan

Interest

0.58

13,696.17

Balance in EPC EM Account (24th July as per statement)

0.00

- ¹ 2 extension leads were purchased
- ² Taken from Grant Fund
- ³ Taken from donations

It was **resolved** to authorise the payments, above, for signature.

PT

(iii) The YTD update had been received. Councillors noted that it would be useful to see a comparison of the year to date figures against the budget.

(iv)

It was **resolved**:

to circulate the Financial Regulations and perform a Risk Assessment of Internal Controls before the Annual Meeting on 17th May 2016.

Clerk

(v) The Clerk had attempted to contact Internal Auditor but has as yet not received a reply. The Clerk is to investigate which internal auditor other local councils, such as Bramshill and Mattingley, use.

Clerk

(vi)

It was **resolved**:

that EPC does not wish to opt out of the Smaller Authorities Audit Appointments.

(vii)

It was **resolved**:

to approve the installation costs for the Awards for All equipment of £157.

(viii)

It was **resolved**:

to approve the purchase of EPC Hi vis jacket up to a cost of £23.95

150 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,

(i) None.

151 PAWS PATROL

(i) It was acknowledged that dog fouling is becoming a problem in the Village. It was noted that HDC had adopted a by law that fines of up to £1,000 for dog fouling can be given on public highways with a speed limit.

(ii) It was **resolved**:

to set up a working party to tackle dog fouling in the area.

SM

The working party will work with the dog warden.

Clr S Miller will produce an article for the next parish magazine.

SM

152 EMERGENCY PLAN

(i) It was agreed that the draft Emergency Plan needs further work and input from councillors.

Actions:

- Cllr S Miller will approach people who may be useful contacts for the Emergency Plan.
- The Clerk will check the insurance position on EPC and residents assisting in emergencies.

**SM
Clerk**

(ii) The Emergency Plan was not yet ready to adopt.

153 HDC HOUSING OPTIONS CONSULTATION,

(i) It was noted that the consultation had been pulled by HDC on 14th January 2016. HDC have advised that the new consultation will start on 3rd February for 6 weeks on the same set of documents. It was noted that comments submitted to the first consultation would not automatically carry forward. But where HDC held an email address, correspondents would be contacted to invite them to resubmit their earlier comments. It was also noted that residents would like to be aware of EPC's response as early as possible.

(ii)

It was **resolved:**

that EPC would not lodge a complaint with HDC.

(iii)

It was **resolved:**

to reappoint a working group of all councillors to prepare a report for the Planning Committee to consider on 1st March 2016.

1.3.16

The Chairman is to send Cllr C Hetherington a map of the areas concerned.

PT

154 BURIAL GROUND,

(i)

It was **resolved:**

To appoint a working group to revise the Burial Ground Rules, Regulations and fees and to report back to Full Council by April 2016. This will comprise Cllr S Miller and Cllr A McNeil.

SM/AM

155 ROAD SAFETY AND TRAFFIC WORKING GROUP (RSTWG)

(i) Additional Speed Indicator Device (SID) This has now been delivered.

Community Speedwatch The next meeting is Friday 5th February 2016.

(ii) No further actions were required at present.

156 OTHER HIGHWAYS MATTERS,

(i) Warbrook Lane The deep pot holes on this road have been reported.

157 FLOODING AND SEWERAGE,

(i) Hollybush Lane As previously mentioned (see Min 147) there has been flooding on this road. Cllr C Young is to speak to Colin Harris about jetting this area.

The landowner of the ditch on the north side has been informed that it is obstructing the ditch and HCC have also been informed.

(ii) Councillors discussed the mailshot sent by HCC to residents of The Street, Warbrook Lane and Lower Common. The letter simply explains that it is land owners responsibility to keep their ditches clear. EPC has been referred to in the letter as a partner but had not been consulted.

CY

It was **resolved:**

- to ask HDC and HCC why EPC was not engaged and consulted in the spirit of partnership before the mailshot was sent. Also it is to be mentioned that householders and landowners should have been written to as not all landowners live in the village.

