

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 7<sup>th</sup> FEBRUARY 2017** IN EVERELEY VILLAGE HALL AT 7.30pm

PRESENT: Cllr P Todd (PT) Chairman  
Cllr S Dickens (SD)  
Cllr C Edge (CH)  
Cllr C Hetherington (CHH)  
Cllr A McNeil (AM)  
Cllr K Neville (KN)

ALSO PRESENT: Mr Tim Davies, David Simpson (HCCllr) and Mrs J Routley (Clerk)

157 APOLOGIES FOR ABSENCE

(i) Cllr C Hutton, Cllr S Miller.

158 DECLARATIONS OF INTEREST

(i) Cllr K Neville declared an interest in items 11 and 12 as 2 of the invoices related to his business.

(ii) There were no written requests for dispensations for disclosable pecuniary interests.

(iii) There was no need to grant any requests for dispensation.

159 MINUTES OF LAST FULL COUNCIL MEETING,

(i) Receipt of Minutes The minutes of the **Eversley Parish Council Meeting** held on **TUESDAY 3<sup>rd</sup> JANUARY 2017** had been previously circulated to all Councillors.

(ii) There were no errors reported.

**RESOLVED**

- That the Minutes be approved and signed by the Chairman.

PT

(iii) Matters Arising

Min 145: The Clerk has again reported the yellow bollard by Eversley Cross to Highways.

Min 147: Councillor Training This has been booked for 26<sup>th</sup> April and other Councils have been invited to send attendees.

Min 149: The Clerk has sent the Precept form and received confirmation.

Min 156: Local Plan HDC are due to have a Cabinet Meeting on 9<sup>th</sup> February to discuss the possible number of houses and distribution of sites for Hart. As yet this will not influence how they decide permissions but interestingly for Eversley they are proposing to extend across the boundary between Eversley and Yateley and are suggesting almost 200 houses on green field sites in Eversley. They are still to test the overall housing figures. The Housing Green Paper comes out today which may change the numbers. The issue of additional houses in Eversley will impact on Berkshire as the junction of the Tally Ho will exceed capacity. There will be no capacity for the A327 for traffic to travel north if 200 houses were built in Eversley and a phasing policy would need to be considered.

This document of preferred options will go out for official consultation following the cabinet meeting.

160 PUBLIC PARTICIPATION

(i) Bramshill House Mr Davies reiterated that HDC does not have the capacity to deal with this planning application. Bramshill House is one of only two Jacobean Palaces and is of national importance and as such should be considered by the Secretary of State.

161 GARDEN PLOTS

(i) Councillors discussed what increase should be made to the fees.

**RESOLVED**

- That the fees for a garden plot for a resident of Eversley would be £25 per annum and the fees for a non-resident would be £45 per annum.

(ii)

**RESOLVED**

- that the Clerk issue the tenancy agreements for 2017/18 by 31st March 2017.

(iii)

**RESOLVED**

To appoint Cllr C Hutton to undertake an inspection of the plots/site.

**CHH**

162 GROUNDS MAINTENANCE

(i)

**RESOLVED**

- To approve the difference in costs going forward that the contractor should have been billing. This makes a difference of £92 per month.

(ii)

**RESOLVED**

- To include this change in cost in the contract to run until 31st March 2017.
- Councillors are to work with the Clerk to draft the contract.

**SD/AM**

(iii)

**RESOLVED**

- To refer the discussion about whether to extend the contract for a further year to the Open Spaces Committee to discuss and to come back to Full Council in March with recommendations.

**OSC**

163 LENGTHSMAN SCHEME,

(i)

**RESOLVED**

- To delegate authority for the decision to the Chair and Chair of Open Spaces to decide the best use of the remainder of £220 to be spent before the end of the financial year.

**PT/SM**

164 GRANT APPLICATIONS TO EPC,

(i) EPC discussed the grant application from Eversley Village Hall towards new heaters and decided to award £750, rather than the £1,000 requested, as EPC is likely to go over budget this financial year.

**RESOLVED**

- To award £750 as a grant to Eversley Village Hall.
- To review EPC's Grants Scheme at the Annual Meeting.

**Clerk**

165 GRANTS AND FUNDRAISING,

(i) The Clerk confirmed that £349 had been received from the Small Grants Scheme towards the Rights of Way Booklet. The Clerk is to verify if there is a deadline by which to complete this project.

**Clerk**

(ii) The deadline for the next round of the Small Grants Scheme was 23<sup>rd</sup> January and so has now passed. Therefore there is no need to make a decision on whether to approve 50% funding for path clearance Firgrove Road/Up Green (approximately £500).

