

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 3<sup>rd</sup> JANUARY 2017** IN EVERSLEY VILLAGE HALL AT 7.30pm

PRESENT: Cllr P Todd (PT) Chairman  
Cllr S Dickens (SD)  
Cllr C Hetherington (CHH)  
Cllr C Hutton (CH)  
Cllr A McNeil (AM)  
Cllr K Neville (KN)

ALSO PRESENT: Mr Tim Davies and Mrs J Routley (Clerk)

142 APOLOGIES FOR ABSENCE

(i) Cllr C Edge, Cllr S Miller.

143 DECLARATIONS OF INTEREST

(i) There were no declarations of interest.

(ii) There were no written requests for dispensations for disclosable pecuniary interests.

(iii) There was no need to grant any requests for dispensation.

144 MINUTES OF LAST FULL COUNCIL MEETING,

(i) Receipt of Minutes The minutes of the **Eversley Parish Council Meeting** held on **TUESDAY 6<sup>th</sup> DECEMBER 2016** had been previously circulated to all Councillors.

(ii) Errors

Present: delete 'Cllr H Hutton' and replace with 'Cllr C Hutton'

Min 123: line 6 delete 'LPA Committee' and replace with 'LPA'.

Min 138: line 3 delete 'until 10.30pm'

**RESOLVED**

- That the Minutes be approved and signed by the Chairman.
- That the Confidential Minutes be approved and signed by the Chairman.

PT  
PT

(iii) There were no matters arising

145 PUBLIC PARTICIPATION

(i) Yellow Bollard Mr Davies noted that the yellow bollard by Eversley Cross is very grubby which may result in people driving into it and also suggested it could be illuminated. Councillors noted that this had previously been reported but it would be mentioned again to Highways.

Bramshill House Planning Applications Mr Davies commented that HDC Planning Committee and Full Council had met and granted 2 of the planning permissions.

He felt that EPC should argue that this is a house of national importance.

Clerk

146 BURIAL GROUND

(i) The Council had revised the Burial Ground rules at the previous meeting but the rules surrounding out of parish burials was yet to be resolved.

Councillors came to their decision in light of the limited space in the Burial Ground and the priority to serve residents. This decision will be reviewed in 6 months' time following a public consultation.

**RESOLVED**

- That applications for interment of persons from outside the two Parishes (Eversley or Bramshill) will not be allowed. The only exception will be where a person not living in either parish immediately prior to death can be shown to have a particularly strong connection with either Parish.

147 NEW COUNCILLOR TRAINING,

(i) Councillors were presented with 2 options for training. The first was for a trainer to come to Eversley for 1 day or 2 evenings at a cost of £550 for up to 10 delegates. The second was that Councillors attend scheduled sessions in March, June or September at a cost of £90 per councillor, including lunch. It was noted that these sessions were some distance away.

**RESOLVED**

- To investigate the possibility of holding a 1 day session in Eversley and inviting other delegates if necessary to help defray the cost.
- The Clerk is to look into dates and venues.

Clerk

(ii) The cost of training had already been included in 2017/18 budget.

**RESOLVED**

- To approve the cost of training to include: £550 fee, hall hire and lunch costs.

148 FINANCIAL REPORT,

(i) The Responsible Financial Officer's reconciliations for **December 2016** had been previously circulated.

(ii) Payments and receipts

See Appendix B

**RESOLVED**

- to authorise the payments for signature.

PT

149 PRECEPT

(i) The Council had approved the budget at the previous meeting. It was noted that the precept would be paid in 2 equal instalments during the year.

**RESOLVED**

- Following a discussion, based on the budget, it was unanimously **resolved** to make a Precept demand to HDC for 2016/17 for £54,500.

150 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,

(i) None.

151 ROAD SAFETY AND TRAFFIC WORKING GROUP

(i) The Speedwatch group has not met since the last meeting and therefore there is nothing to report.

152 FLOODING

(i) Cllr A McNeil had circulated a report as follows:

1. I have sent Vicki Westall at HCC a map of the section of ditch at Warbrook Lane for which she says HCC have no responsibility. Vicki has replied to say she will look into the matter. Even if she denies that HCC have responsibility for this section, I have encouraged her to clear it whilst the diggers are working in the Lane to clear the other ditches. She continues to resist HCC taking responsibility for the obstructed ditch on the western side of the junction of Marsh Lane and the A327. I will pursue on return from holiday.

2. I have discussed the submerged pipe under Lower Common with James Holt from HCC/Highways. Mr Holt is familiar with the drainage in this locality and has agreed to my request to join me on a site visit after Christmas so that he can see for himself what the condition of the pipe is like and to make a judgement on whether it can be made operative.