Clerk

- to arrange a meeting with the relevant officers and members of HDC and HCC to a meeting to discuss how to proceed. This will include raising the issue of a course of action, including legal action to ensure enforcement when ditches are not cleared.

Clerk

(iii) Councillors discussed the St Neot's Planning Application with relation to flooding. It was noted that residents of Warbrook Lane are unhappy as they were not consulted on the planning application even though they will be affected the most.

EPC had asked for conditions on the planning application concerning flooding but the planning authority had not required this.

(iv)

It was **resolved**:

to write to the applicant, copying HDC, saying that because of the local disquiet would they like to enter into a voluntary scheme to hold back water on their site to prevent flash flooding on Warbrook Lane.

Clerk

158 VEHICULAR RIGHTS OF WAY ACROSS THE VILLAGE GREEN,

(i) The solicitor had asked for confirmation of the value of the land which the Clerk has already provided. The solicitor has said that the application to register the Village Green will be completed by the end of the week. The Clerk has also reiterated with the solicitors that EPC is looking into verge protection and posts around the Village Green.

(ii) EPC is getting quotes for verge protection.

KN,SD,SM

159 SUSPENSION OF STANDING ORDER 1 (C)

At 9.55pm the Chairman requested that Standing Orders be suspended in order to deal with the majority of remaining items on the Agenda. It was **resolved** to continue the meeting until 10.30pm, and to defer certain items until the next meeting if necessary.

160 TASK LIST

(i) This item was deferred.

161 MATTERS OF URGENCY

(i) None.

162 ITEMS OF INFORMATION

The Clerk reported the following:

(i) Licensing Consultation HDC are undertaking a consultation in respect of a minor review of the Hart District Council Statement of Licensing Policy (Statement of Principles) under the Gambling Act 2005. There was no need for EPC to make comment as there are no gambling establishments in the village.

Marsh Lane Appeal APP/N1730/W/15/3140372 It was noted that the date for the appeal had been set as 14th June 2016.

Burglaries It was noted that there had been a rise in burglaries in the area.

(ii) Councillors reported the following:

Westward Ho It was noted that Hyde Housing is planning on selling off the affordable houses to another provider.

163 PERFORMANCE REVIEW WORKING GROUP,

(i) Since there is not yet a recommendation this item will be deferred but will be decided at the next meeting.

It was noted that the Performance Review for 2016 will be due to be completed before 1st April 2016.

1.3.16

CY/SM/PT

There being no further items for discussion the Chairman closed the meeting at 10.09pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 1st March 2016
following a meeting of the Planning Committee which commences at 7.30pm**

Appendix A

Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.	PT
Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.	PT
Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor.	PT
Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.	PT
Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.	PT
Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.	Clerk
Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.	Clerk/PT
Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.	
Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.	DB
Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.	CY
Min 212: <u>Parish Council Election</u> The Election had taken place on 7 th May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 th May. EPC would welcome any interest.	
Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.	
Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.	
Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. (<i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i>)	PT
The Chairman explained that these were not yet in a format suitable for display.	
Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.	
Min 250: The Clerk is still awaiting a police contact as is Charles Kingsley's School and Road Safety and Traffic Working Group.	Clerk
The Traveller Document will also need to be updated with the new Police contact details.	Clerk
Min 21, Min 237: <u>Payments and receipts</u> Cllr K Neville offered to contact ex Councillor Alex Ricketts regarding the uncashed cheque.	KN
Min 29: <u>ESA</u> ESA had agreed that this year they will have a bonfire display on CEMEX land and that EPC may wish to be involved. Cllr K Neville and Cllr S Miller offered to be involved.	KN/SM
It was suggested that there would need to be a formal request from ESA if they wished to use Cross Green for parking.	
Min 43: <u>Final Accounts for 2014-15</u>	
<ul style="list-style-type: none">The Clerk is to verify the insurance excess.A working group is to review the assets and report back to Full Council no later than February 2016. This is to consist of Cllr K Neville, Cllr C Young and Cllr S Miller.	Clerk KN/CY/SM

Min 51: Additional Actions EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.