The Council is reminded to look at it as a future project.

**Clerk**

166 LITTERPICKING

(i) The Council felt that it was necessary to have a Litter Picking provision for the village.

**RESOLVED**

- That all councillors should circulate recommendations and options for the Open Spaces Committee to consider.

**ALL/OSC**

167 APPROVAL OF COSTS

(i)

**RESOLVED**

- To approve costs for installation of playground equipment. (£493 and £506.08)

(ii)

**RESOLVED**

- To approve the Clerk attending Transparency training on 17th Feb at a cost of £15 plus mileage.

(iii)

**RESOLVED**

- That EPC is willing to meet the temporary £2K shortfall between the cost of ordering the equipment for the Bags for Help project and their final grant payment.

168 FINANCIAL REPORT,

(i) The Responsible Financial Officer's reconciliations for **January 2017** had been previously circulated.

(ii) Payments and receipts

See Appendix B

**RESOLVED**

- to authorise the payments for signature. **PT**
- (iii) YTD update The Year to Date Report had been previously circulated. Councillors asked if in future it could contain further detail such as when funds from unallocated reserves had agreed to be used etc.

At 9pm David Simpson (HCCllr) left the meeting.

169 EMERGENCY PLAN

(i) This item was deferred. **7.3.17**

170 WORKING GROUP

(i) Councillors discussed setting up a working group to undertake tasks around the village. It was noted that provision had been included in next year's budget for equipment.

**RESOLVED**

- To set up a working group consisting of Cllr C Edge, Cllr A McNeil, Cllr K Neville and Cllr Chris Hutton and volunteers from the community. **CE/AM/  
KN/CH**
- To put this on the next Open Spaces Agenda for further discussion. **21.2.17**
- (ii) An advert for volunteers will be placed in the next Parish Magazine. **SM**

172 ARCHIVING DOCUMENTS,

(i)

**RESOLVED**

- To archive old files to the Hampshire County Council Records Office.

(ii)

**RESOLVED**

- To meet the costs associated with this (mileage, Clerk's time).

173 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,

(i) None.

It was noted that Cllr C Edge has offered to be the representative for Blackbushe Consultative Committee which will be formally approved at the next meeting. **7.3.17**

174 ROAD SAFETY AND TRAFFIC WORKING GROUP

(i) No report from the Speedwatch team had been received.

175 FLOODING

(i) Cllr A McNeil had circulated a report (See Appendix C)

- David Simpson (HCCllr) is chasing progress on ditch clearance in Warbrook Lane with Vicki Westhall.
- James Holt (Highways) had inspected the culverts in Lower Common, Warbrook Lane and the A327 and agreed to use CCTV to investigate the condition of all these culverts .
- The House behind the White House (check name) had originally put in an inadequate pipe which EPC reported to Ordinary Water at Hampshire. The pipe was then taken out and decking put over the ditch. The house has now been sold and the new owners have removed the decking and filled in the ditch. EPC will report this to Ordinary Watercourses.
- A major landholder is clearing all of his ditches north of the B3272.
- Cllr A McNeil is to contact Horns Farm to encourage them to ensure that the ditches on their land are kept clear.
- The new owners of Vann Place had enquired who's responsibility it was to clear the ditch by their property. The Chairman will look at the emails.

PT

PT

#### 176 VEHICULAR RIGHTS OF WAY

(i) The Clerk had confirmed to the solicitors:

- that it is still EPC's intention to secure the land with dragon's teeth for the protection of the green and to avoid encampments. Once the applicant is ready to construct the access, EPC will insure that any dragon's teeth that need to be removed will be removed.
- The intention is that dragon's teeth would be installed to either side of each access when they are constructed.
- EPC is happy with the position of the accesses and with the width of 3m

(ii) It was agreed it was unnecessary for EPC to locate the utilities as any contractor would need to do this themselves.

#### 177 PARISH CLERK'S ANNUAL APPRAISAL

(i)

##### **RESOLVED**

- That Cllr C Hetherington, Cllr C Edge and the Chairman should conduct the appraisal and will start the process as soon as possible.
- The Clerk to send these Councillors the relevant documents by email.

CHH/  
CE/PT

#### 178 PLANNING APPLICATIONS

(i) To receive a report on the Bramshill House applications (previously circulated) and to confirm that the submitted document is supported by EPC.