3. I have also asked Mr Holt, and he has agreed, to look at the other culverts in Warbrook Lane and on the east side of the A327 (that takes water from Warbrook House). Most importantly, he has agreed that, if needed, he will arrange to clear all these culverts of obstruction before the end of this financial year.

4. I am following up a request on Eversley Matters to clear the section of ditch that runs adjacent to Kingsley Road up to the A327 and to clear the culvert too. This is Cemex land but I have, so far, been unable to make contact with a person who has the authority to agree to clear the ditch and entrance to the culvert. To pursue after Xmas.

153 VEHICULAR RIGHTS OF WAY

(i) The Clerk reported that the solicitors had circulated draft agreements and also asked if EPC was satisfied with the position and width of the accesses. The applicant had also asked for confirmation that EPC would not be blocking access with dragon's teeth.

(ii)

**RESOLVED**

- It was agreed that it is still EPC's intention to secure the land with dragon's teeth for the protection of the green and to avoid encampments. Once the applicant is ready to construct the access we will insure that any dragon's teeth that need to be removed will be removed.

The intention is that dragon's teeth would be installed to either side of each access when they are constructed.

- EPC is happy with the position of the accesses and with the width of 3m.
- The Clerk is to confirm the above to the solicitors.
- The Clerk is still to ascertain if there are any utilities in the area which may present a problem before the dragon's teeth are installed.

Clerk

Clerk

154 PLANNING APPLICATIONS

(i) To receive a report on the Bramshill House applications (previously circulated) and to confirm that the submitted document is supported by EPC.

16/00721/LBC

Bramshill House

Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall, to provide a total of 25 units and associated parking. Use of the principal rooms of Bramshill House as a publicly accessible museum space. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 13.9ha SANG. at Bramshill House ,

EPC Consultee response: As a Council EPC has signed up to a joint submission from local councils. EPC will also raise issues that affect Eversley such as traffic, road capacity, schooling, and burial ground capacity. Affordable Housing on site would be unsuitable due to the lack of public transport and therefore it would make more sense to make a contribution to this off site. EPC would also like to reinforce representation made by many others that this is a significant site and to make such a substantial changes to an historic building merits consideration at a national rather than District level. The SANG should be an asset for the existing community and as, currently proposed, would not be a public benefit.

**RESOLVED**

- The Chairman is still to write a paper detailing the reasoning behind EPC's specific objections as noted above.
- It was noted that 2 of the planning permissions had gone to HDC Planning Committee and Full Council. The decision was that the Local Planning Authority should refer to the Secretary of State saying that they are minded to grant unless the Secretary of State wants to object. There were questions as to whether the SANG qualified as SANG if it is a private space. A decision on enabling development has not yet been made. Discussions are ongoing on the entire proposal.

PT

(ii)

**RESOLVED**

- The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.

**Clerk**

(a) 16/03251/HOU

Beeches Coopers Hill

Erection of a two storey rear, two storey front and single storey side extensions.

EPC Consultee response: No Comment

(b) 16/03051/FUL

5 Northwick

Entrance gates fitted to existing brick pillars serving as access to 5 houses in Northwick electrically operated.

EPC Consultee response: No Comment

(c) 16/03330/FUL

Land Adjacent To Warren Farm

Temporary siting of a caravan to provide living accommodation for seasonal agricultural workers and installation of septic tank (retrospective)

EPC Consultee response: At the moment what is on site and what they have asked for are completely different. EPC cannot support an application for only part of what they might want. Could they come back with a plan for the whole site rather than parts and also an access plan for the site.

(d) 16/03311/FUL

Hollybank Eversley Centre

Proposed two storey rear extension with side dormas

EPC Consultee response: No Comment

(iii) Chantryland HDC have refused the application for 4 houses because of the impact on the SPA and lack of SANG contribution and that large houses do not fit with the housing need as smaller houses are required.

Marsh Lane Just before Christmas the agents acting on behalf of the applicants had asked if they could come and address the Council about a new planning application as they had only just realised that the application has to be submitted before 31<sup>st</sup> January. EPC felt that this should not be part of a parish meeting and that the applicants should arrange their own public meeting. The application will therefore have to be submitted this month.

155 PLANNING ENFORCEMENT,

(i) There was no update on planning contraventions

(ii) Land Adjacent To Warren Farm EPC is concerned about the number of caravans on site and access for emergency vehicles so will report to HDC.

Warren Heath EPC notes that Leisure Matters have not yet submitted a planning application for the signage. The Clerk is to ask if there is any progress.

(iii) **RESOLVED**

- To report the above (ii) to HDC Enforcement.

**Clerk**

156 ITEMS OF INFORMATION

(i) The Clerk had nothing to report.

