

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 2<sup>nd</sup> MAY 2017** IN EVERSLY VILLAGE HALL AT 7.30pm

PRESENT:

Cllr P Todd	(PT)	Chairman
Cllr C Edge	(CH)	
Cllr S Dickens	(SD)	(arrived at 8.45)
Cllr C Hetherington	(CHH)	
Cllr C Hutton	(CH)	
Cllr A McNeil	(AM)	
Cllr S Miller	(SM)	
Cllr K Neville	(KN)	

ALSO PRESENT: 1 resident and Mrs J Routley (Clerk)

223 APOLOGIES FOR ABSENCE

(i) None.

224 DECLARATIONS OF INTEREST

(i) There were no interests to declare.

(ii) There were no written requests for dispensations for disclosable pecuniary interests.

(iii) There was no need to grant any requests for dispensation.

225 MINUTES OF LAST FULL COUNCIL MEETING,

(i) Receipt of Minutes The minutes of the **Eversley Parish Council Meeting** held on **TUESDAY 4<sup>th</sup> APRIL 2017** had been previously circulated to all Councillors.

(ii) Errors

Min 219: line 1 replace 'The Chairman' with 'Cllr P Todd' and line 3 replace 'EPC' with 'Cllr P Todd'.

Appendix C: It was noted that Appendix C needs to be added to the minutes and signed off at the next meeting.

**RESOLVED**

- That with these amendments, the Minutes be approved and signed by the Chairman. **PT**

(iii) Matters Arising

Min 208: Due to a clash of dates with the hall booking the Annual Assembly will now take place on Wednesday 23<sup>rd</sup> May at 8pm.

Min 212: The Clerk is to chase HDC about obtaining a temporary Speed Indicator Device.

226 DIARY MATTERS

(i) **RESOLVED**

- To arrange the Clerk's Performance Review as soon as possible. **CE/CHH/PT**
- Councillors apologised that this still had not been done.

227 PUBLIC PARTICIPATION

(i) Burial Ground Mr Morrison had contacted the council as the bins at the Burial Ground were overflowing. Cllr A McNeil has contacted HDC who have promised an additional bin but as yet it has not arrived.

EPC Information It was noted that it would be useful to put the meeting dates and Agendas on Eversley Matters. Cllr S Miller offered to do this following the Annual Meeting when the meeting dates for the next year will be decided. **SM**

It was **resolved** to take item 15 (b) on the Agenda next.

228 PLANNING APPLICATIONS,

(i) **RESOLVED**

- The Council noted receipt of the following planning application and after full discussion forwarded the comments listed below to HDC.

Clerk

(b) [17/00445/FUL](#)

The Golden Pot Eversley Centre

Erection of a two storey, 14 bed motel accommodation, to the rear of the Golden Pot Pub, with car parking and associated external works.

EPC Consultee response: EPC objects to this application on the following grounds:

1. The culverting of the ditch – this is an important water course and culverting it would reduce its capacity and could lead to flooding.
2. Even with the parking spaces over the ditch this would only make 1 or 2 more spaces than are there at the moment. There will also potentially be more staff as well as additional customers who will require parking and therefore will the parking spaces be sufficient.
3. The landscape impact of removing all the green hedgerow and soft landscaping will open up the area considerably.
4. There will be an environmental impact from the additional traffic. Unless there are restrictions in terms of time then there will be disturbances to immediate neighbours and anyone nearby.
5. The scale is out of keeping and will dwarf the existing building.
6. There are problems with the whole of the sewerage system in this area. Adding 14 more toilets and showers ought to be a consideration.
7. EPC feels that the Golden Pot should either be recorded as locally listed or a community asset.

The Council then returned to the agenda

229 LITTERPICKING

(i) **RESOLVED**

- The final contract was agreed including working hours of 25 per month.
- The list of areas for litter picking was finalised but it was agreed that other areas could be included as required.
- The Clerk is to contact the litter picker at Yateley who has expressed an interest in the role. If they do not want to take on the role then it will be further advertised.
- Cllr S Miller offered to meet with them to show them the areas.

Clerk  
SM

230 GROUNDS MAINTENANCE,

(i) It had come to light that Full Council rather than a working group should confirm the final wording of the contract.

**RESOLVED**

- To approve the final wording and to issue the contract.

Clerk

231 BENCHES,

(i) **RESOLVED**

To accept Open Spaces recommendation to approve the cost for supply and fitting of 3 benches to replace vandalised benches at a cost of £1,440. (Insurance claim money already received.)

232 MEMORIAL BENCHES,

(i) **RESOLVED**

To delegate to Open Spaces Committee to devise a policy on Memorial Benches for the Burial Ground and for other EPC land.