16/00721/LBC

Bramshill House

Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall, to provide a total of 25 units and associated parking. Use of the principal rooms of Bramshill House as a publicly accessible museum space. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 13.9ha SANG. at Bramshill House ,

EPC Consultee response: As a Council EPC has signed up to a joint submission from local councils. EPC will also raise issues that affect Eversley such as traffic, road capacity, schooling, and burial ground capacity. Affordable Housing on site would be unsuitable due to the lack of public transport and therefore it would make more sense to make a contribution to this off site. EPC would also like to reinforce representation made by many others that this is a significant site and to make such a substantial changes to an historic building merits consideration at a national rather than District level. The SANG should be an asset for the existing community and as, currently proposed, would not be a public benefit.

**RESOLVED**

- The Chairman is still to write a paper detailing the reasoning behind EPC's specific objections as noted above.

**PT**

(ii)

**RESOLVED**

- The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.

**Clerk**

(a) 17/00136/PRIOR Church Farm Church Road

Change of use of agricultural building to a dwelling house (Class C3) - Notification for Prior Approval - Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q

EPC Consultee response: No Comment

(b) 17/00108/FUL Chantryland New Road

Demolition of existing buildings and erection of new residential development of 4 dwellings

EPC Consultee response: EPC supports this application as it feels it is a better layout and more in keeping with the area.

(c) 16/03222/HOU Warren Farm Bramshill Road

Application for a replacement outbuilding and new entrance gates and flanking walls at the application property

EPC Consultee response: EPC would like very strict controls on the use of the upstairs of the building to ensure it is not used for residential use, that the development is kept within the curtilage of the house and not sold off as a separate dwelling.

(iii) Bramshill House It was noted that Bramshill Parish Council had not attended the recent HDC cabinet meeting concerning this application as it is waiting until the enabling development is discussed.

179 PLANNING ENFORCEMENT,

(i) Land Adjacent To Warren Farm EPC reported it's concerns about the number of caravans on site and access for emergency vehicles. The Enforcement Officer has said that there will shortly be an application for storage of 4 caravans when not being used for seasonal work. The Council noted that the work did not appear to be seasonal and the caravans appeared to be being used all year round. The Clerk will update the Officer.

**Clerk**

Warren Heath Enforcement had said it was not expedient to take action regarding the sign. EPC will request that Enforcement reopens a case for the signage and for the unauthorised business use. It was noted that EPC is complaining on behalf of the community as residents are being disturbed at weekends. It is obvious from the company's website that there are operating in excess of the permitted 28 days per year.

**Clerk**

(ii) Bin by The Kingsley It was queried whether the biffa bin outside The Kingsley would require planning permission.

(iii) **RESOLVED**

- To report the above to HDC Enforcement.

**Clerk**

180 ITEMS OF INFORMATION

(i) The Clerk reported the following:

Steve Chapman It was with sadness that the Council received news of the death of Steve Chapman. Mr Chapman had provided Litter Picking services to the Parish for many years and will be sadly missed.

Hitches Lane Development It was noted that there is an Appeal regarding the decision on the Hitches Lane development for 493 houses in nearby Fleet.

St Neot's Road Highways work will be taking place on St Neot's Road for the next 2 weeks.

Super Fast Broadband The Clerk has spoken to BT Openreach who have said that fibre broadband is now available for residents to purchase. The Chairman had also spoken to a resident who had informed him that phase 2 had been completed giving fibre through the main road from Eversley to Yateley and phase 3 would spread it further.

(ii) Councillors reported the following:

Fallen Tree The Council had been contacted as a tree had fallen on a car at Up Green and caused damage. This information had been received too late to be included on this agenda and so will be discussed at the next Full Council meeting.

**7.3.17**

There being no further items for discussion the Chairman closed the meeting at 10pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 7<sup>th</sup> March 2017**

## **Appendix A**

Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.	PT
Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.	PT
Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor.	PT
Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.	PT
Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.	PT
Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.	Clerk
Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.	Clerk/PT
Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.	
Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.	DB
Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.	CY
Min 212: <u>Parish Council Election</u> The Election had taken place on 7 <sup>th</sup> May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 <sup>th</sup> May. EPC would welcome any interest.	
Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.	
Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.	
Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. ( <i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i> )	PT
The Chairman explained that these were not yet in a format suitable for display.	
Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.	
Min 250: The Clerk is still awaiting a police contact as is Charles Kingsley's School and Road Safety and Traffic Working Group.	Clerk
The Traveller Document will also need to be updated with the new Police contact details.	Clerk
Min 21, Min 237: <u>Payments and receipts</u> Cllr K Neville offered to contact ex Councillor Alex Ricketts regarding the uncashed cheque.	KN
Min 29: <u>ESA</u> ESA had agreed that this year they will have a bonfire display on CEMEX land and that EPC may wish to be involved. Cllr K Neville and Cllr S Miller offered to be involved.	KN/SM
It was suggested that there would need to be a formal request from ESA if they wished to use Cross Green for parking.	
Min 43: <u>Final Accounts for 2014-15</u>	
<ul style="list-style-type: none"><li>• The Clerk is to verify the insurance excess.</li><li>• A working group is to review the assets and report back to Full Council no later than February 2016. This is to consist of Cllr K Neville, Cllr C Young and Cllr S Miller.</li></ul>	Clerk
Min 51: <u>Additional Actions</u> EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.	