(ii) Councillors reported the following:

Local Plan HDC have said that the Local Plan will take approximately 2-3 months to complete.

Neighbourhood Plan The Social Secretary for Planning made a statement supporting communities that have neighbourhood plans and will support them against developers trying to go against their plans.

There being no further items for discussion the Chairman closed the meeting at 9.40pm

Chairman.....Date.....

**The next Meeting will be held on Tuesday 7<sup>th</sup> February 2017**

## **Appendix A**

Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.	PT
Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.	PT
Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor.	PT
Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.	PT
Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.	PT
Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.	Clerk
Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.	Clerk/PT
Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.	
Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.	DB
Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.	CY
Min 212: <u>Parish Council Election</u> The Election had taken place on 7 <sup>th</sup> May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 <sup>th</sup> May. EPC would welcome any interest.	
Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.	
Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.	
Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. ( <i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i> )	PT
The Chairman explained that these were not yet in a format suitable for display.	
Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.	
Min 250: The Clerk is still awaiting a police contact as is Charles Kingsley's School and Road Safety and Traffic Working Group.	Clerk
The Traveller Document will also need to be updated with the new Police contact details.	Clerk
Min 21, Min 237: <u>Payments and receipts</u> Cllr K Neville offered to contact ex Councillor Alex Ricketts regarding the uncashed cheque.	KN
Min 29: <u>ESA</u> ESA had agreed that this year they will have a bonfire display on CEMEX land and that EPC may wish to be involved. Cllr K Neville and Cllr S Miller offered to be involved.	KN/SM
It was suggested that there would need to be a formal request from ESA if they wished to use Cross Green for parking.	
Min 43: <u>Final Accounts for 2014-15</u>	
<ul style="list-style-type: none"><li>• The Clerk is to verify the insurance excess.</li><li>• A working group is to review the assets and report back to Full Council no later than February 2016. This is to consist of Cllr K Neville, Cllr C Young and Cllr S Miller.</li></ul>	Clerk
Min 51: <u>Additional Actions</u> EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.	

## Appendix B

### Eversley Parish Council

#### Cheques for Payment 3.1.17

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd,  
Chairman

Date \_\_\_\_\_

P. Todd, Chairman

2580	S Chapman	Final Payment	320.00
2581	Staff	Salary - Nov	1,019.62
2582	Staff	Expenses/Admin - Nov	63.39
		Replacement for cheque	
2583	Hampshire Pension Fund	2535	0
		Grounds Maintenance -	
2584	Nick Robins Ltd	Nov	1,037.54
		Hire -	
2585	Eversley Village Hall	Nov	42.00
2587	Bentham Ltd	Printer cartridges	64.26
		Oct-	
2588	HMRC	Dec Oct-Dec	463.64
2589	Hampshire Pension Fund	Nov contribution	218.74

**3,229.19**

Eversley Parish Council - Bank Reconciliation

30th Nov 2016

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO

Date \_\_\_\_\_

Approved by P. Todd, Chairman \_\_\_\_\_

P. Todd,  
Chairman

Date \_\_\_\_\_

Current Account No. 36419109

**Brought forward as at 31st Oct 24,609.67**

**as per Bank Statement 284**

**Cheques prior period cashed**

Chq no.

2546	Hampshire Pension Fund	Sept contribution	-218.74
2554	Sandra Miller		-36.71
2555	Playscene	Trim Trail	-4,200.00
		Salary -	
2557	Staff	Oct	-1,019.82
2558	Staff	Expenses/Admin - Oct	-99.33
2559	Hampshire Pension Fund	Oct contribution	-218.74
		Grounds Maintenance -	
2560	Nick Robins Ltd	Oct	-743.54
		Emergency bin	
2561	Nick Robins Ltd	emptying	-105.60
2563	RBL Poppy Appeal	Remembrance Wreath	-50.00
2566	Basingstoke skip hire	skip hire - sept	-76.56

**Lodgements**

Beer Inscription 40.00

**Total movement as per cashbook 17,880.63**

**Unpresented cheques as at 30th Nov 2016**

**Chq no.**

2457	K Neville	Installation of picnic benches	156.08
		Aug	
2535	Hampshire Pension Fund	contribution	218.74
2549	Eversley Village Hall	Hire - Sept	47.25
2556	Cllr A McNeil	Expenses	33.30
2562	Eversley Village Hall	Hire - Oct	52.50
	Hampshire Association of Local		
2564	Councils	Budget Course	90.00
2565	Streetmaster	Bin door	134.40
2567	Hants & IOW CRC Ltd	1 day in august	75.00

**Balance as at 30th Nov as per Bank Statement Sheet 285 17,880.63**



