

MINUTES OF THE MEETING OF THE **OPEN SPACES COMMITTEE** OF EVERSLEY PARISH COUNCIL HELD ON **TUESDAY 1st MARCH 2016** IN EVERSLEY VILLAGE HALL AT 9.04PM FOLLOWING THE MEETING OF THE PLANNING COMMITTEE.

PRESENT: Cllr S Miller (Chair)
Cllr S Dickens
Cllr A McNeil
Cllr P Todd (Ex-Officio)

ALSO PRESENT: Mrs J Routley (Parish Clerk).

71 APOLOGIES FOR ABSENCE
Cllr K Neville

72 DECLARATIONS OF INTEREST
None.

73 APPROVAL OF MINUTES
(i) The minutes of the meeting of the Open Spaces Committee held on **TUESDAY 1st DECEMBER 2015** had previously circulated to all Councillors.
(ii) No errors were reported

It was **resolved** that the Minutes be approved and signed by the Chairman.

SM

(iii) Matters arising from previous Minutes
None.

74 DIARY MATTERS
None.

75 PUBLIC PARTICIPATION
Chequers Green The Chair had taken pictures of the litter after the recent disturbances. It was suggested that the Liaison Officers could be invited to an EPC Meeting to discuss the problem and give a crime update.
EPC was looking into quotes for CCTV cameras to monitor the site.
Litterpicking Some of the pupils of Charles Kingsley's School had been litterpicking at Centre Play area.
EPC is also to thank Richard Randal for his voluntary daily litterpicking of the Village.

**Clerk
SD/SM**

Clerk

76 LITTERPICKER'S REPORT
(i) Copies of the Litterpicker's reports for **December 2015, January, February 2016** had been emailed to all. Councillors were satisfied with the Litterpicker's Reports. It was noted that the Litterpicker's contract should be renewed shortly.
(ii) A bonfire was not required as Nick Robins had shredded the branches at Cross Green free of charge. EPC expressed its thanks to him for this service.

77 BURIAL GROUND
(i) The draft revised Burial Ground Rules and Regulations had been previously circulated and were discussed.
(ii) It was noted that the Burial Ground Plan should designate sites for memorial benches. It was also noted that in the rules should be included a clause of what happens if the rules are not adhered to i.e. EPC would remove the memorial and invoice the applicant.
The Clerk is to investigate ownership and who would be liable if a memorial fell.
(iii) With these modifications it was resolved to recommend the revised Burial Ground Rules and Regulations for approval by Full Council.

Clerk

15.3.16

- 78 CCTV
 - (i) The need for a mobile CCTV, unit primarily for use at Chequers Green, was discussed.
 - (ii) It was **resolved** to agree a budget of up to £300 and to research options. **SM**

- 79 BUS SHELTER
 - (i) Following a discussion, it was **resolved** to recommend to Full Council to repair 2 bus shelters including (fixing up side and roof at checkers, new felt and facia at Kingsley house and fix corner) staining all 3. Cost £525.27.

- 80 REVIEW OF TERMS OF REFERENCE
 - (i) The Terms of Reference of this Committee (previously circulated) were discussed.
 - (ii) It was agreed to increase the spend limit from £500 to £1,000.
 - (iii) It was **resolved** to recommend the changes to the Terms of Reference for approval by Full Council. **15.3.16**

- 81 GARDEN PLOTS
 - (i) The Chair had conducted an initial inspection of the Garden Plots. Cllr S Dicken offered to review which plots were being worked. When issuing renewal letters, the Clerk is to remind tenants of the need to maintain the whole of the plot and if they want to give up plots then there are people on the waiting list. **Clerk**

- 82 ANY OTHER OPEN SPACES ITEMS OF INFORMATION
 - (i) The Clerk had nothing to report.
 - (ii) Councillors reported the following:
Chequers Green It was noted that there is still rubbish at Chequers Green that needs to be removed.

There being no further items for discussion the Chair closed the meeting at 10.20pm.

Chairman.....Date.....

**Next Open Spaces Meeting to be held on to be held on 19th April 2016
 following the Planning Committee which commences at 7.30pm**