## Appendix B

### Eversley Parish Council

#### Cheques for Payment 7.2.17

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd,  
Chairman

Date \_\_\_\_\_

P. Todd, Chairman

2590	Staff	Salary - Jan	1,019.62
2591	Staff	Expenses/Admin - Jan	87.19
2592	Hampshire Pension Fund	Jan contribution	218.74
2593	Nick Robins Ltd	Grounds Maintenance - Jan	1037.54
2594	Eversley Village Hall	Hire - Jan	52.50
2595	Basingstoke skip hire	Hire - Dec	76.92
2596	Basingstoke skip hire	Hire - Jan	127.38
2597	K Neville	Repairs and installation of playground equipment	493.00
2598	K Neville	Removal of equipment and installation of benches	506.08
			<b><u>3,618.97</u></b>

## Eversley Parish Council - Bank Reconciliation

31st Dec 2016

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd,  
Chairman \_\_\_\_\_P. Todd,  
Chairman

Date \_\_\_\_\_

Current Account No. 36419109

**Brought forward as at 30th Nov 17,880.63****as per Bank Statement 285****Cheques prior period cashed**

Chq no.

2564	Hampshire Association of Local Councils	Budget Course	-90.00
2565	Streetmaster	Bin door	-134.40
2567	Hants & IOW CRC Ltd	1 day in august	-75.00
2568	Active Risk Management	Annual ply ground inspection	-280.00
2569	Basingstoke skip hire	skip hire oct	-95.70
2570	Staff	Salary - Nov	-1,019.62
2571	Staff	Expenses/Admin - Nov	-72.73
2572	Hampshire Pension Fund	Nov contribution	-218.74
2573	Nick Robins Ltd	Grounds	
2575	Basingstoke skip hire	Maintenance - Nov	-987.14
2577	Sandra Miller	skip hire - nov	-76.56
2578	CPRE	reimbursing CCTV camera	-113.56
2579	Vision ICT	Annual membership	-36.00
		Annual hosting and support	-156.00

**Lodgements**

Mason	headstone		100.00
Mason	kerbs		100.00
Playdale	refund for returned equip		239.17
Predgen	burial reopen		165.00
Kearney	memorial		300.00

**Total movement as per cashbook 15,429.35****Unpresented cheques as at 31st Dec 2016**

Chq no.

2457	K Neville	Installation of picnic benches	156.08
2549	Eversley Village Hall	Hire - Sept	47.25
2562	Eversley Village Hall	Hire - Oct	52.50
2574	Eversley Village Hall	Hire - Nov	63.00
	Eversley and Bramshill Parish Magazine	Annual subscription	10.80
2576	Magazine		
2580	S Chapman	Final Payment	320.00

**Balance as at 31st Dec as per Bank Statement Sheet 286 15,429.35**

## Appendix C

### **Flooding Report – Cllr A McNeil**

#### Webb's Corner and Warbrook Lane

- I met James Holt (JH), the Principal Engineer for HCC Highways, on 4 January for a site visit to inspect the culverts in this locality. He was accompanied by Colin Harris (CH), an HCC operative who has had long experience of these culverts. JH said he also had a good knowledge of the history and problems here.
- The condition of the older 600mm culvert under Lower Common was considered first. Its existence was confirmed from an official map held by JH, but he agreed that at present it was completely submerged and therefore inoperative. Its condition could not be ascertained without further investigation. CH said that, in his view, this culvert was no longer operative as he thought it had collapsed.
- JH agreed a headwall was needed but said he didn't have the money to build one in this financial year.
- The other culverts in Warbrook Lane and under the A327 were inspected. JH agreed that new headwalls were also needed in these locations, but he did not have the budget to build them in this financial year.
- The ditch clearance and modelling of water flow promised by HCC for January has not yet taken place. My enquiries were met with the response that the people who are to clear the ditches are the same who grit the roads. Therefore, given that gritting took priority and that we had a cold snap that required gritting, the ditch clearance has had to be postponed. David Simpson has urged HCC to do the work soon (see action point (iv) below).

