

MINUTES OF THE MEETING OF THE **EVERSLEY PARISH COUNCIL** HELD ON **TUESDAY 1st NOVEMBER 2016** IN EVERSLEY VILLAGE HALL AT 7.30pm

PRESENT: Cllr P Todd Chairman
Cllr C Hetherington
Cllr A McNeil
Cllr S Miller

ALSO PRESENT: Dr Anne Crampton (HDCllr) (arrived at 7.50pm), Mr Tim Davies, Sonja Gahan PCSO, Mr Chris Hutton, Mr Kemp, Mr Kennedy, Mrs Powell, David Simpson (HCCllr), Mr Brian Webb, Mr Chris Young, and Mrs J Routley (Clerk)

105 APOLOGIES FOR ABSENCE
(i) Cllr S Dickens, Cllr K Neville

106 CO-OPTION OF NEW COUNCILLORS TO FILL VACANCIES,
(i) There are currently 2 casual vacancies on the Council. 1 of the candidates, Chris Hutton, was present and the other candidate had been unable to attend. Both had previously sent presentations which had been circulated to all councillors. Mr Hutton gave a brief talk about himself and answered councillors' questions.
(ii) Mr Hutton was proposed by the Chairman and seconded by Cllr A McNeil.
(iii) **RESOLVED**

- Mr Chris Hutton was voted in unanimously.
- The Council decided to defer a decision on the co-option of the second candidate until they had met him in person at a Council meeting.

107 DECLARATIONS OF INTEREST
(i) There were no declarations of interest
(ii) There were no written requests for dispensations for disclosable pecuniary interests.
(iii) There was no need to grant any requests for dispensation.

108 MINUTES OF LAST FULL COUNCIL MEETING,
(i) Receipt of Minutes The minutes of the **Eversley Parish Council Meeting** held on **TUESDAY 4th OCTOBER 2016** had been previously circulated to all Councillors.
(ii) No errors were reported

RESOLVED

- That the Minutes be approved and signed by the Chairman.

PT

(iii) Matters arising

Min 101: War Memorial The Chairman had spoken to St Mary's PCC regarding this and the PCC were also going to respond to the War Memorials.

Dr A Crampton (HDCllr) arrived

109 DIARY MATTERS,
(i) The Clerk reminded the Council that a sub group of Councillors is to arrange to meet as soon as possible to have final budget discussions for next financial year. **PT, CH, AM, SM**
(ii) Reminder of Remembrance Sunday service at St Mary's on 13th November – Cllr C Hetherington is to lay a wreath on behalf of EPC.

110 PUBLIC PARTICIPATION

(i) Flooding Mr Webb asked what EPC can do to ensure HCC are moving on with their programme to get residents to clear ditches. He also commented that Warbrook House has jet washed the culvert under the road. He noted the following:

- 1 pipe needs replacing
- On Warbrook Lane, near to 1 Rose Cottage, a pipe is breaking up.

• The brick wall by the pipe by The Coach House has fallen and is blocking the outlet. The Chairman said that he would ensure that Flooding was included on the next agenda for discussion.

6.12.16

Dr A Crampton suggested EPC might wish to consider applying for the Flood Alleviation Fund.

David Simpson (HCCllr) asked for details of the issues to be sent to him and he would raise them with HCC.

Highways Mr Webb commented that a 30mph sign by the garden plots on Warbrook Lane was missing. He also asked if the S.I.D. (Speed Indicator Device) could be positioned in Warbrook Lane at some point. Mr Webb suggested that the 30mph stickers for bins would be useful in helping to curb the excessive traffic speeds in Warbrook Lane.

Burial Ground Mr Kennedy commented that there have been inconsistencies with what has been permitted in the burial ground.

Bramshill House The Chairman thanked Mr Davies for the response he had forwarded to the Council regarding this application.

111 BURIAL GROUND

(i) Following a discussion, it was proposed that the Burial Ground rules should be revised to abandon the concept of a lawned cemetery but to keep essential requirements such as headstone height and plot length and width and to introduce a new fee system for raised ledgers.

RESOLVED

It was voted in favour of revising the Burial Ground rules to abandon the concept of a lawned cemetery. Cllrs Todd and McNeil were to revise the rules in line with this decision and submit these for adoption at the next meeting.

6.12.16

At 8.33pm Cllr S Miller, Mr Kennedy, Mrs Powell and Mr Webb left the meeting.

It was agreed to take item 12 'Road Safety and Traffic Working Group' next and then return to item 7.