(ii) The final policy will be incorporated into the Burial Ground Rules.

OSC

At 8.45pm Cllr S Dickens arrived.

233 FINANCIAL REPORT,

(i) The Responsible Financial Officer's reconciliations for **April 2017** had been previously circulated.

(ii) Payments and receipts

See Appendix B

**RESOLVED**

- To agree to renew insurance with the current supplier and to authorise the renewal fee.
- to authorise all the payments for signature.

**PT**

234 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,

- (i) Blackbushe Airport Consultative Committee The Minutes from this meeting on 2<sup>nd</sup> March are still awaited. It was noted that there will be an open weekend to celebrate 75 years on 1<sup>st</sup> and 2<sup>nd</sup> July 2017.

Police Meeting Cllr S Miller attending the meeting on 27<sup>th</sup> April 2017 and will circulate notes.

**SM**

235 ROAD SAFETY AND TRAFFIC WORKING GROUP

- (i) Speedwatch Cllr C Hutton has taken over from Chris Young but is still to obtain the data software from him. Speedwatch is now happening every 2 weeks. Some second time offenders are being caught and it was noted that it would be useful to know, from the police, how many were local.

Cllr S Miller said that she will find out shortly whether a grant for £550 is to be granted from the Bramshill and Eversley Trust towards a Mobile Speed Indicator Device for use by the Speedwatch group.

236 FLOODING

- (i) It was noted that the water company had been undertaking a lot of work by Webb's Corner which was believed to be for the St Neot's new housing development.

237 VEHICULAR RIGHTS OF WAY

- (i) No further progress with solicitors.

**RESOLVED**

- EPC is still to obtain quotes from other companies to undertake installation of Dragon's teeth.

**Clerk**

238 PLANNING APPLICATIONS

- (i) **RESOLVED**

• The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.

**Clerk**

- (a) 17/00462/HOU Jubilee West Warbrook Lane

Replacement of existing single glazed (original) windows, for double glazed units.

EPC Consultee response: EPC regrets that these properties are neither National nor Local Listed and would request HDC to put them on the Local List but in the meantime EPC has no particular objection to windows to match the existing ones.

- (b) Already discussed see minute: 228

- (c) 17/00808/FUL 44 Kingsley Road

Proposal for one new dwelling, land adjacent to 44 Kingsley Road, Eversley.

EPC Consultee response: No comment

At 9.05pm the resident left the meeting.

- (d) 17/00951/HOU Millwood Lower Common

Garden room with integral tool store

EPC Consultee response: No comment

(e) 17/00983/HOU Bryony Cottage 5 New Road

A two storey rear extension, demolition of conservatory, single storey rear extension and conversion of loft into habitable accommodating incorporating a rear dormer.

EPC Consultee response: No comment

(ii) Proposed Extinguishment of Highway Rights

Ref: 21119646

Proposed Extinguishment of Highway Rights

Section 116 Highways Act 1980

Land adj. Willow House, Reading Road,

The Chairman explained that this land does not belong to Willow House they just have a cultivation licence over it and is responsible for maintaining the surface but it is land for recreation by residents. If Highways Rights are removed then EPC could ask for it to be registered as Village Green. The owner of Willow House cannot own the land as it has been designated as recreation ground under an Enclosure Award by an Act of parliament. If Highway rights were removed then the home owner would have no right to drive over it to his property. It is not EPC's land but the public have a right to use it as Highway and as recreation area. There would be a public advantage to having it registered as Village Green but would be no advantage to the public having Highway Rights.

Councillors suggested that the home owner may not be aware of this situation and offered to speak with him.

**PT/KN**

EPC will defer commenting until the home owner has been spoken to.

**16.5.17**

(iii) Other Planning Matters

Local Plan The Draft Local Plan is out for consultation with responses requested by 9<sup>th</sup> June 2017. There are 2 public exhibitions to be held locally. 8<sup>th</sup> May at Victoria Hall, Hartley Wintney and 10<sup>th</sup> May at The Tythngs Yateley. It is proposing 124 houses in Eversley and another 88 on the Eversley/Yateley border which is actually in Eversley. The Chairman had attended a meeting regarding the local plan where they had confirmed that they would have a phasing policy in place. It was unclear whether the proposed Marsh Lane development would count as part of these numbers or not and EPC is seeking clarification. It was noted that there is also a pre-application for 10 houses on Warbrook Lane.

EPC will publicise the Local Plan Meetings on its website.

**Clerk**

The Chairman will copy the Eversley maps and the sections of the Local Plan relevant to Eversley and will post on EPC's website and Eversley Matters.