#### **Action**

- (i) JH undertook to use CCTV to determine the condition of the older culvert under Lower Common. This would be done in tandem with HCC's ditch clearance work scheduled for January. JH said that if the culvert could be made operative, e.g. by jetting, he would arrange for the work to be done this financial year. He promised to let me know what he found and what, if anything, he could do to render it operative.
- (ii) JH undertook to inspect the condition of the culverts under Warbrook Lane using CCTV and to jet them – all work to be completed in this financial year.
- (iii) JH undertook to put in a bid to repair the headwalls in the next financial year but said that, realistically, he expected to get funding for one only. If this was the case, the priority would be the headwall under Lower Common because of its position on the corner of the road.
- (iv) Hart issued, this week, a notice of temporary road closure in Warbrook Lane and St Neot's Road. I confirmed with JH that these closures were because of the ditch clearance and

jetting work that was to have commenced in January. I have been advised that priorities permitting, this work will commence in the next six weeks.

### Chequers Lane

- I discussed with JH the surface water flooding in Chequers Lane, which we visited on the same day. Riparian responsibility for the culvert was clearly a complicated and moot point. JH said it was entirely possible that, over the decades, individual land owners had ducted what was once an open ditch. If this was the case, the landowners were responsible for keeping the pipe clear. However, he did say it was equally possible that the location of the pipe was on land that could be owned by Highways. I could not get him to commit to try to get to the root of the problem of ownership (if that were possible).

### Action

- (i) As a first step, JH undertook, in this financial year, to use CCTV to inspect the pipe to establish its condition and where there were blockages. I got the impression that he would decide how to take the matter forward depending on what he found.
- (ii) JH undertook to jet the pipe this financial year.

### Other issues

- I asked Vicki Westall to clear the section of ditch that runs between Rose Cottages and The Old Coach House as this was HCC land and was overgrown and partially obstructed. She denied that this was HCC's land and therefore that they had no responsibility for it. I sent her a map, provided Brian Webb, that showed, conclusively, HCC's ownership of this piece of land. She has not replied to this email or a reminder.
- I also asked Vicki Westall to clear the culvert near the junction of Marsh Lane and Reading Road and to clear the section of ditch on the western side of Marsh Lane at the same junction. She has denied that this section of land is HCC's. JH was unable to say if it was.
- A resident posted on *Eversley Matters* a photo of the section of ditch on the eastern side of Kingsley Road up to the junction with the Reading Road. It was completely full of leaves and other vegetation and the culverts were almost completely obscured. As this was thought to be Cemex land, I finally tracked down someone whom I could ask to take action to clear the ditch. I found, however, that this is not Cemex land and, on looking at the relevant Title Register, found that it belongs to the Sentinel Housing Association. They accepted their responsibility and arranged for the ditch to be cleared at the end of last week. (NB I haven't been past Kingsley in the last few days, so I don't know if the ditch has been cleared.)
- Hart issued, this week, a notice of temporary road closure in Chequers Lane. I confirmed with JH that this closure was because of the CCTV and jetting work he had undertaken to do. I have been advised that, priorities permitting, this work will commence in the next six weeks.

In addition:

Re: High pressure water jetting and CCTV of culverts. Lower Common, Warbrook Lane and A327 Eversley Street, Eversley.

Thank you for your email dated the 24<sup>th</sup> January following our recent meeting.

I can confirm that as a result of that meeting I have ordered a high pressure water jetting machine to clear and survey the culverts that we visited namely Lower Common junction with St Neots and Warbrook Lane, Warbrook Lane near the junction with the A327 Eversley Street and the A327 Eversley Street (double culverts from the land referred to as the Great A).

I can also confirm that subject to the funding being available I will repair the collapsed brick headwalls along Warbrook Lane in the vicinity of Chesters / The Coach House. I will also make the necessary repairs to the headwall at the junction of Lower Common with St Neots. These activities should my maintenance budget support them will be completed during the course of this new financial year (commencing 1<sup>st</sup> April 2017).

I regret that I am unable to grant your request to fund repairs to the aforementioned junction earlier than this due to need to focus my attention and my remaining budget for 2016/2017 on the repair of highway safety defects.

I will write to you again once I have received a date from my contractor for the CCTV and jetting.