112 ROAD SAFETY AND TRAFFIC WORKING GROUP

(i) S.I.D. The S.I.D. had been moved to Longwater Road. Cllr C Hutton asked for an explanation of how the locations are chosen. It was explained that it was the main routes in the Village where a pole was available to attach the camera to.

20 mph Sign There has been no update on when this sign would be installed by the School.

(ii) Red Car by Warbrook House This had first been reported in August. Cllr A McNeil had spoken to HDC and will continue to chase.

AM

113 BURIAL GROUND

(ii) The Council discussed whether EPC should not take on any further space for burials.

RESOLVED

- It was decided that EPC should continue to seek further space for burials.

(iii) EPC decided it could not make a decision on the current memorial applications until the Rules had been revised and agreed EPC would advise applicants that their applications would be considered as soon as possible.

114 REPAIRS AND REFURBISHMENTS,

(i) Budget for 17/18 The Open Spaces Budget for the next financial year had been discussed at the last Open Spaces meeting.

Playground Inspection This had taken place today and the report will follow shortly.

(ii) No other actions were required at present.

It was agreed to take item 14 'Planning Applications' next

115 PLANNING APPLICATIONS **RESOLVED**

- The Council noted receipt of the following planning applications and after full discussion forwarded the comments listed below to HDC.

Clerk

- (i) To receive a report on the Bramshill House applications (previously circulated) and to confirm that the submitted document is supported by EPC.

16/00721/LBC

Bramshill House

Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall, to provide a total of 25 units and associated parking. Use of the principal rooms of Bramshill House as a publicly accessible museum space. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 13.9ha SANG. at Bramshill House ,

EPC Consultee response: As a Council EPC has signed up to a joint submission from local councils. EPC will also raise issues that affect Eversley such as traffic, road capacity, schooling, and burial ground capacity. Affordable Housing on site would be unsuitable due to the lack of public transport and therefore it would make more sense to make a contribution to this off site. EPC would also like to reinforce that this is a significant site and such a significant change to a historic building merits its consideration at a national level rather than as a district planning matter. The SANG should be an asset for the existing community and as it stands would not be a public benefit.

RESOLVED

EPC has endorsed Bramshill Parish Council's submission and added the specific comments as raised above.

Clerk

(a) 16/02640/FUL

Chantryland New Road

Demolition of existing dwelling and other buildings and erection of new residential development of 4 dwellings

EPC Consultee response: Eversley Parish Council has looked at the revised layout for the site and welcomes the better layout and design of the site.

At 9.05pm Mr Kemp left the Meeting.

(b) 16/02655/FUL

Land Hollybush Lane

Erection of a detached four bedroomed house complete with external parking area and planting.

EPC Consultee response: No Comment

- (iii) Kingsley Sign It was noted that the sign outside the Kingsley Hotel had recently been changed.

At 9.08pm David Simpson (HCCllr) and Sonja Gahan PCSO left the meeting.

116 FINANCIAL REPORT,

- (i) The Responsible Financial Officer's reconciliations for **October 2016** had been previously circulated.

- (ii) Payments and receipts

See Appendix B

RESOLVED

- to authorise the payments for signature.

PT

- (iii) **RESOLVED**

- to approve the purchase of a wreath from and make a donation to the Royal British Legion of £50 in total under S137.
- (iv) **RESOLVED**
- to approve the cost of £88 for emergency bin emptying,
- (v) **RESOLVED**
- to approve in principle contracting for bin emptying until 31st March 2017.

At 9.30pm Chris Young left the meeting.

117 BUDGET

- (i) The Council received a draft budget from Open Spaces Committee
(See Appendix C)

RESOLVED

- To finalise and recommend the final budget to Full Council. **OSC**

- (ii) The Council received a draft budget from the Responsible Financial Officer. (See Appendix D)

RESOLVED

- The Budget Working Group is to discuss this and make recommendations to Full Council on 6th December 2016.

PT, CH, AM, SM

- (iii) It was recommended that the Council may wish to consider setting aside money for the Marsh Lane Appeal Fund and also consider membership of the Blackwater Valley Countryside Partnership.

- (iv) No further actions were required by EPC,

118 REPORTS FROM REPRESENTATIVES ON OTHER BODIES,

- (i) None.

119 WEBSITE

- (i) The Clerk had received another quotation to overhaul the website. A resident had also approached the Council and offered to redesign the website for free.