APPENDIX A

Ongoing Actions List

<u>Public Rights of Way Evidence Forms regarding Bramshill Forest</u> Cllr P Todd is still to review the paperwork and write a cover letter for the form which clearly explains the claim.	PT
<u>War Memorial Cross in Churchyard</u> Cllr K Neville offered to voluntarily make the repairs if he could be compensated for materials. He is to look into what would be required.	
<u>Playgrounds</u> Cllr S Miller has taken pictures of all the play areas and the Clerk is to put these on the website.	Clerk
The Clerk is still to put the Rights of Way Map on the website and the notice board.	Clerk
<u>19 Kingsley Road</u> Cllr P Todd has spoken to the Ordinary Water Course Consenting Department (HCC) and this matter is now being looked into. Cllr P Todd is to chase Hampshire Estates on this matter.	PT
<u>Bluebell Wood</u> Cllr K Neville has taken photos in order to mark the routes on the map and will circulate to this committee.	KN
Cllr P Todd will talk to CEMEX regarding this at their next meeting.	PT
<u>Bus Stop by Kingsley Road</u> Councillors reported that the roof of the bus shelter has been damaged. Cllr K Neville offered to make the repairs required.	KN
<u>Flooding on Coopers Hill</u> The Chairman acknowledged that part of the ditch under the walk way at Up Green still needed to be cleared.	SD
Cllr C Young reported that Highways had stated that they would look at the culvert in the road and sweep Coopers Hill but have not yet done so. Cllr C Young had contacted HCC and pointed out that the culvert remained a problem.	CY
<u>Footpath 24</u> The Chairman had met the new owner. The Chairman felt it would be sensible to work with the landowner and the agricultural department at CEMEX to see if the levels could be restored before putting in a floating footpath. The Chairman is trying to arrange a meeting with the landowner and HCC Rights of Way. The Chairman and not received a response from CEMEX. It was felt that if the new owners cleared the ditches this would help towards to footpath.	SD
<u>Garden Plots</u> . To install the padlock on the gate.	SD/SM
<u>Up Green Restoration Project</u> The clearance work had highlighted where the footpath was and it was suggested that a gravel path could be laid all the way through. The SGS grant scheme is again open for applications.	SD
<u>Up Green Village Green</u> Since this matter now seems to be progressing through solicitors it was felt that it was not necessary to pursue protection options at this time. It was also noted that tenants are now respecting the Green and parking on the road.	
At the recent Full Council meeting it had decided there would need to be a long term management plan for this area. The Open Spaces Committee agreed to take on this task in collaboration with local residents.	OSC
<u>Hollybush Lane</u> It was noted that there are overhanging brambles along this lane. The Clerk is to write to the landowners and tenants.	Clerk
<u>Grants</u> The Chairman is to provide new councillor, Cllr M Hitchman with maps of all EPC owned land.	SD
<u>Replacement Bench</u> Full Council had approved the remainder of the cost for the replacement bench. The Clerk is to order this and it is to be sited by the pond at Cross Green.	Clerk
<u>Adverse weather</u>	
Cllr C Young will republish the Emergency Procedures.	CY
<u>Bluebell Wood</u> It was noted that the 'name tree' in the woods may now be a safety hazard.	
<u>Hollybush Lane</u> There is a tree down on the north side.	SD
<u>Grounds Maintenance Contract</u> This contract is to be reviewed again in May 2015.	
<u>Scrutiny flooding meeting</u> EPC has been informed that this meeting due to take place on 19 th January 2015 has been cancelled. The Clerk has asked to be informed of the rescheduled date.	

Marsh Lane Councillors need to assess the ditches by the pylons and the drains are now buried.

Sherlock Lea The rubbish has still not been cleared. Thames Valley Housing Association has been out to assess but were unable to locate the rubbish. Cllr S Miller has provided photographs which the Clerk has sent. Thames Valley Housing Association is to be chased as to when they will take action.

Clerk

Village of the Year competition Cllr S Miller agreed to look into this competition.

Community Litterpick Councillors discussed the possibility of holding this in the summer. Cllr S Miller is to investigate this further.

SM

Chequers Green There had been a complaint from a resident about the pile of green waste at Chequers Green. This was as a result of the Payback Team's clearance and would be burned or cleared as a matter of urgency.

SD

Play Area Inspection Report It was suggested that goal posts may be donated by ESA and that a basket ball hoop may be sponsored by The Chequers Public House. Cllr S Miller is to investigate this further.

SM

Trees, Hedges, Verges and ditches It was noted that the New Council may wish to consider a tree survey on EPC owned land and will investigate costs.

SD

Longwater Lane The Clerk has to written to the land owner with the standard HCC hedge clearing letter.

Clerk

Firgrove Road There is an Alder tree on Firgrove Road that is rotten and could fall across the road. The Chairman is to log a ticket with HCC about this dangerous tree.

SD

Open Space Areas Consultation Cllr D Bradley had responded to this consultation. The Consultants had sent back a map to verify the different areas. It was noted that there were quite a few errors on their map which Cllr P Todd offered to address and respond back.

PT

Chequers Green Play Area It was reported that someone had been exercising their horse in the Chequers Green Play area and using some of the trim trail as jumps. This had caused much disruption with children and dogs that were also using the park. It was noted that horses should not be in there at all and that signage might be required. Councillors are to speak to the rider concerned.

SD

Hollybush Lane It was noted that the bushes are very overgrown. The Chairman is to speak with the tenant's agents to see what can be done.

SD

Footpath 15 It was noted that there should be a stile on this footpath but instead walkers have to climb over a fence. Cllr K Neville offered to investigate.

KN

Footpath 17 It was noticed that the hedges from 2 properties are overhanging this footpath by Charles Kingsley's School. Cllr S Miller is to investigate.

SM

Lower Common The Clerk had sent a second letter to the land owner asking if they had undertaken the required work to their ditches. Since no response had been received the Clerk had asked HCC to take further action. There is currently correspondence between EPC, HCC and Highways as to how to progress this matter.

Tree by Willow House Councillors had noted that the chestnut tree in front of Willow House on Highway land had been cut back. As this tree is in a Conservation Area the Tree Officer should have been given 6 weeks' notice. The Clerk is to write to the Tree Officer at HDC and ask him to look at the tree. Depending on the outcome of his visit the owners may also need to be written to.

Clerk

Lower Common The Clerk has contacted the supplier to obtain a quote to service the aerial runway. They have asked for maintenance records or a copy of the play inspectors report.

Clerk