**PT**

Marsh Lane Public Exhibition It was noted that the developers are holding a public exhibition at Eversley Cricket Club on 11<sup>th</sup> May from 3-8pm.

Cemex Development Cemex are looking at a different form of development for their land to what HDC has in the draft plan.

239 APPEALS,

16/00255/COU3 - 16/00306/COU3

(excluding 16/00258/COU3) APP/N1730/C/17/3171163 Bramshill House Bramshill Park

Appeal against: Without planning permission the material change of use from use as a residential institution (Use Class C2) to use as an independent residential dwelling (Use Class C3).

It was noted that this is the first of several appeals and EPC will consider them as a whole once all the appeals are received. Therefore this item was deferred.

**16.5.17**

240 PLANNING ENFORCEMENT,

(i) There was no update on any enforcement issues.

241 ITEMS OF INFORMATION

(i) The Clerk had nothing to report.

(ii) Councillors reported the following:

Riseley Development It was noted that the development in nearby Riseley had been approved.

Planning Application Letters HDC had recent decided that it is not a statutory requirement to send letters to neighbours informing them of development. They had decided that the A4 notice placed outside the property would suffice.

242 PERFORMANCE REVIEW WORKING GROUP

(i) This item was deferred until the Performance Review Working Group have met and undertaken the Clerk's Performance Review.

There being no further items for discussion the Chairman closed the meeting at 9.50pm

Chairman.....Date.....

**The next Meeting, which will be the Annual Meeting,  
will be held on Tuesday 16<sup>th</sup> May 2017**

## Appendix A

Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.	PT
Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.	PT
Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor.	PT
Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.	PT
Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.	PT
Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.	Clerk
Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.	Clerk/PT
Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.	
Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.	DB
Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.	CY
Min 212: <u>Parish Council Election</u> The Election had taken place on 7 <sup>th</sup> May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 <sup>th</sup> May. EPC would welcome any interest.	
Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.	
Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.	
Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. ( <i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i> )	PT
The Chairman explained that these were not yet in a format suitable for display.	
Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.	
Min 51: <u>Additional Actions</u> EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.	

## Appendix B

### Eversley Parish Council

#### Cheques for Payment 2.5.17

Prepared by \_\_\_\_\_ J Routley, Clerk/RFO  
Date \_\_\_\_\_

Approved by P. Todd,  
Chairman \_\_\_\_\_ P. Todd, Chairman  
Date \_\_\_\_\_

2620	Aon UK Limited	Annual Insurance Renewal	1732.78
2621	J Routley, Clerk	Salary - April	1,028.98
2622	J Routley, Clerk	Expenses/Admin - April	148.61
2623	Hampshire Pension Fund	April contribution	218.74
2624	Nick Robins Ltd	Grounds Maintenance - Apr	1,208.00
2625	Eversley Village Hall	Hire - Apr	42.00
2626	Basingstoke Skip Hire	Skip Hire - Apr	90.96
2627	Hants & IOW CRC Ltd	March 17 Training course (£160 to come back from external attendees)	80.00
2628	HALC		660.00
2629	Get mapping plc	parish online subscription	33.60
2630	SLCC	Annual membership	139.00

**5,382.67**

Eversley Parish Council - Bank Reconciliation

**31st March 2017**

Prepared by \_\_\_\_\_ **J Routley, Clerk/RFO**

Date \_\_\_\_\_

Approved by **P. Todd, Chairman**

\_\_\_\_\_

**P. Todd, Chairman**

Date \_\_\_\_\_

Current Account No. 36419109

**Brought forward as at 28th Feb** **17,462.22**

**as per Bank Statement 288**

**Cheques prior period cashed**

Chq no.

2593	Eversley Village Hall	Hire - Jan	-52.50
2598	Eversley Village Hall	Grant	-750.00
2599	J Routley, Clerk	Salary - Feb	-1019.82
2600	J Routley, Clerk Hampshire	Expenses/Admin - Feb	-76.19
2601	Pension Fund	Feb Contribution	-218.74
2602	Nick Robins Ltd	Grounds maintenance - Feb	-1062.74
2603	Eversley Village Hall	Hire - Feb	-52.50
2604	Basingstoke skip hire	Hire - Feb	-103.20
2605	HALC	Transparency Training course	-18.00
2607	Hants & IOW Ltd	Payback team Oct, Nov, Jan	-225.00

**Lodgements**

HMRC	VAT reclaim	5,467.10
Crawford and company	Insurance claim	719.00

**Total movement as per cashbook** **20,069.63**

**Unpresented cheques as at 31st Jan 2017**

Chq no.

2606	Eversley PCC	Hall hire for training course	78.00
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**Balance as at 31st Mar as per Bank Statement Sheet 289** **20,069.63**