RESOLVED

- To contact the resident to discuss her offer defer making a decision until the next meeting when more information on all the options can be ascertained.

6.12.16

120 ITEMS OF INFORMATION

- (i) The Clerk reported the following:

Household Waste Recycling Centre David Simpson (HCClIr) had reported that a decision had been made to reverse the decision on opening times for household waste recycling centres. The Hartley Wintney site will be open as usual.

- (ii) Councillors reported the following:

Green Infrastructure Workshop EPC had received an invitation to this event but since it is taking place in Petersfield it was felt too far to send a representative. EPC will ask if it can be sent the papers.

There being no further items for discussion the Chairman closed the meeting at 9.55pm

Chairman.....Date.....

The next Meeting will be held on Tuesday 1st November 2016

Appendix A

Min 210: Min 190: <u>Burial Ground</u> Cllr P Todd is awaiting contact with Ron Rietdyk.	PT
Min 210: Min 190: <u>Public Right of Way Evidence Regarding Warren Heath</u> Cllr P Todd has yet to write a covering letter, which will explain the claim clearly, and to find the maps from the Forestry Commission to complete the paperwork.	PT
Min 210: Min 190: <u>Heritage Assets</u> EPC is concerned that since Firgrove Manor now had individual house owners there is a possibility that the gardens may be divided up rather than remaining as communal which would be a threat to the historic gardens. Cllr P Todd had yet to draft a request to HDC to step up protection, by way of an Article 4 Direction to remove Permitted Development Rights in the gardens of Firgrove Manor.	PT
Min 210: Min 190: <u>English Heritage Seminar</u> Cllr P Todd is to seek confirmation from HDC Planning Department about the Conservation Area Reviews and if they will restart the process in the near future and whether Eversley was on the list.	PT
Min 210: Min 190: <u>Vehicular Rights of Way Across the Village Green</u> Cllr P Todd offered to recirculate the traffic plan he had drawn up previously for this area.	PT
Min 210: Min 190: <u>Meeting Venue</u> The Clerk is still investigating other possible venues for holding EPC meetings and obtaining details as to pricing and availability.	Clerk
Min 210: Min 190: <u>Cemetery Management and Compliance</u> Further actions may be required following a review of EPC Rules and Regulations and burial ground fees.	Clerk/PT
Min 210: Min 192: <u>Parish Council Newsletter</u> The newsletter had been printed and distributed to all residents. Cllr D Bradley thanked the Clerk for producing it so quickly and to all Councillors who helped in its distribution. Many Councillors had received favourable comments on the content and quality of the newsletter.	
Min 210: Min 197: <u>S106 Local Leisure Projects Fund</u> Cllr D Bradley is still chasing Dr A Crampton (HDCllr) and Carl Westby (HDC) to get the new project added to the approved list but has been told that there would be no decision until after the Election.	DB
Min 212: <u>Performance Review</u> Cllr C Young apologised for the delay and will arrange a date to meet with the Clerk shortly.	CY
Min 212: <u>Parish Council Election</u> The Election had taken place on 7 th May. There were 5 valid nominations for 8 vacancies so those 5 will be elected uncontested. The new Council can co-opt within 35 days of the Election without the need to call for an Election. Co-option can take place at the Annual Meeting on 19 th May. EPC would welcome any interest.	
Min 214: <u>HALC HR Support Fees</u> The Clerk has confirmed with HALC that the HR Support is not required.	
Min 218: <u>Rural Broadband</u> Cllr S Dickens apologised that he had been unable to respond to HALC's questionnaire.	
Min 219: <u>The Sara Beer Archive</u> The Chairman has the records and is awaiting confirmation from her executors. (<i>Shortly following the meeting, there was a request from the Village Hall Committee that the records could be on display at one of their Coffee Afternoons.</i>)	PT
The Chairman explained that these were not yet in a format suitable for display.	
Min 243: <u>Bypass document</u> has gone out but, as yet, there has been no response.	
Min 250: The Clerk is still awaiting a police contact as is Charles Kingsley's School and Road Safety and Traffic Working Group.	Clerk
The Traveller Document will also need to be updated with the new Police contact details.	Clerk
Min 21, Min 237: <u>Payments and receipts</u> Cllr K Neville offered to contact ex Councillor Alex Ricketts regarding the uncashed cheque.	KN
Min 29: <u>ESA</u> ESA had agreed that this year they will have a bonfire display on CEMEX land and that EPC may wish to be involved. Cllr K Neville and Cllr S Miller offered to be involved.	KN/SM
It was suggested that there would need to be a formal request from ESA if they wished to use Cross Green for parking.	
Min 43: <u>Final Accounts for 2014-15</u>	
<ul style="list-style-type: none">• The Clerk is to verify the insurance excess.• A working group is to review the assets and report back to Full Council no later than February 2016. This is to consist of Cllr K Neville, Cllr C Young and Cllr S Miller.	Clerk
Min 51: <u>Additional Actions</u> EPC will look again at Neighbourhood Plans. This is to be included on a future Agenda.	

Appendix B

Eversley Parish Council

Cheques for Payment 1.11.16

Prepared by _____ J Routley, Clerk/RFO

Date _____

Approved by P.
Todd, Chairman

Date _____

P. Todd, Chairman

2555	Playscene	Trim Trail	4,200.00
2556	Cllr A McNeil	Expenses	33.30
2554	Staff	Salary - Oct	1,019.82
2555	Staff	Expenses/Admin - Oct	99.33
2556	Hampshire Pension Fund	Oct contribution	218.74
		Grounds Maintenance -	
2558	Nick Robins Ltd	Oct	743.54
2559	Nick Robins Ltd	Emergency bin emptying	105.60
2560	Eversley Village Hall	Hire - Oct	52.50
2561	RBL Poppy Appeal	Remembrance Wreath	50.00
	Hampshire Association of Local		
2562	Councils	Budget Course	90.00
2563	Streetmaster	Bin door	134.40
2564	Basingstoke skip hire	skip hire - sept	76.56
2565	Hants & IOW CRC Ltd	1 day in august	75.00

6,898.79

Eversley Parish Council - Bank Reconciliation

30th Sept 2016

Prepared by _____ J Routley, Clerk/RFO

Date _____

Approved by P. Todd, _____
Chairman

P. Todd,
Chairman

Date _____

Current Account No. 36419109

Brought forward as at 31st August 28,635.18

as per Bank Statement 282

Cheques prior period cashed

Chq no.

2533	Staff	Salary - Aug	-1,019.62
2534	Staff	Expenses/Admin - Aug	-36.28
2535	Hampshire Pension Fund	Aug contribution	-218.74
2536	S Chapman Dep PW	Litterpicker Invoice - Aug	-306.07
2537	Nick Robins Ltd	Grounds Maintenance - Aug	-743.54
2538	Nick Robins Ltd	Tree work at lower common	-600.00
2539	Mr Morrison	cancelled	0.00
2540	Basingstoke Skip Hire	Skip Hire - July	-76.56
2541	Basingstoke Skip Hire	Skip Hire - August	-95.70

Lodgements

7.9.16	EHRA		220.00
7.9.16	Goodall		20.00
30.9.16	Crawford and co	insurance claim for benches	719

Total movement as per cashbook 26,497.67

Unpresented cheques as at 30th Sept 2016

Chq no.

2457	K Neville	Installation of picnic benches	156.08
2525	S Miller	Reimbursing paint	30.32
2535	Hampshire Pension Fund	Aug contribution	218.74
2542	JDB	Ditch clearance	480.00

Balance as at 30th Sept as per Bank Statement Sheet 283 26,497.67

Balance in Reserve Account (31st Aug as per statement) 13,700.11

Interest 0.62

13,700.73

Balance in EPC EM Account (24th July as per statement) 0.00

Notes

Cheque 2149

A. Ricketts

Reimbursing for Jubilee Sign

This can be counted as a donation and removed from the list

Appendix C

Draft Budget

	2013-14	2014-15	2015-16	2016-17 YTD*	<i>*up to 4.10.16 - 5 months left</i>	Draft Budget 2017-18
Repairs/Maint	3,229.00	2,705.00	4,272	13,133		11,000.00
Grounds Maint	7,435.00	7,460.00	7,755	4,337		8,755.00
Tree work	1,755.00	0.00	480	600		1,000.00
Litter Picker	2,767.00	3,039.00	2,751	1,762		5,000.00
Waste Management	678.00	760.00	786	346		800.00
Annual Play Inspection	236.00	236.00	236	0		236.00
EPC Projects	4,239.00	2,623.00	11,729	552		1,300.00
TOTAL	20,339.00	16,823.00	28,008	20,730		28,091.00

Notes

Precept (to cover all Council expenditure) 30,000 37,500 44700

2015-16 Grants for picnic benches and bin - under EPC projects

Appendix D
(see Attached Sheet)